

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, September 26, 2017
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and September 20, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, negotiations with the Montgomery Township Education Association and possible litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. August 15, 2017 Executive Session Meeting
2. August 15, 2017 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 8/8/17 from M. Lister regarding an excellent article regarding solutions for stressed-out high school students
2. Email dated 8/10/17 from A. Wirsul regarding agenda items from 7/18/17 meeting
3. Email dated 8/15/17 from L. Rosenberg regarding school safety and security seminar
4. Email dated 8/17/17 from D. DeSantis regarding follow up
5. Email dated 8/18/17 from J. Barth regarding feedback on online school forms
6. Email dated 8/21/17 from A. Wirsul regarding committee solution to public participation
7. Email dated 8/24/17 from J. Roddick regarding MTSD Strategic Plan

SUPERINTENDENT’S REPORT

Presentations:

- MTSD/Operation Friends Aid to Houston - Mr. Delgado, UMS Principal

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 HIB Self-Assessment 2016-2017

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approves the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2016-2017 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB School Self-Assessment is approved by the Board of Education on September 26, 2017.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2017-2018

Approve the following Out-of-District placements for the 2017-2018 school year.

		TUITION			
Pupil ID	School	Dates	ESY	RSY	Total for Year
000309	Sage Day School	9/5/17-6/15/18		\$58,230.00	\$58,230.00
103172	New Hope Academy	9/11/17-6/15/18		\$40,900.00	\$40,900.00
000383	New Hope Academy	9/11/17-6/15/18		\$40,900.00	\$40,900.00
000185	New Hope Academy	9/11/17-6/15/18		\$40,900.00	\$40,900.00
102148	New Hope Academy	9/11/17-6/15/18		\$40,900.00	\$40,900.00
180880	New Hope Academy	9/11/17-6/15/18		\$40,900.00	\$40,900.00

2.2 Consultant Approvals 2017-2018

Approve the following consultants for the 2017-2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Brookfield Schools	Medical Bedside Instruction	\$59.98/hour
Language & Literacy Association for Multilingual & Multicultural Education	Six (6) Days Site-Based Professional Development for K-12 Content Area Teachers of ELL Students during the 2017-2018 School Year	\$15,000.00 Total Cost
The Reading and Writing Project Network, LLC	Fifteen (15) Days Site-Based Professional Development for K-6 Faculty during the 2017-2018 School Year	\$38,750.00 Total Cost

2.3 Donation Acceptance – Accept the donation of a dress form from Ms. Lucianne Smith to be utilized by the Montgomery High School Family and Consumer Science Program.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of August 31, 2017:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of August 31, 2017

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of August 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of August 31, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for September – approve the monthly bills as follows:

General Operating	\$9,765,938.64
Food Services	\$9,134.05

3.6 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Receipt/Award of Quote – 2017 Ford F250 Regular Cab 4 X 4 Pickup Truck (Q18-36) – Quotes were received for a 2017 Ford F250 Regular Cab 4 X 4 Pickup Truck as follows:

<u>Vendor</u>	<u>Base Bid</u>
Ditschman/Flemington Ford Flemington, NJ	\$36,498.00
Flemington Buick, Chevrolet, GMC & Cadillac Flemington, NJ	\$42,096.00

It is recommended that the Board of Education award quote Q18-36 for a 2017 Ford F250 Regular Cab 4 X 4 Pickup Truck as follows:

<u>Vendor</u>	<u>Base Bid</u>
Ditschman/Flemington Ford Flemington, NJ	\$36,498.00

3.8 Approval for the Purchase of 2018 Chevrolet Silverado Truck with Regular Cab and Snow Plow Prep Package – approve the purchase of 2018 Chevrolet Silverado truck with regular cab and snow plow prep package entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Vehicles, Trucks, Class 3, Pickup/Utility/Dump, with Snow Plow Option (#T-2101):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Hertrich Fleet Services, Inc. Milford, DE	#88759	\$41,594.50

3.9 **WHEREAS**, on February 28, 2017 the Montgomery Township Board of Education awarded D & E Window and Door, LLC original bid for Window Replacement at Orchard Hill Elementary School in the total contract lump sum of \$1,147,000.00 including alternates; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to D & E Window and Door, LLC in the amount of \$29,279.20:

- #7 Furnish and install additional fixed windows equal to three openings and the brake metal to cover field conditions at the head, jamb and columns. \$29,279.20

3.10 Approval of the Agreement with the Hanover Research Council LLC to Perform Research Services – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (the Board”) desires to enter into a service agreement with Hanover Research (“Hanover”), the cost of which is below the bid threshold and thus, does not require public advertising for bids pursuant to N.J.S.A. 18A:18A-3; and

WHEREAS, the School Business Administrator has determined that no other firms provide the same or similar services as offered by Hanover, and therefore, it was not practicable to solicit quotations as required under N.J.S.A. 18A:18A-37; and

WHEREAS, the School Business Administrator has documented that the proposal submitted by Hanover is most advantageous to the Board, price and other factors considered.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves a service agreement with Hanover for 13 months in total contract sum of \$37,000.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT