

9720 SOLICITATIONS BY VENDORS

The Board of Education will permit vendors to solicit pupils and parents or legal guardians for the sale of goods and services through the schools of this district, provided that the Board has given prior approval to the vendor and to the solicitation.

The Superintendent shall review each vendor's request to solicit sales and shall recommend to the Board for its approval only those that offer a product or service that is related to the educational goals of this district and offers good value to purchasers.

Any funds collected on behalf of a vendor approved by the Board under this policy shall be kept in a separate account pending transfer to the vendor. The Board disclaims any responsibility for any such funds.

A representative in any capacity of any qualified vendor who wishes to interview any school personnel shall observe the following:

1. If the desired party is within and a part of the department of purchasing, an appointment should be made for a mutually agreeable time.
2. If the desired party is a part of any other school facility, authorization must be obtained from the unit head. The unit head will then arrange for an interview with the desired party at the convenience of the school program.

In the event that more than one vendor requests permission to solicit sales of a particular product or service, or the Superintendent seeks a vendor to provide a particular product or service to parents or legal guardians or pupils, the Superintendent shall seek quotations from qualified vendors in order to determine which will provide the greater value to purchasers.

The Board reserves the right to withdraw its approval of any vendor at any time.

Adopted: 26 July 1999
Reviewed:

