

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, September 27, 2022

6:00 p.m. Executive Session

7:30 p.m. Public Session

Montgomery Lower Middle School Cafeteria

BUSINESS MEETING AGENDA

2022-2023 District Goals

- Goal 1: Academic - Increase the understanding and implementation of *Universal Design for Learning*, a framework that guides the design of learning experiences to proactively meet the needs of all types of learners, in order to improve student success across all classroom settings.
- Goal 2: Equity - Increase *cultural competency* among administration, staff, and students in order to create a work and learning environment that supports diversity, equity, and inclusion.
- Goal 3: SEL - Increase staff training and implementation of research-based, trauma-informed strategies that will decrease stress, promote wellness, build resilience and create a supportive learning environment for all students, administration, and staff.
- Goal 4: Communication - Improve all methods of communication to deliver clear and transparent district messaging to all district stakeholders by leveraging social media platforms, the website, and email blasts to increase engagement with the community.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 5, 2022 and September 22, 2022. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- District Student Safety Data System (SSDS) Report, 2021-2022 School Year
- Harassment, Intimidation and Bullying – Investigations, Trainings and Programs (HIB ITP)

NEW BUSINESS FROM BOARD/PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president.

Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Equity Committee (EC)
- Anti-Racism and Reform Sub-Committee (ARRSC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers' Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 23, 2022 Executive Session Meeting
2. August 23, 2022 Business Meeting
3. August 31, 2022 Executive Session Meeting
4. August 31, 2022 Special Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 8/22/22 from K. Anderson regarding Protocol
2. Email dated 8/22/22 from J. Church regarding Letter to the Board of Education
3. Email dated 8/31/22 from K. Anderson regarding Public Meeting Question
4. Email dated 8/31/22 from A. Wolecka-Jernigan regarding Interview Process
5. Email dated 9/16/22 from G. Zayova regarding Illegal Board Member Election
6. Email dated 9/21/22 from R. Jacinto regarding Entrance Fees to MHS Hosted Games

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of

command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 NJ DOE Report – Accept the following report:

- a. Student Safety Data System (SSDS) Report, 2021-2022 School Year

1.2 Policy First Reading - Accept the following policies and regulation as a first reading:

- 0143.2 High School Student Representative to the Board of Education
- 0163 Quorum
- 2425 Emergency Virtual or Remote Instruction Program
- 2425R Emergency Virtual or Remote Instruction Program
- 5513 Care of School Property
- 5513R Care of School Property

1.3 Regular Board of Education Public Meetings for 2023 - It is recommended that the Board adopt the calendar below of public Board of Education meetings for 2023. Business Meetings will begin at 7:30 p.m.; Organization/Business Meetings will begin at 7:00 p.m. All meetings will be held in the Cafeteria of the Montgomery Lower Middle School.

Organization and Business Meeting	January 3, 2023	Tuesday	7:00 p.m.
Business Meeting	January 24, 2023	Tuesday	7:30 p.m.
Business Meeting	February 28, 2023	Tuesday	7:30 p.m.
Business Meeting/Tentative Budget Approval	March 14, 2023	Tuesday	7:30 p.m.
Business Meeting/Budget Hearing & Adoption	April 25, 2023	Tuesday	7:30 p.m.
Business Meeting	May 23, 2023	Tuesday	7:30 p.m.
Business Meeting	June 20, 2023	Tuesday	7:30 p.m.
Business Meeting	July 18, 2023	Tuesday	7:30 p.m.
Business Meeting	August 22, 2023	Tuesday	7:30 p.m.
Business Meeting	September 19, 2023	Tuesday	7:30 p.m.
Business Meeting	October 17, 2023	Tuesday	7:30 p.m.
Business Meeting	November 14, 2023	Tuesday	7:30 p.m.
Business Meeting	December 12, 2023	Tuesday	7:30 p.m.
Organization and Business Meeting	January 2, 2024	Tuesday	7:00 p.m.

- 1.4 Safe Return to In-Person Instruction Plan - Approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the Federal American Rescue Act, Section 2001(i), as amended and approved on September 27, 2022.
- 1.5 Chapter 27 Emergency Virtual or Remote Instruction Plan - Approve the Emergency Virtual or Remote Instruction Plan for the 2022-2023 School Year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Placements: 2022-2023 - Approve the following Out-of-District placements for the 2022-2023 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102976	Collier School	7/5/22-6/23/23	\$7,644.00	\$65,520.00	\$73,164.00
102976	Collier School 1:1 Aide	7/5/22-6/23/23	\$3,248.49	\$27,844.20	\$31,092.69
107782	Collier School	7/5/22-6/23/23	\$10,920.00	\$65,620.00	\$76,440.00
105366	Rock Brook School Withdrawal	8/15/22-6/16/23		-\$66,598.20	-\$66,598.20
105366	Collier School	9/7/22-6/23/23		\$65,520.00	\$65,520.00
105366	Collier School 1:1 Aide	9/7/22-6/23/23		\$27,844.20	\$27,844.20
107099	Archway Programs Atco Campus	7/5/22-6/15/23	\$10,414.88	\$55,137.60	\$65,552.48
108467	Mercer County Special Services School	9/7/22-6/22/23		\$60,125.00	\$60,125.00
101432	New Hope Academy	9/6/22-6/2/23		\$45,500.00	\$45,500.00
103382	The Eden School Withdrawal	7/3/22-6/22/23	-\$18,467.64	-\$94,903.15	-\$113,370.79
103382	The Eden School 1:1 Aide Withdrawal	7/3/22-6/22/23	-\$7,560.00	-\$38,850.00	-\$46,410.00
103382	The Eden School 1 extra day added to school year	7/3/22-6/22/23	\$18,980.63	\$94,903.15	\$113,883.78
103382	The Eden School 1:1 Aide 1 extra day added to	7/3/22-6/22/23	\$7,770.00	\$38,850.00	\$46,620.00

	school year				
107770	Rutgers Day School	7/1/22-6/30/23	Included	\$92,172.00	\$92,172.00
108867	Windsor Learning Center Withdrawal	9/13/22-6/23/23		-\$58,625.00	-\$58,625.00
108867	Center School	9/13/22-6/16/23		\$78,195.04	\$78,195.04

2.2 Consultant Approvals: 2022-2023 - Approve the following consultants for the 2022-2023 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
TW Math Consulting	Provide 1 (one) day of professional development for K-3 staff on analyzing data around The Bridges math program. To be held on October 24, 2022.	\$1,602.03

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending August 31, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending August 31, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through August 31, 2022 within the 2022-2023 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2023

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated September 27, 2022 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$8,178,655.23 and

General Account	\$7,988,929.99
Food Service Account	\$ 189,725.24
TOTAL	\$8,178,655.23

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2022-2023 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 9/27/22.

3.5 Chapters 192/193 Funding 2022-23 – Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$19,886.00 for the 2022-23 school year to be allocated as follows:

Chapter 192 Compensatory Education	\$ 1,977.00
Chapter 192 E.S.L.	\$ <u>0.00</u>
Chapter 192 Total	\$ 1,977.00
Chapter 193 Initial Exam and Classification	\$10,609.00
Chapter 193 Annual Exam and Classification	\$ 380.00
Chapter 193 Corrective Speech	\$ 2,790.00
Chapter 193 Supplementary Instruction	\$ <u>4,130.00</u>
Chapter 193 Total	\$17,909.00
Grand Total	\$19,886.00

3.6 Approval for CDW Government – Award the purchase of 50 instructional interactive projectors and 50 projector adapter plates from CDW Government for replacement in classrooms located throughout the District on behalf of the Educational Services Commission of New Jersey (ESCNJ/AEPA-22G)

<u>Vendor</u>	<u>Contract #</u>	<u>Total</u>
CDW Government Vernon Hills, IL	ESCNJ/AEPA-22G	\$91,637.50

3.7 Approval of Critical Response Group Contract for Security Mapping of the District Buildings – approve the contract with Critical Response Group to provide security mapping of the school district buildings at a cost of \$14,654 with \$13,220 being paid using the NJSIG grant and \$1,434 being paid from the operating budget.

3.8 Settlement Agreement – Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The

Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

- 3.9 Settlement Agreement – Approve the following resolution pertaining to an addendum to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Agreement, and any other documents necessary to effectuate the settlement.

- 3.10 Settlement Agreement – Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

- 3.11 Donation Acceptance – Accept the donation of \$6,000.00 from Bristol-Myers Squibb to Montgomery High School Robotics Team 1403.

- 3.12 Approval for Enterprise Direct Universe – award the purchase to Enterprise Direct Universe for the Firewall subscription renewals for Threat Detection, Malware, VPN, Instant Replacement, Definition Updates in the amount of \$18,840.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT