

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, July 19, 2016

6:30 p.m. Executive Session

7:30 p.m. Public Session

Administration Building Large Conference Room

WORKSHOP AND BUSINESS MEETING A G E N D A

OPENING OF THE MEETING

Call to Order - Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of the meeting on January 7, 2016 and July 15, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Postings, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, Donaldson Hearings and harassment, intimidation and bullying incidents. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources and Negotiations Committee Report
- Policy Committee Report
- Communications Committee Report
- President's Report

BOARD/PUBLIC COMMENTS ó Members of the public are allotted one opportunity to address the Board regarding **Board Committee, Representative Reports or any other business** for a maximum of five (5) minutes during this period of the meeting.

APPROVAL OF MINUTES ó It is recommended that the Board approve the minutes of the following Board Meeting(s):

- | | |
|------------------|------------------------------|
| 1. June 14, 2016 | Executive Session Agenda |
| 2. June 14, 2016 | Workshop and Business Agenda |
| 3. June 28, 2016 | Executive Session Agenda |
| 4. June 28, 2016 | Workshop and Business Agenda |

ACCEPTANCE OF CORRESPONDENCE ó It is recommended that the Board of Education accept the correspondence as follows: NONE

SUPERINTENDENT'S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report and Action Agenda** for a maximum of five (5) minutes during this period of the meeting.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report ó Accept the following report:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Safety and Security Drill Report

1.2 Policy Adoption ó Accept and adopt the following policies/regulations with minor changes:

- | | |
|------|--------------------------------|
| 1140 | Affirmative Action Program |
| 1523 | Comprehensive Equity Plan |
| 1530 | Equal Employment Opportunities |

1530R	Equal Employment Opportunities
1550	Affirmative Action Program for Employment and Contract Practices
2200	Curriculum Content
2200R	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2411R	Guidance Counseling
2423	Bilingual and ESL Education
2423R	Bilingual and ESL Education
2610	Educational Program Evaluation
2622	Student Assessment
5750	Equal Educational Opportunity
5755	Equity in Educational Programs and Services

2.0 **CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 **Out-of-District Placements** ó 2016/2017 as follows:

Approve the following Out-of-District placements for the 2016/17 school year.

Pupil ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
000182	Bridge Academy	7/1/16-6/16/17	\$3,700.00	\$41,452.00	\$45,152.20
009226	Y.A.L.E. School Southeast II	7/5/16-6/16/17	\$9,092.70	\$54,556.20	\$63,648.90
100541	Center School	7/1/16-6/16/17	\$6,703.80	\$60,334.20	\$67,038.00
057415	Lakeview School	7/5/16-6/22/17	\$13,432.80	\$80,596.80	\$94,029.60
103382	Academy Learning Center 1:1 Aide	6/27-16-8/5/16	\$4,872.00 \$3,190.00		\$8,062.00

2.2 **Consultant Approvals 2016/2017** ó

Approve the following consultants for the 2016/2017 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Eden Autism Services	Comprehensive Psychoeducational Eval	\$1400.00/each
	Comprehensive Neurodevelopmental Eval	\$1300.00/each
	ADOS Evaluation	\$750.00/each
	Functional Behavior Assessment (FBA)	\$1600.00/each
	Behavior Assessment - BCBA	\$140.00/hour
	Behavior Assessment - Behavior Specialist	\$90.00/hour
	Home-Based Behavior Services - BCBA	\$140.00/hour
	Home-Based Behav Serv-Behavior	\$75.00/hour

	Therapist Speech & Language Evaluation Workshop & Profess Development-On-Site	\$550.00/each \$1100.00/day \$550.00/half day
Morris-Union Jointure Commission	Occupational Therapy	\$120.00/30 minutes
Children's Hospital of Philadelphia	Educational Instruction Services	\$53.84/hour
Children's Development & Autism Center, Atlantic Health/Morristown Med Center, Dr. Shelly Lanzowsky	Educational Learning Evaluation Neurodevelopmental Evaluation Psychological Evaluation Psychosocial Intake	\$675.00/each \$675.00/each \$508.00/each \$181.00/each
MaryAnne Roberto Vision/Cortical Vision Impairment	"Vision/Cortical Vision Impairment/3 students: Classroom Work up to 5 hours Meetings-Parent Consult 3-4 hour per student Phone Consult w/teacher & team members Staff in-service up to 6 hours annually"	\$135.00/hour
Alternatives, Bridges to Employment Division of Alternatives	Community Based Vocational Assessments Mini Assessment Transportation Additional One on One Instruction Community Experience: Career, Learning Experience, Job Placement & Coaching Transportation Training: 1/2 Year Program & Full Year Workshops: Transition Curriculum 1:1 Training Administrative Fees	\$1,200.00 each \$780.00 each \$75.00/day \$60.00/hour \$60.00/hour \$130.00/class \$60.00/person \$60.00/hour \$60.00/hour
Hugh Bases, MD, PLLC	Pediatric Neuro-Developmental Evaluation	\$700.00/each
Excellence in Early Childhood Education and Training, LLC Lopusznick, Heather, Preschool Consults	Consulting Services Full-day workshop Half-day workshop	\$125.00/hour \$1,200.00 \$600.00
Helene Mazur Princeton Performance Dynamics	DISC Assessments for District Administration (2)	\$300.00

2.3 FY2016 IDEA Grant ó Accept and approve the funding allocation and submissions of the FY2016 IDEA Grant in the following amounts:

Basic	\$821,282.00
PreSchool	\$23,825.00

3.0 **FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 **Financial Reports** - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of June 30, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 **Ratification of Transfers** - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of June 30, 2016

- 3.3 **Receipt of Certification from Board Secretary** - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of June 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 **Certification of Board of Education** - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of June 30, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 **Approval of Bills to close out Year End** ó approve the monthly bills as follows:

General Operating	\$ 679,842.44
Food Services	\$ 136,279.76

- 3.6 **Approval of Monthly Bills for July** ó approve the monthly bills as follows:

General Operating	\$2,099,925.08
Food Services	<u>\$ 23,275.00</u>
	\$2,123,200.08

- 3.7 **Travel Reimbursement ó 2016/2017** ó approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.8 **Receipt/Award of Quote ó Annual Hardwood Floor Refinishing for the Montgomery Township School District (Q17-06)** ó Quotes were received on June 22, 2016 for the annual hardwood floor refinishing and the re-finishing of the Montgomery High stage as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>MHS Stage</u>
Jack Devine Gym Floor Restorations Inc. Voorhees, NJ	\$18,250.00	No Bid
Mathusek Incorporated Oakland, NJ	\$21,602.00	\$7,400.00

It is recommended that the Board of Education award quote Q17-06 for the annual hardwood floor refinishing and the re-finishing of the Montgomery High stage as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>MHS Stage</u>
Jack Devine Gym Floor Restorations Inc. Voorhees, NJ	\$18,250.00	
Mathusek Incorporated Oakland, NJ		\$7,400.00

- 3.9 Receipt/Award of Bid ó District Fire Alarm Testing, Maintenance and Repair (B17-05) ó
Bids were received on June 28, 2016 for the district fire alarm testing, maintenance and repair as follows:

<u>Vendors</u>	<u>Cost of Yearly Maintenance</u>	<u>Straight Time 8:00 AM-5:00 PM</u>	<u>After Hours and Weekends</u>	<u>Holidays</u>	<u>Cost of Replacement Parts</u>
Alarm and Communication Technologies, Inc. Wharton, NJ	\$26,953.00	\$105.00	\$157.50	\$210.00	20% Off List
Open Systems Integrators, Inc. Manalapan, NJ	\$28,714.00	\$108.00	\$155.00	\$199.00	21% Markup
Systems Sales Corporation Neptune, NJ	\$31,271.00	\$111.00	\$166.50	\$222.00	25% Off List

It is recommended that the Board of Education award bid B17-05 for the district fire alarm testing, maintenance and repair as follows:

<u>Vendors</u>	<u>Cost of Yearly Maintenance</u>	<u>Straight Time 8:00 AM-5:00 PM</u>	<u>After Hours and Weekends</u>	<u>Holidays</u>	<u>Cost of Replacement Parts</u>
Alarm and Communication Technologies, Inc. Wharton, NJ	\$26,953.00	\$105.00	\$157.50	\$210.00	20% Off List

- 3.10 Approval for the Purchase of Diesel Fuel ó approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-15.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil, Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0.0649 per gallon

#2D Winter Blend Ultra Low Sulfur Fuel \$0.0649 per gallon
(November 1st through April 15th)

- 3.11 Approval for the Removal and Installation of Carpet in the Media Center and Conference Rooms at the Orchard Hill Elementary School - approve the removal and installation of carpet in the media center and conference rooms at the Orchard Hill Elementary School entered into on behalf of the Middlesex Regional Educational Services Commission Cooperative Pricing System #65MCESCCPS, Commercial Carpet & Related Products Bid #MRESC 14/15-79.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
Direct Flooring Flemington, NJ	Carpet and Related Services, Bid #MRESC 14/15-79	\$43,849.66

- 3.12 Approval for the Purchase of 2016 Chevrolet Silverado Truck with Regular Cab and Snow Plow Prep Package - approve the purchase of 2016 Chevrolet Silverado truck with regular cab and snow plow prep package entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Vehicles, Trucks, Class 3, Pickup/Utility/Dump, with Snow Plow Option (#T-2101):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Hertrich Fleet Services, Inc. Milford, DE	#88759	\$40,457.95

4.0 PERSONNEL

The superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT