

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, September 25, 2018
6:45 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and September 21, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

PRESENTATIONS

- Strategic Plan Presentation - Goals 3 and 4

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

BOARD COMMITTEE REPORTS

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources Committee Report
- Policy Committee Report
- Chairs Committee Report
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 14, 2018 Executive Session Meeting
2. August 14, 2018 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 9/12/18 from B. Johnson regarding permission to participate in marching band
2. Email dated 9/14/18 from Z. Majithia regarding Busing 10V
3. Email dated 9/18/18 from L. Katz regarding OHES – Missing Bus 13R
4. Email dated 9/19/18 from C. Hoffman regarding Bus Safety Task Force
5. Email dated 9/20/18 from J. Lafaman regarding Transportation

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 **Approval of the Board of Education Charters** – Approve the following charters:
- Assessment, Curriculum and Instruction Committee (ACI)
 - Board of Education Executive Counsel (BEC)
 - Human Resource Committee (HRC)
 - Operations, Facilities and Finance Committee (OFF)
 - Policy and Communications Committee (PCC)
 - Pupil Services and SEL Committee (PSELC)
- 1.2 **Appointment of Anti-Bullying Personnel** – It is recommended that the Board appoint the following personnel in Anti-Bullying positions:
- Mary McLoughlin, District Anti-Bullying Coordinator
 - Tracy Vail, Anti-Bullying Specialist (OHES)
- 1.3 **Policy Second Reading** – Accept and adopt the following policy following a second reading:
- Policy 2431 Athletic Competition

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 **Approval of Student Exchange Program** – Approve the proposal for the MHS German Exchange Program scheduled for the summer of 2019. MHS students will travel to Gottingen, Germany for approximately three weeks at no cost to the Board. German partners will visit MHS in September/October of 2019.
- 2.2 **Out-of-District Placements 2018-2019**

Approve the following Out-of-District placements for the 2018-2019 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102327	Somerset Secondary Academy	9/6/18-6/21/19		\$53,976.00	\$53,976.00
000686	Somerset County Education Commission Career Center Part Time	9/6/18-6/21/19		\$15,000.00	\$15,000.00

2.3 Consultant Approvals 2018-2019

Approve the following consultants for the 2018-2019 School Year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Union County Educational Services Commission	Medical Bedside Instruction Regular Behavior Unit Special Behavior Unit	\$67.00/hour \$100.00/hour
Bancroft	Travel Time for BCBA-Round Trip	\$55.00/hour

3.0 **FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of August 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of August 31, 2018.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of August 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

 Board Secretary

 Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of August 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for September – approve the monthly bills as follows:

General Operating	\$8,636,848.77
Food Service	\$1,239.43

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 **WHEREAS**, on September 12, 2017 the Montgomery Township Board of Education awarded Halecon, Inc. original bid for tennis court renovations at Upper Middle School in the total contract lump sum of \$677,400.00; and

WHEREAS, changes were necessary in order for the project to be completed.

WHEREAS, the project was substantially completed as of 5/21/18. Below is an accounting of the allowances:

Original Contract Allowance	\$50,000.00
Allowances (Change Orders #1, #2, #3)	<u>\$20,800.00</u>
Remaining Contract Allowance	\$29,200.00
New Contract Sum	\$648,200.00

4.0 **PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT