

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, October 27, 2020

6:30 p.m. Executive Session

7:30 p.m. Public Session

REMOTE – Participation Information Available on District Website

BUSINESS MEETING AGENDA

2020-2021 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2020 and October 20, 2020. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 7, and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT/PRESENTATIONS

- **FY20 Audit Report**
- District Student Safety Data System (SSDS) Report, 2019-2020 School Year
- Harassment, Intimidation and Bullying – Investigations, Trainings and Programs (HIB ITP)

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Anti-Racism and Reform Committee (ARRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. September 23, 2020 Executive Session Meeting
2. September 29, 2020 Executive Session Meeting I
3. September 29, 2020 Executive Session Meeting II
4. September 29, 2020 Business Meeting
5. October 6, 2020 Executive Session Meeting
6. October 6, 2020 Special Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 9/25/20 from L. Halimi regarding Following Up
2. Email dated 9/28/20 from Concerned Parent regarding English Class
3. Email dated 10/5/20 from A. Galvin regarding Parking Cost
4. Email dated 10/5/20 from C. and J. Gostkowski regarding Alternative Transportation for Sports
5. Email dated 10/6/20 from B. Seamon regarding MHS Hybrid Schedule
6. Email dated 10/16/20 from J. Strickland regarding Hybrid Plan for Elementary School
7. Email dated 10/19/20 from D. Sciascia regarding MSEPTA Meeting Agenda
8. Email dated 10/22/20 from L. and D. Gaynor regarding Hybrid Instructional Model Deficiencies
9. Email dated 10/23/20 from J. Patel regarding BOE Resignation

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Student Safety Data System (SSDS) Report, 2019-2020 School Year

1.2 Policy First Reading - Accept the following policies/regulations as a first reading:

- | | |
|----------|----------------------------------|
| 5330.04 | Administering an Opioid Antidote |
| 5330.04R | Administering an Opioid Antidote |
| 5610 | Suspension |
| 5610R | Suspension Procedures |
| 5620 | Expulsion |

1.3 Policy Second Reading - Accept and adopt the following policies and regulation following a second reading:

- | | |
|--------|--|
| 2431.3 | Heat Participation Policy for Student-Athlete Safety |
| 3322 | Teaching Staff Members Use of Personal Cellular Telephones/
Other Communication Devices |
| 4322 | Support Staff Members Use of Personal Cellular Telephones/
Other Communication Devices |
| 8320 | Personnel Records |
| 8320R | Personnel Records |

1.4 HIB Self-Assessment 2019-2020

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approve the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2019-2020 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB School Self-Assessment is approved by the Board of Education on October 27, 2020.

1.5 Memorandum of Agreement – Approve the Memorandum of Agreement between the Montgomery Township School District and Law Enforcement for the 2020-2021 school year.

1.6 Board Goals – Approve the following Board Goals for the 2020-2021 school year:

Goal 1: Create a communications plan in collaboration with District leadership and within the Board of Education.

Goal 2: Provide timely and effective feedback to members, especially new members, including roles and responsibilities.

Goal 3: Train Board of Education members on Diversity and Inclusion.

1.7 Accept Resignation of Board Member – Accept the resignation of Mr. Jinesh Patel, board member, effective October 23, 2020.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2020-2021 - Approve the following Out-of-District placements for the 2020-2021 school year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
107555	Center for Lifelong Living	9/4/20-6/17/20		\$46,620.00	\$46,620.00
107555	Center for Lifelong Living 1:1 Aide	9/4/20-6/17/20		\$40,680.00	\$40,680.00
107555	Center for Lifelong Living Occupational Therapy	9/4/20-6/17/20		\$2,146.00	\$2,146.00
107377	Academy Learning Center	9/4/20-6/17/20		\$57,420.00	\$57,420.00
107377	Academy Learning Center 1:1 Aide	9/4/20-6/17/20		\$40,680.00	\$40,680.00
107377	Academy Learning Center- Withdrawal	10/19/20-6/17/20		-\$48,169.00	-\$48,169.00
107377	Academy Learning Center 1:1 Aide Withdrawal	10/19/20-6/17/20		-\$34,126.00	-\$34,126.00
107377	The Eden School	10/19/20-6/24/21		\$76,870.14	\$76,870.14
107377	The Eden School 1:1 Aide	10/19/20-6/24/21		\$29,661.45	\$29,661.45

000686	Somerset County Education Services Commission	9/8/20-6/30/21		\$15,695.00	\$15,695.00
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2.2 Consultant Approvals 2020-2021 - Approve the following consultants for the 2020-2021 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Brookfield Schools	Medical Bedside Instruction	\$59.98/hour
Educational Services Commission of New Jersey	Teacher of the Deaf Itinerant Services	\$144.00/hour

2.3 Textbook Approval - Approve the following textbook:

Title	Course
The Immortal Life of Henrietta Lacks	Anatomy and Physiology – MHS Science

2.4 Resolution Regarding Disenrollment of Students – approve the following resolution:

WHEREAS, the Superintendent of Schools has requested that the Board disenroll two (2) students whose names are on file in the Board office (“Students”) based on information that said Students are not entitled to a tuition free education from the Board; and

WHEREAS, the Superintendent provided the Students’ parents with notice of their right to a disenrollment hearing in the event that they did not agree with the Superintendent’s determination; and

WHEREAS, the Students’ parents requested a disenrollment hearing before the Board, which was held on September 29, 2020; and

WHEREAS, at the hearing the administration presented evidence in support of the Superintendent’s recommendation to disenroll the Students; and

WHEREAS, the parents presented evidence and argument to the Board in support of the Students’ claimed residency;

WHEREAS, the Board considered the evidence presented by the Students’ parents and by the administration; and

WHEREAS, the Board has determined that the Students’ parents have not met their burden under the statute, *N.J.S.A. 18A:38-1*, to establish that the Students are entitled to a tuition-free education from the Board.

NOW, THEREFORE, BE IT RESOLVED that the Students shall be disenrolled from the Montgomery Township School District, and the Board Secretary shall provide the parent with notice of the same; provided, however, that if the Students' parents contest the Board's decision before the Commissioner of Education within 21 days of receiving the notice of disenrollment, then the Students shall remain enrolled in the Montgomery Township School District while the appeal is pending before the Commissioner of Education.

- 2.5 Nonpublic Nursing Funding 2020-21 – Approve funding of Nonpublic Nursing Aid in the amount of \$16,932.00 for the 2020-21 school year to be allocated as follows:

Princeton Montessori School	\$8,364.00
Waldorf School of Princeton	<u>\$8,568.00</u>
Grand Total	\$16,932.00

- 2.6 Nonpublic Security Funding 2020-21 – Approve funding of Nonpublic Security Aid in the amount of \$29,050.00 for the 2020-21 school year to be allocated as follows:

Princeton Montessori School	\$14,350.00
Waldorf School of Princeton	<u>\$14,700.00</u>
Grand Total	\$29,050.00

- 2.7 Nonpublic Textbook Funding 2020-21 – Approve funding of Nonpublic Textbook Aid in the amount of \$9,835.00 for the 2020-21 school year to be allocated as follows:

Princeton Montessori School	\$4,765.00
Waldorf School of Princeton	<u>\$5,070.00</u>
Grand Total	\$9,835.00

- 2.8 Nonpublic Digital Divide Funding 2020-21 – Approve funding of Nonpublic Digital Divide Aid in the amount of \$7,004.00 for the 2020-21 school year to be allocated as follows:

Princeton Montessori School	\$3,611.00
Waldorf School of Princeton	<u>\$3,393.00</u>
Grand Total	\$7,004.00

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through September 30, 2020 within the 2020-2021 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated October 1, 2020, October 7, 2020 and October 28, 2020 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$4,633,369.35 and

General Account	\$4,575,323.51
Food Service Account	\$ 58,045.84
TOTAL	\$4,633,369.35

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2020/2021 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 10/27/20.

3.5 Settlement Agreement– Approve the following resolution pertaining to an addendum to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as “Addendum”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Addendum is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby

authorized and directed to execute the Addendum, and any other documents necessary to effectuate the settlement.

- 3.6 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

- 3.7 Submission of Comprehensive Maintenance Three-Year Plan/M1 Form – approve the following resolution regarding the approval and submission of the district’s comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the plan for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan inclusive of the M1 Form for the Montgomery Township School District in compliance with Department of Education requirements.

- 3.8 Receipt and Award of Request for Proposal – Professional Development Services for the Implementation of Universal Design for Learning (RFP21-01) – Request for proposals were received on October 22, 2020 for Professional Development Services for the Implementation of Universal Design for Learning as follows:

Vendor Service Rates

	<u>IDE Corp. Ramsey, NJ</u>	<u>PowerSchool Folsom, CA</u>
Multi-Day Institute Fee	\$2,270/day	\$2,400/day-per Trainer
Daily Onsite Workshop Fee	\$2,270/day	\$2,400/day-per Trainer

Daily Onsite Coaching Fee	\$2,270/day	\$2,400/day-per Trainer
Daily Virtual Workshop Fee	\$2,270/day N/A: Hourly	\$2,000/day-per Trainer \$250/hour-per Trainer
Daily Virtual Coaching Fee	\$2,270/day N/A: Hourly	\$2,000/day-per Trainer \$250/hour-per Trainer
Webinar Fees	Included /unit	\$2,000/day-per Trainer
Digital/Analogue Resources	\$995/unit	\$55.56/per Participant
Daily rate for services (other):	N/A: Hourly \$2,270/day	- -

It is recommended that the Board of Education award RFP21-01 Professional Development Services for the Implementation of Universal Design for Learning not to exceed \$100,000 as follows:

<u>Vendor</u>	<u>IDE Corp. Ramsey, NJ</u>
Multi-Day Institute Fee	\$2,270/day
Daily Onsite Workshop Fee	\$2,270/day
Daily Onsite Coaching Fee	\$2,270/day
Daily Virtual Workshop Fee	\$2,270/day N/A: Hourly
Daily Virtual Coaching Fee	\$2,270/day N/A: Hourly
Webinar Fees	Included /unit
Digital/Analogue Resources	\$995/unit
Daily rate for services (other):	N/A: Hourly \$2,270/day

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT