

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, September 28, 2021

6:00 p.m. Executive Session

7:30 p.m. Public Session

Upper Middle School Media Center

BUSINESS MEETING AGENDA

2020-2021 District Goals

- Goal 1: Provide deeper student-teacher-parent connection to allow for continued excellent academic education and emotional well-being of students regardless of mode of instruction during the COVID19 pandemic.
- Goal 2: Revise the Science Curriculum and Structure to reflect new developments and requirements in Science.
- Goal 3: Implement curricular changes to incorporate diversity and inclusion.
- Goal 4: Prioritize our financial resources to drive innovation in ongoing student education.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2021 and September 24, 2021. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 4, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT / PRESENTATIONS

- District Food Services: Mr. Jim Gillespie, Chartwells

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Anti-Racism and Reform Committee (ARRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 24, 2021 Executive Session Meeting
2. August 24, 2021 Business Meeting
3. September 21, 2021 Executive Session Meeting
4. September 21, 2021 Special Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 9/8/21 from NJ Black Issues Convention regarding 39th Annual NJ Black Issues Leadership Conference
2. Email dated 9/10/21 from M. Lilley regarding NJEA's Membership
3. Email dated 9/11/21 from D. Bairaktaris regarding Montgomery Township Veterans Memorial Committee meeting
4. Email dated 9/13/21 from G. Zavoya regarding Mask Mandate
5. Email dated 9/14/21 from H. Tai regarding MHS breakfast and lunch concerns
6. Email dated 9/14/21 from H. Pino regarding MHS breakfast and lunch concerns
7. Email dated 9/14/21 from H. Tai regarding MHS breakfast and lunch concerns
8. Email dated 9/14/21 from H. Pino regarding MHS breakfast and lunch concerns
9. Email dated 9/15/21 from NJ Black Issues Convention regarding 39th Annual NJ Black Issues Leadership Conference
10. Email dated 9/16/21 from R. Jacinto regarding MHS and communication
11. Email dated 9/16/21 from M. McLoughlin regarding MHS and communication
12. Email dated 9/17/21 from NJ Black Issues Convention regarding 39th Annual NJ Black Issues Leadership Conference
13. Email dated 9/17/21 from E. Foxx regarding Standardized testing
14. Email dated 9/20/21 from G. Zavoya regarding Mask Mandate
15. Email dated 9/21/21 from G. Zavoya regarding Mask Mandate
16. Email dated 9/22/21 from R. Cavalli regarding Questions
17. Email dated 9/22/21 from R. Cavalli regarding Questions – Clarification
18. Email dated 9/22/21 from Montgomery SEPAG regarding BOE Candidates
19. Email dated 9/22/21 from G. Zavoya regarding Mask Mandate
20. Email dated 9/23/21 from M. Narula regarding school lunches

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Calendar Approval - Approve the amended Academic District Calendars for the 2021-2022 and 2022-2023 School Years.

1.2 Policy First Reading - Accept the following policies/regulations as a first reading:

- 3142 Non-Renewal of Non-Tenured Teaching Staff Member
- 3142R Non-Renewal of Non-Tenured Teaching Staff Member
- 3221 Evaluation of Teachers
- 3221R Evaluation of Teachers
- 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3222R Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- 3223R Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- 3224R Evaluation of Principals, Vice Principals, and Assistant Principals
- 4146 Non-Renewal of Non-Tenured Support Staff Member
- 4146R Non-Renewal of Non-Tenured Support Staff Member

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals: 2021-2022 - Approve the following consultants for the 2021-2022 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Huntington Learning Center	Academic Evaluation Subject Tutoring Registration Fee	\$195.00/eval \$91.00/hour \$190.00/each
LearnWell	Medical Bedside Instruction	\$54.00/hour
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
EarlyBird Education Inc.	Professional Development	\$600.00/session
Somerset County Educational Services Commission	LDTC Evaluation/report Psychological Evaluation/report Social Evaluation/report Conference per meeting/case Home Instruction (Within 10 miles of SCESC) Home Instruction (Beyond 10 miles SCESC) Speech Correction Services Articulation Evaluation Speech/Language Evaluation	\$400.00/eval \$400.00/eval \$400.00/eval \$88.00/each \$74.00/hour \$94.00/hour \$100.00/hour \$180.00/eval \$400.00/eval
Amy McGinnis Behavioral Consulting, Inc.	Functional Behavior Assessment (FBA) IEE VB-MAPP (Independent Ed Eval) IEE Combined FBA & VB-MAPP IEE (discounted)	\$3,500.00/eval \$3,500.00/eval \$6,000.00/eval
Branchburg Board of Education	Teacher of the Deaf Services Travel	\$73.09/hour \$101.17/round trip
IDE Corp.	District Training Seven (7) Subscription to IDE Corp's Virtual Support Center Three (3) Workshops Yearly Subscription to MyQPortal-5 Schools Extending Monthly Subscription Virtual Learning Communities	\$20,100.00 \$88,500.00 \$7,005.00 \$4,975.00 \$13,500.00 \$4,950.00
Raritan Valley Community College and Leadership in Science, LLC	Provide professional development for science staff (TBD) during the school year (2021-2022) on Next Generation Science Standards (NGSS)	\$1,000.00 – RVCC \$2,000.00 – Leadership in Science LLC
Heinemann	Provide online professional development for K-4 language arts staff (TBD) on literacy intervention to be completed by November 30, 2021	\$625.00

2.2 Out-of-District Placements: 2021-2022 - Approve the following Out-of-District placements for the 2021-2022 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000686	Somerset County Educational Services Commission	9/8/21-6/30/22		\$16,009.00	\$16,009.00
105959	The Center School Withdrawal Full Time	9/13/21-6/16/22		-\$73,901.04	-73,901.04
105959	The Center School Shared Time	9/13/21-6/16/22		\$61,583.61	\$61,583.61

2.3 Out-of-District Tuition Student – Accept Student #108335 for Ninth Grade at the Board-approved tuition rate for the 2021-2022 school year.

2.4 Professional Development School Network (PDSN) Partnership Agreement – Approve agreement between Montgomery Township School District and The College of New Jersey’s Professional Development School Network for the 2021-2022 school year at a cost of \$3,521.25 (revised).

2.5 Approval of Participation in High School Athletics for Student #101949

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by the student’s parents at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic programs; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the District’s interscholastic athletic programs, provided the student otherwise meets the eligibility requirements set forth by the New Jersey State Interscholastic Athletic Association (NJSIAA) and the District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending August 31, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending August 31, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through July 31, 2021 and August 31, 2021 within the 2021-2022 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated September 29, 2021 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$5,456,197.55 and

General Account	\$5,405,776.41
Food Service Account	\$ 50,421.14
TOTAL	\$5,456,197.55

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2021-2022 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 9/28/21.

3.5 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Local Unit Technology Pilot Program and Study Act (P.L. 2001,c,30). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A List of the surplus property to be sold is as follows:
1999 54 Passenger, Bluebird, 1BAAGCSAXXF083798
- (5) The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
- (7) Any surplus property unsold after the auction shall be offered without cost to school related community organizations or charitable and nonprofit organizations located within the district or discard the surplus property in a manner consistent with the public interest.
- (8) BE IT FURTHER RESOLVED, the Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the auction.

3.6 Receipt and Award of RFP – 22-01 Professional Development Services to provide Diversity , Equity and Inclusion Practice for The Montgomery Township School District - Requests for proposal were received on August 26,2021 as follows:

<u>Vendor</u>	<u>Base RFP</u>
Inflight LLC. Pemberton, NJ	\$171,000
WestEd San Francisco, Ca	\$232,000

It is recommended that the Board of Education award the request for proposal for RFP22-01 (Professional Development Services for Diversity, Equity and Inclusion Practice for the Montgomery Township School District) as follows:

<u>Vendor</u>	<u>Base RFP</u>
Inflight LLC. Pemberton, NJ	\$171,000

- 3.7 Approval for the Purchase of Frontier RT3073 Tiller - NJ Grounds Equipment- approve the purchase of a Frontier RT3073 Tiller entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A: 18A-10 under the New Jersey State Contract Title ESCNJ18/19-NJ

<u>Vendor</u>	<u>State Contract</u>	<u>Total</u>
Deere & Company	18/19-25 65MCECCPS	\$25,760.22

- 3.8 Approval of Contract with Primepoint LLC – approval of contract with Primepoint LLC to provide mandated ACA reporting services related to the filing of IRS forms 1094C and 1095C for 2021 at a cost not to exceed \$10,000.

- 3.9 Second Addendum to Settlement Agreement– Approve the following resolution pertaining to a second addendum to a settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (the “Board”) that the terms, stipulations and conditions as set forth in the Second Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, which is annexed hereto, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Second Addendum and any other documents necessary to effectuate the settlement.

- 3.10 Addendum to Settlement Agreement– Approve the following resolution pertaining to an addendum to a settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (the “Board”) that the terms, stipulations and conditions as set forth in the Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, which is annexed hereto, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum and any other documents necessary to effectuate the settlement.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT