

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, October 18, 2022

6:00 p.m. Executive Session

7:30 p.m. Public Session

Montgomery Lower Middle School Cafeteria

BUSINESS MEETING AGENDA

2022-2023 District Goals

- Goal 1: Academic - Increase the understanding and implementation of *Universal Design for Learning*, a framework that guides the design of learning experiences to proactively meet the needs of all types of learners, in order to improve student success across all classroom settings.
- Goal 2: Equity - Increase *cultural competency* among administration, staff, and students in order to create a work and learning environment that supports diversity, equity, and inclusion.
- Goal 3: SEL - Increase staff training and implementation of research-based, trauma-informed strategies that will decrease stress, promote wellness, build resilience and create a supportive learning environment for all students, administration, and staff.
- Goal 4: Communication - Improve all methods of communication to deliver clear and transparent district messaging to all district stakeholders by leveraging social media platforms, the website, and email blasts to increase engagement with the community.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 5, 2022 and October 12, 2022. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

Appointment of Acting Board Secretary

WHEREAS, the Business Administrator/Board Secretary has resigned from her position for purposes of retirement; and

WHEREAS, the Board wishes to appoint the Associate School Business Administrator/Assistant Board Secretary, David Palumbo (hereinafter referred to as "Palumbo"), as the Acting Board Secretary effective October 18, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Palumbo as the Acting Board Secretary effective October 18, 2022.

Swearing in of BOE Member – The Acting Board Secretary will swear in the newly-appointed Board of Education member, Mr. Douglas Herring.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT / PRESENTATIONS

- MTSD Statewide Assessment Results Presentation: 2021-2022

NEW BUSINESS FROM BOARD/PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president.

Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district. However, responses may be provided at the end of this session. There are times when comments and questions will require additional fact gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Equity Committee (EC)
- Anti-Racism and Reform Sub-Committee (ARRSC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers' Report
 - Special Ed Ad Hoc Committee Report on Early Literacy

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. September 27, 2022 Executive Session Meeting
2. September 27, 2022 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 8/23/22 from C. Willis regarding New Standards for Health and Sex Ed
2. Email dated 9/26/22 from J. Church regarding Letter to Board of Education
3. Email dated 9/27/22 from Z. Spence-Wallace regarding Letter to Board of Education
4. Email dated 9/27/22 from G. Zayova regarding BOE Member Appointment
5. Email dated 9/28/22 from J. Filak regarding Meeting with Tom Malinowski
6. Email dated 9/28/22 from H. Pino-Beattie regarding Meeting with Tom Malinowski
7. Email dated 9/28/22 from J. Filak regarding Meeting with Tom Malinowski
8. Email dated 9/28/22 from H. Pino-Beattie regarding Meeting with Tom Malinowski
9. Email dated 9/29/22 from H. Kadhim regarding Transparency
10. Email dated 9/30/22 from C. Horn regarding National Assoc. of School Board Advertising Regulations
11. Email dated 9/30/22 from K. Anderson regarding Message #1 Testing BOE Email Messages
12. Email dated 9/30/22 from K. Anderson regarding Message #2 Sex Education and Drag Queen (Testing BOE Receipt of Email Messages)
13. Email dated 9/30/22 from M. McLoughlin regarding Letter to the Board of Education about Transparency
14. Email dated 10/2/22 from K. Anderson regarding Feedback on New Standards for Health & Sex Education
15. Email dated 10/3/22 from K. Anderson regarding Issues with BOE's Handling of Community Email
16. Email dated 10/4/22 from J. Church regarding Test Message 1
17. Email dated 10/4/22 from K. Anderson regarding Message #3 Feedback on New Standards for Health & Sex Education
18. Email dated 10/4/22 from K. Anderson regarding Message #4 Issues with BOE's Handling of Community Email
19. Email dated 10/10/22 from J. Filak regarding Non-Fire Evacuation Drill Notification 10/10
20. Email dated 10/10/22 from H. Pino-Beattie regarding Non-Fire Evacuation Drill Notification 10/10
21. Email dated 10/10/22 from J. Church regarding Test 10/10
22. Email dated 10/10/22 from K. Anderson regarding 2nd Time: Issues with BOE's handling of Community Email

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy First Reading - Accept the following policies and regulation as a first reading:

- 1511 Board of Education Website Accessibility
- 1642 Earned Sick Leave Law
- 1642R Earned Sick Leave Law
- 1643 Family Leave
- 5722 Student Journalism

1.3 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 0143.2 High School Student Representative to the Board of Education
- 0163 Quorum
- 2425 Emergency Virtual or Remote Instruction Program
- 2425R Emergency Virtual or Remote Instruction Program
- 5513 Care of School Property
- 5513R Care of School Property

1.4 NJ QSAC DPR - Approve the Quality Single Accountability Continuum (QSAC) District Performance Review (DPR) for the Montgomery Township School District for the 2021 – 2022 school year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2022-2023 - Approve the following Out-of-District Placement for the 2022-2023 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
106921	Newmark School	9/28/22-6/22/23		\$62,476.20	\$62,476.20

2.2 Charter School Placements 2022-2023 - Approve the following Charter School Placements for the 2022-2023 School Year:

Student ID	Charter School	Dates	Grade	Total Tuition for Year
108348	Princeton Charter School	9/6/22-6/16/23	5	\$13,439.00
108349	Princeton Charter School	9/6/22-6/16/23	3	\$13,439.00
105281	Thomas Edison Energy Smart Charter School	9/1/22-6/22/23	12	\$15,541.50
102282	Thomas Edison Energy Smart Charter School	9/1/22-6/22/23	12	\$15,541.50
108954	Thomas Edison Energy Smart Charter School	9/1/22-6/22/23	8	\$15,541.50
		TOTAL		\$73,502.50

2.3 Somerset County Vocational and Technical Placements 2022-2023 - Approve the following Somerset County Vocational and Technical Placements for the 2022-2023 School Year:

Student ID	Program	Dates	TUITION		Total for Year
			Full-Time	Shared-Time	
106655	Auto Body (TOPS)	9/6/22-6/20/23	\$27,000.00	-	\$27,000.00
102465	Cosmetology (TOPS)	9/6/22-6/20/23	\$27,000.00	-	\$27,000.00
105889	Academy for Health & Medical Sciences	9/6/22-6/20/23	\$ 1,425.00	-	\$ 1,425.00
101449	Carpentry	9/6/22-6/20/23	\$ 1,425.00	-	\$ 1,425.00
101315	Culinary Arts	9/6/22-6/20/23	\$ 1,425.00	-	\$ 1,425.00
101669	Electrical Consultation	9/6/22-6/20/23	\$ 1,425.00	-	\$ 1,425.00
107250	Law & Public Safety	9/6/22-6/20/23	\$ 1,425.00	-	\$ 1,425.00
102490	Auto/Diesel Technologies	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
105283	Cosmetology	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
107713	Culinary Arts	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
105403	Culinary Arts	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50

102086	Health Occupation	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
105974	Law & Public Safety	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
103176	Theater Arts	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
106748	Theater Arts	9/6/22-6/20/23	-	\$ 712.50	\$ 712.50
		TOTAL	\$61,125.00	\$ 5,700.00	\$66,825.00

2.4 Mercer County Technical Schools Placement 2022-2023 - Approve the following Mercer County Technical Schools Placement for the 2022-2023 School Year:

Student ID	Program	Dates	Full-Time Tuition	Total for Year
108396	Newcomer's Academy – Secondary	9/6/22-6/19/23	\$9,180.00	\$9,180.00
		TOTAL	\$9,180.00	\$9,180.00

2.5 Consultant Approvals: 2022-2023 - Approve the following consultants for the 2022-2023 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Branchburg Board of Education	Teacher of the Deaf Services Travel	\$73.09/hour \$104.53/trip
Nate White	Provide twelve (12) days of professional development throughout the school year for district orchestra staff to improve pedagogy and instructional practices. To be completed by June 15, 2023.	\$3,300.00 <i>To be funded through ESEA Title II</i>
TW Math Consulting	Provide 2 days of professional development/support for K-3 teachers around The Bridges math program. To be completed by January 1, 2023.	\$3,676.88
Pennsylvania Shakespeare Festival (WillPower)	Provide MHS students with a live production of Hamlet on November 8, 2022.	\$500.00 <i>To be funded through ESEA Title IV</i>

2.6 Approval of Participation in High School Athletics for Student #102163

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by the student's parents at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic programs; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements set forth by the New Jersey State Interscholastic Athletic Association (NJSIAA) and the District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution.

2.7 Special Olympics New Jersey (SONJ) Grant, 2022-2023 SY – Accept grant money in the amount of \$7,000 from SONJ for school liaison positions in MHS (\$5,000.00), VES and LMS (\$1,000.00 each school) for implementation of Unified Leadership, Unified Sports and Whole School Engagement programs.

2.8 MHS Choir Field Trip Approval - Approve the Montgomery High School Choir trip to Quebec and Montreal, Canada, from May 25-31, 2023, to perform and attend cultural tours, at no cost to the district.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through September 30, 2022 within the 2022-2023 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2023

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated October 18, 2022 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$10,519,111.13 and

General Account	\$10,485,555.19
Food Service Account	\$ 33,555.94
TOTAL	\$10,519,111.13

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2022-2023 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 10/18/22.

3.5 Submission of Comprehensive Maintenance Three-Year Plan/M1 Form – Approve the following resolution regarding the approval and submission of the district’s comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the plan for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan inclusive of the M1 Form for the Montgomery Township School District in compliance with Department of Education requirements.

3.6 Settlement Agreement– Approve the following resolution pertaining to a settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which

Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

- 3.7 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT