



# **OPERATIONS BUDGET 2017-2018**

## **Maintaining Excellence**

**Annette M. Wells  
Business Administrator  
February 14, 2017**

# Agenda

- Facilities Department
- Transportation Department
- Administrative Costs





# Facilities

- 5 Buildings approx. 900,000 SF
- 164 Acres of land
- Staffing -
  - 1 Director/1 Secretary
  - 37 In-House Custodial Staff
  - 7 Contracted Custodial Staff
  - 8 Maintenance Staff (Electrician, Plumber, 3 HVAC, 3 General Maintenance)
  - 4 Grounds Staff
  - 1 Part-Time Security Guard MHS

# Proposed Maintenance Projects

- Orchard Hill Elementary School (\$11,700)
  - Remove Carpet and Install VCT - Room 135
  - Upper Hall Fritz Tile Replacement
- Village Elementary School (\$13,900)
  - Carpet Tile in Room 109
  - Install Partition Wall in Room 103
  - Install Wireless Clock Transmitter

# Maintenance Projects

- Lower Middle School (\$42,700)
  - Update Whiteboards
  - Sidewalk Repairs
  - Install Fob Reader at Rear Entrance
  - Paint Media Center
  - Retrofit Parking Lot Lights
- Upper Middle School (\$20,000)
  - Replace Interior Classroom Doors (12)

# Maintenance Projects

- High School (\$100,700)
  - Install Blinds in Choir Room
  - Service Stage Rigging/Curtain
  - Replace Ceramic Floor Tile in Pool Area
  - Painting
  - Boiler Repair
  - Replace Pool Sump Pump
  - Service Transformers

# Maintenance Projects

## \$261,000

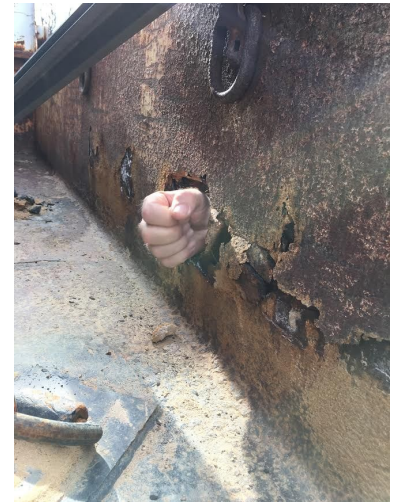
- Other (\$72,000)
  - Demolition of Old Board Office Building
  - Relocate IT Equipment in Old Board Office
  - Replace Roof on Garage



# New Equipment

## \$101,500

- Dump Truck with Plow
- Pick-up Truck with Plow
- Athletic Paint Machine-field stripping
- New Cap and Liner for Pick-up Truck





# 2017-2018 Facilities Budget

- Proposed budget \$7,375,544
  - Less one time expenditures (\$196,800)
  - Less technology budget (\$106,360)
  
- Net proposed budget \$7,072,384
  - +\$136,464
  - +1.96%

# Facilities Budget Comparison

<u>Activity</u>	<u>2016-17</u>	<u>2017-18</u>	<u>Change</u>	<u>% Change</u>
Salaries	\$2,984,391	\$3,061,152	\$76,761	2.57%
Maintenance Projects	\$140,900	\$261,000	\$120,100	85.24%
Lease Purchase (Equipment)	\$67,088	\$54,000	(\$13,088)	-19.51%
Property Insurance	\$403,215	\$443,537	\$40,322	10.00%
Utilities (Gas, Electric, Water, Sewer)	\$2,123,500	\$2,205,500	\$82,000	3.86%
Equipment Repairs	\$115,325	\$117,400	\$2,075	1.80%
Contingency Repairs	\$154,657	\$154,050	(\$607)	-.39%
Supplies	\$397,763	\$393,285	(\$4,478)	-1.13%
Maintenance Services	\$236,211	\$292,060	\$55,849	23.64%
Refuse/Contracted Custodians	\$258,200	\$274,200	\$16,000	6.20%
Technology Equipment Repairs	\$41,670	\$106,360	\$64,690	155.24%
Travel/Registration/License Fees	\$13,000	\$13,000	\$0	0%
<u>Total</u>	<u>\$6,935,920</u>	<u>\$7,375,544</u>	<u>\$439,624</u>	<u>6.34%</u>

# Transportation

- Approx. 4,900 students transported daily
- 57 vehicles - with some outside contractors
- **Rated #1 in Efficiency in Somerset County (2.41)**
- Staffing
  - Supervisor (CDL)\*
  - Assistant Supervisor (CDL)\*
  - Part Time Clerk
  - 2 Mechanics
  - 46 Drivers
  - 9 Bus Assistants

\*commercial drivers license

# Busing: Contracted Routes

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Contracted Triple Tiers	11	13	13
	\$618,825	\$746,430	\$748,591
Non-Public Route	1	1	1
	\$45,540	\$45,800	\$47,736
Public Jointures*	1	1	1
	\$1,890	\$14,564	\$25,000
Non-Public Jointures*	0	0	1
	\$0	\$0	\$3,536
Co-Curricular Routes	various	various	various
	\$13,165	\$10,000	\$10,000
Extended School Year**	11	16	13
	\$64,203	\$98,848	\$82,806
Regular School Year**	9.9	10.33	10
	\$441,248	\$457,165	\$513,444
	<u>\$1,184,871</u>	<u>\$1,372,807</u>	<u>\$1,431,113</u>

\*Shared Service

\*\*Special Education Program

# Vehicle Retirement Schedule

TYPE	YEAR	OLD RETIRE	SUGGESTED RETIREMENT	COMMENTS
bus	2003	2016	2016	retired-used for parts
wc-van	2004	2017	2016	retired-used for parts
25-van	2006	2019	2016	retired-used for parts
25-van	2006	2019	2016	retired-used for parts
bus	2002	2015	2017	high mileage, severe corrosion
bus	2003	2016	2017	leaking oil-high mileage
bus	2003	2016	2017	high mileage, severe corrosion
bus	2004	2017	2017	numerous wiring issues
bus	2005	2018	2017	spare-plates covering corrosion
bus	2006	2019	2017	severe corrosion
25-van	2007	2020	2017	mechanical problems
16-van	2007	2020	2017	spare-mechanical problems
bus	2004	2017	2019	forced retirement
bus	2004	2017	2019	forced retirement
bus	2005	2018	2019	spare-corrosion
bus	2005	2018	2019	corrosion
bus	2007	2020	2019	spare

# New Vehicles

## \$422,600

- Three (3) 54 Passenger Buses
  - Legal life of a school vehicle 12-15 years
- Two 24 Passenger Buses



# 2017-2018 Transportation Budget

- Proposed budget \$4,603,753
  - +\$193,668
  - +4.3%

# Transportation Budget

<u>Activity</u>	<u>2016-17</u>	<u>2017-18</u>	<u>Change</u>	<u>% Change</u>
Salaries	\$1,985,447	\$2,039,505	\$54,058	2.72%
Contracted Routes	\$1,372,807	\$1,431,113	\$58,306	4.20%
Lease Purchase (equip.)	\$362,883	\$377,686	\$14,803	4.07%
Vehicle Insurance	\$30,000	\$33,000	\$3,000	10.0%
Aid In Lieu	\$302,936	\$312,936	\$10,000	3.3%
Vehicle Supplies	\$288,580	\$333,430	\$44,850	15.54%
Office Supplies	\$5,500	\$5,250	(\$250)	-4.54%
Purchased Services	\$57,032	\$63,683	\$6,651	11.66%
Travel/Fees/Membership	\$4,900	\$7,150	\$2,250	45.91%
<u>Total</u>	<u>\$4,410,085</u>	<u>\$4,603,753</u>	<u>\$193,668</u>	<u>4.3%</u>



# Administrative Costs

	<u>2016-17</u>	<u>2017-18</u>	<u>Change</u>	<u>% Change</u>
General Administration	\$1,392,824	\$1,391,545	-\$1,279	-0.09%
School Administration	\$3,376,263	\$3,344,146	-\$32,117	-0.95%
Business Services	\$1,018,523	\$1,042,431	\$23,908	2.35%
Technology	<u>\$253,970</u>	<u>\$242,593</u>	<u>-\$11,377</u>	<u>-4.48%</u>
	\$6,041,580	\$6,020,715	-\$20,865	-0.35%



Any  
Questions?