

Policy and Communications Committee

GOVERNANCE

The Board of Education may choose to use standing and ad hoc committees to provide oversight of the District's Operations. Such committees may not act independently from the Board or make commitments which bind the Board without specific prior authorization. The Board shall determine at its annual organization meeting, or as soon thereafter as is practical, which standing committees it will constitute for the following year.

PHILOSOPHY

The Policy and Communications Committee (PCC) provides oversight to ensure policies, regulations and communication efforts support the goals and needs of the Board of Education and School District, as well as ensure that they are in conformance with law and the general practices of school districts in the State of New Jersey. The Committee will consider all district stakeholders, internal (teachers, students, staff and School Board) and external (parents, residents, businesses, civic groups, state/local government, faith-based organizations, and other members of the MTSD community) in their decision making.

ORGANIZATION

The Policy and Communications Committee is a standing committee of the Board. It shall be comprised of three or four Board members. The Superintendent shall designate the District representative to the Policy and Communications Committee. The Board President and Superintendent shall serve as ex-officio members of the Policy and Communications Committee.

MEETINGS

The Policy and Communications Committee shall meet on a regularly scheduled basis (at least 6 times per year). The Policy and Communications Committee may hold meetings at such other times, as it deems appropriate, to fulfill its responsibilities. The Policy and Communications Committee shall provide at least one public meeting. The committee will take care to share confidential information only during private, not public, meetings.

RESPONSIBILITIES

- Annually reassess this charter with the committee and obtain the Board's approval.
- Provide and solicit input for current and/or new policy and regulation revisions with the community;
- Review and/or revise current or new policies and/or regulations;
- Periodically monitor and evaluate effectiveness of district policies and/or regulations;
- Time to time and as needed, the PCC will refer policies or regulations for review and recommendation to other Committees of the Board;
- Develop clear, consistent messages;
- Continue to develop public engagement/outreach opportunities such as key communicator networks;
- Annually consider communication efforts that may impact the planning and budgeting process;
- Submit minutes of all PCC meetings to the Board for their information and approval;
- Perform other activities which may be assigned by the Board.