

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, October 16, 2018
6:15 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and October 12, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

PRESENTATIONS

- MTSD Statewide Assessment Results: 2017-2018
- District Transportation Update
- District Student Safety Data System (SSDS) Report, Period 2: 2017-2018
- Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs

SUPERINTENDENT’S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Board of Education Executive Counsel (BEC)
- Human Resource Committee (HRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Pupil Services and SEL Committee (PSELC)

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. September 11, 2018 Executive Session Meeting
2. September 11, 2018 Workshop and Business Meeting
3. September 25, 2018 Executive Session Meeting
4. September 25, 2018 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 9/24/18 from A. Grayson regarding Route 14R Running Late
2. Email dated 9/24/18 from S. Andolino regarding Montgomery Ordinance for Prohibition of Marijuana

3. Email dated 9/26/18 from S. Gupta regarding Bus Issues with 5UM and 18LM
4. Email dated 9/27/18 from I. Samarasekera regarding Transportation
5. Email dated 9/29/18 from S. Cunningham regarding 20H Bus on Friday, Sept. 28
6. Email dated 10/9/18 from J. Sangiovanni regarding Did Not Receive this Important Information

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report
 - d. Student Safety Data System (SSDS) Report, Period 2: 2017 – 2018
- 1.2 Policy Second Reading – Accept and adopt the following policy following a second reading:
2431 Athletic Competition
- 1.3 HIB Self-Assessment 2017-2018

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approves the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2017-2018 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB School Self-Assessment is approved by the Board of Education on October 16, 2018.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Dr. Colleen Sears	One (1) Day of Site-Based Professional Development for K-12 Visual and Performing Arts Faculty: November 7, 2018	\$400.00
Helene Mazur Princeton Performance Dynamics	DISC Assessment for District Administration (3)	\$500.00
Close Up Washington	One (1) Day of Site-Based Professional Development for Grades 9-12 Social Studies Faculty: February 15, 2019	\$350.00 To Be Funded by ESEA Title II Grant Funds
Achieve 3000	One (1) Day of Site-Based Professional Development for Title I Faculty During 2018-2019 School Year	\$2,200.00 To Be Funded By ESEA Title I Grant Funds
Edward Fergus Collaborative Equity Solutions	Five (5) Days Professional Workshops: Equity Leadership Sessions	\$2,000.00

2.2 Out-of-District Placements 2018-2019 - Approve the following Out-of-District Placements for the 2018-2019 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000254	Hunterdon Preparatory School	9/17/18-6/18/19		\$45,029.60	\$45,029.60
106704	CPC High Point High School	10/10/18-6/21/19		\$58,776.00	\$58,776.00
102423	Somerset County Vo-Tech Academy of Health & Sciences	9/1/18-6/30/19		\$1,300.00	\$1,300.00
103271	Somerset County Vo-Tech Academy of Health & Sciences	9/1/18-6/30/19		\$1,300.00	\$1,300.00
000219	Somerset County Vo-Tech Academy of Health & Sciences	9/1/18-6/30/19		\$1,300.00	\$1,300.00

103868	Somerset County Vo-Tech School Full Time	9/1/18-6/30/19		\$1,300.00	\$1,300.00
100781	Somerset County Vo-Tech School Full Time	9/1/18-6/30/19		\$1,300.00	\$1,300.00
101608	Somerset County Vo-Tech School Full Time	9/1/18-6/30/19		\$1,300.00	\$1,300.00
181958	Somerset County Vo-Tech School Full Time	9/1/18-6/30/19		\$1,300.00	\$1,300.00
001253	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00
105505	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00
105709	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00
101318	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00
000973	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00
100273	Somerset County Vo-Tech School Shared Time	9/1/18-6/30/19		\$650.00	\$650.00

2.3 Chapters 192/193 Funding 2018-19 – Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$24,087.00 for the 2018-19 school year to be allocated as follows:

Chapter 192 Compensatory Education	\$ 2,538.00
Chapter 192 E.S.L.	<u>\$ 0.00</u>
Chapter 192 Total	\$ 2,538.00

Chapter 193 Exam and Classification	\$ 9,649.00
Chapter 193 Corrective Speech	\$ 7,142.00
Chapter 193 Supplementary Instruction	<u>\$ 4,758.00</u>
Chapter 193 Total	\$21,549.00

Grand Total	\$24,087.00
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3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of September 30, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of September 30, 2018

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of September 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of September 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for October – approve the monthly bills as follows:

General Operating	\$8,784,876.66
Food Service	\$234,114.99

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Submission of Comprehensive Maintenance Three-Year Plan – approve the following resolution regarding the approval and submission of the district's comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Whereas, specific proposed expenditures will be subject to review and approval by the Board of Education prior to the commitment of any funds,

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Montgomery Township School District in compliance with Department of Education requirements.

3.8 Maximum Capital Reserve Deposit – That the Montgomery Township Board of Education adopt the following statement:

Whereas, the Montgomery Township School District has 53 projects identified in its current Long-Range Facility Plan that have not been initiated or advanced, and

Whereas, the 53 projects have an estimated total cost over the five-year period of \$14,796,475 and

Whereas, it is estimated that projects totaling the amount of \$2,383,115 have been identified as Other Capital Projects that are not eligible for State funding in the form of debt service aid or NJSCC grant funds, and

Whereas, it is estimated that the district has remaining projects in the amount of \$12,413,360 that are eligible for State funding in the form of debt service aid or NJSCC grant funds in the amount of \$4,965,344 and

Whereas, the estimated local share of these eligible projects is \$7,448,016,

Now, therefore be it resolved, that the **maximum** amount the Montgomery School District may deposit in its capital reserve for the local share of eligible projects is \$7,448,016.

3.9 Addendum to Bid – Student Transportation Services – To and From School (Bid B19-07) – Route TT4 is being deleted from the bid received on June 19, 2018 for student transportation services to and from school as follows:

<u>Vendor</u>	<u>Base Bids</u>
	Irvin Raphael, Inc. East Brunswick, NJ
TT4/6H	\$25,000.00
TT4/3LM	\$25,000.00
TT4/13R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00

Irvin Raphael Inc. offered a 10% discount if awarded all routes, therefore total award for student transportation services to and from school was \$607,500.00. The total contract is being decreased by \$66,750. The total amended award is \$540,750.

- 3.10 Approval of Joint Transportation Agreement - approve joint transportation agreement with Bound Brook as the host and Montgomery as the joiner at a total cost of \$423 to Montgomery for the 2018-2019 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># Bound Brook Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
VTA/PM	Somerset County Votech	35	1	\$423

- 3.11 Receipt and Award of Bid – Winter Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B19-10) – Bids were received on October 2, 2018 for winter athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Leisure Sporting Goods Iselin, NJ	\$20,827.44
BSN Sports, Passon’s Sports & US Games Jenkintown, PA	\$19,093.95
Metuchen Center, Inc. Sayreville, NJ	\$11,660.08
Riddell/All American Elyria, OH	\$11,127.48
Pyramid School Products Tampa, FL	\$3,836.51
Absolute Fencing Gear Bridgewater, NJ	\$2,878.30
Blue Gauntlet Fencing Gear, Inc. Saddle Brook, NJ	\$2,836.90
Longstreth Sporting Goods Spring City, PA	\$2,694.60
Aluminum Athletic Equipment Co. Royersford, PA	\$1,990.00

S & S Worldwide Colchester, CT	\$1,290.58
MFAC, LLC (M-F Athletic) West Warwick, RI	\$553.85

It is recommended that the Board of Education award bid B19-10 for winter athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$16,010.88
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$2,766.78
Blue Gauntlet Fencing Gear, Inc. Saddle Brook, NJ	\$2,512.90
Riddell/All American Elyria, OH	\$1,988.27
Metuchen Center, Inc. Sayreville, NJ	\$1,500.00
Pyramid School Products Tampa, FL	\$1,236.20
Absolute Fencing Gear Bridgewater, NJ	\$312.90
MFAC, LLC (M-F Athletic) West Warwick, RI	\$286.00
Total Award	\$26,613.93

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT