

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, October 17, 2017
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and October 13, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, negotiations with the Montgomery Township Education Association and possible litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. September 12, 2017 Executive Session Meeting
2. September 12, 2017 Workshop and Business Meeting
3. September 26, 2017 Executive Session Meeting
4. September 26, 2017 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 9/27/17 from A. Wirsul regarding agenda items and truck purchases
2. Email dated 9/27/17 from A. Wirsul regarding agenda items
3. Email dated 10/1/17 from E. Abousabe regarding The Bigger Picture
4. Email dated 10/11/17 from M. Lister regarding MHS Science Program and Physics First
5. Email dated 10/12/17 from J. Barth regarding MHS Science Proram

SUPERINTENDENT’S REPORT

Presentations:

- District Violence & Vandalism Report 2016-2017 – Opportunity for Public Hearing
- Student Achievement and College Admissions Review

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. EVVRS Report, Report Period Two, 2016 – 2017
- c. Harassment, Intimidation and Bullying (HIB) Report
- d. Fire/Security Drill Report

1.2 New Jersey Quality Single Accountability Continuum Review (NJ QSAC) –
Approve the New Jersey Quality Single Accountability Continuum Statement of Assurance for submission to the New Jersey Department of Education.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Donation Acceptance – Accept the donation of \$6,000.00 from Bristol-Myer Squibb to Montgomery High School Robotics Team 1403.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of September 30, 2017:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of September 30, 2017.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of September 30, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:

General Operating	\$204,445.13
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3.6 Approval of Monthly Bills for October – approve the monthly bills as follows:

General Operating	\$8,988,344.17
Food Services	\$186,630.40

3.7 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.

3.8 Submission of Comprehensive Maintenance Three-Year Plan – approve the following resolution regarding the approval and submission of the district's comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Whereas, specific proposed expenditures will be subject to review and approval by the Board of Education prior to the commitment of any funds,

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Montgomery Township School District in compliance with Department of Education requirements.

3.9 Maximum Capital Reserve Deposit – That the Montgomery Township Board of Education adopt the following statement:

Whereas, the Montgomery Township School District has 53 projects identified in its current Long-Range Facility Plan that have not been initiated or advanced, and

Whereas, the 53 projects have an estimated total cost over the five-year period of \$14,796,475 and

Whereas, it is estimated that projects totaling the amount of \$2,383,115 have been identified as Other Capital Projects that are not eligible for State funding in the form of debt service aid or NJSCC grant funds, and

Whereas, it is estimated that the district has remaining projects in the amount of \$12,413,360 that are eligible for State funding in the form of debt service aid or NJSCC grant funds in the amount of \$4,965,344 and

Whereas, the estimated local share of these eligible projects is \$7,448,016,

Now, therefore be it resolved, that the **maximum** amount the Montgomery School District may deposit in its capital reserve for the local share of eligible projects is \$7,448,016.

3.10 Receipt/Award of Quote – Student Transportation Services, Athletic and Field Trips (Quote Q18-38) – Quotes were received for student transportation services for athletic and field trips as follows:

<u>Vendor</u>	<u>Hourly Rate</u>
Ken V. L. Conover, Jr. Conover Transportation, LLC Belle Mead, NJ	\$80.00
Valcheck Bus Co. Hillsborough, NJ	\$80.00
Kensington Bus Co. Somerville, NJ	\$97.00
Somerset County Educational Services Commission Bridgewater, NJ	\$99.00

It is recommended that the Board of Education award the quote for student transportation services for athletic and field trips based on the lowest hourly rate and availability of the vendor as follows:

<u>Vendor</u>	
Ken V. L. Conover, Jr. Conover Transportation, LLC Belle Mead, NJ	\$80.00
Valcheck Bus Co. Hillsborough, NJ	\$80.00

Kensington Bus Co. Somerville, NJ	\$97.00
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Somerset County Educational Services Commission Bridgewater, NJ	\$99.00
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- 3.11 Receipt/Award of Quote – Safari Montage Products (Quote Q18-39) – Quotes were received for Safari Montage products as follows:

<u>Vendor</u>	<u>Base Bid</u>
Audio Visual Associates Denville, NJ	\$17,725.00
Audio Enhancement Bluffdale, UT	\$18,377.25

It is recommended that the Board of Education award the quote for Safari Montage product as follows:

<u>Vendor</u>	
Audio Visual Associates Denville, NJ	\$17,725.00

- 3.12 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT