

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, November 7, 2017
6:45 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center**

WORKSHOP AND BUSINESS MEETING AGENDA

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and November 3, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, negotiations with the Montgomery Township Education Association and possible litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION

SALUTE THE FLAG

PUBLIC HEARING:

- Board President Presentation

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources Committee Report
- Communication and Advocacy Committee Report
- Chairs and Policy Committee Report
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

1. October 10, 2017 Executive Session Meeting
2. October 10, 2017 Workshop and Business Meeting
3. October 17, 2017 Executive Session Meeting
4. October 17, 2017 Business Meeting

REVIEW OF THE DRAFT NOVEMBER 21, 2017 BUSINESS MEETING AGENDA –
Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business** for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Report – Accept the following report:
- a. Harassment, Intimidation and Bullying (HIB) Report
 - b. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2017-2018

Approve the following Out-of-District placements for the 2017-2018 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
181939	Eden Autism School 1:1 Aide	10/5/17 – 6/20/18		\$24,627.45	\$24,627.45

2.2 Consultant Approvals 2017-2018

Approve the following consultants for the 2017-2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Tiny Tots Therapy	<u>In District Evaluations:</u>	
	Occupational Therapy	\$275.00 each
	Physical Therapy Evaluation	\$275.00 each
	Speech Therapy CCC	\$285.00 each
	Speech Therapy CFY	\$275.00 each
	<u>Out of District Evaluations:</u>	
	Occupational Therapy	\$375.00 each
	Physical Therapy Evaluation	\$375.00 each
	Speech Therapy CCC	\$385.00 each
	Speech Therapy CFY	\$375.00 each

2.3 Chapters 192/193 Funding 2017-18

Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$33,323.00 for the 2017-18 school year to be allocated as follows:

Chapter 192 Compensatory Education	\$ 1,772.00
Chapter 192 E.S.L.	\$ <u>0.00</u>
Chapter 192 Total	\$ 1,772.00
Chapter 193 Exam and Classification	\$20,743.00
Chapter 193 Corrective Speech	\$ 4,464.00
Chapter 193 Supplementary Instruction	\$ <u>6,344.00</u>
Chapter 193 Total	\$31,551.00
Grand Total	\$33,323.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.2 Receipt, Rejection and Award of Bid – Winter Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B18-07) – Bids were received on October 17, 2017 for winter athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
BSN Sports, Passon’s Sports & US Games Jenkintown, PA	\$22,501.57
Metuchen Center, Inc. Sayreville, NJ	\$19,320.82
Leisure Sporting Goods Iselin, NJ	\$16,050.42
Triple Crown Sports, Inc. Old Bridge, NJ	\$10,722.90
Longstreth Sporting Goods Spring City, PA	\$8,239.80
Riddell/All American Elyria, OH	\$5,442.27

Aluminum Athletic Equipment Co. Royersford, PA	\$4,886.95
MFAC, LLC (M-F Athletic) West Warwick, RI	\$4,556.95
Pyramid School Products Tampa, FL	\$3,782.57
Resilite Northumberland, PA	\$3,385.30
S & S Worldwide Colchester, CT	\$1,727.86
Neff Motivation, Inc. Greenville, OH	\$1,684.48
Absolute Fencing Gear Bridgewater, NJ	\$991.50
Blue Gauntlet Fencing Gear, Inc. Saddle Brook, NJ	\$815.80

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. is being violated:

Pyramid School Products, Tampa, FL - The low bid received for *middle school baseball hats* is being rejected because the vendor cannot supply the requested item. The vendor substituted another style that does not match the existing hat.

Triple Crown Sports, Inc., Old Bridge, NJ - The low bid received for *weight room bumper plates* is being rejected because the vendor cannot supply the requested item. The vendor substituted another style that will not match the existing plates currently being used.

It is recommended that the Board of Education award Bid #B18-07 for winter athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$9,584.18
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$9,185.64

Triple Crown Sports, Inc. Old Bridge, NJ	\$2,583.84
Metuchen Center, Inc. Sayreville, NJ	\$1,185.00
Blue Gauntlet Fencing Gear, Inc. Saddle Brook, NJ	\$815.80
Riddell /All American Elyria, OH	\$630.24
Longstreth Sporting Goods Spring City, PA	\$251.40
Aluminum Athletic Equipment Co. Royersford, PA	\$250.00
S & S Worldwide Colchester, CT	\$199.16
Pyramid School Products Tampa, FL	\$77.76
MFAC, LLC (M-F Athletic) West Warwick, RI	\$16.00
Total Award	\$24,779.02

3.3 Receipt and Award of Quote – Food Service Equipment (Quote #Q18-41) – Quotes were received for food service equipment; pass-thru heated cabinets, milk coolers and conveyor oven for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
E & A Supply Plainfield, NJ	\$42,716.20
Singer Equipment Company Elverson, PA	\$38,949.30

It is recommended that the Board of Education award quote #Q18-41 for food service equipment; pass-thru heated cabinets, milk coolers and conveyor oven for the Montgomery Township School District as follows:

<u>Vendor</u>	
Singer Equipment Company Elverson, PA	\$38,949.30

- 3.4 Receipt and Award of Quote – Demolition of Four Prefabricated Trailers at the Old Board Office Site (Quote #Q18-44) – Quotes were received for demolition of four prefabricated trailers at the old Board Office site as follows:

<u>Vendor</u>	<u>Base Bid</u>
ADS Environmental, Inc. Phillipsburg, NJ	\$27,896.00
Space Savers Flemington, NJ	\$38,800.00

It is recommended that the Board of Education award quote #Q18-44 for demolition of four prefabricated trailers at the old Board Office site as follows:

<u>Vendor</u>	<u>Base Bid</u>
ADS Environmental, Inc. Phillipsburg, NJ	\$27,896.00

- 3.5 Approval for the Purchase of Phone System – It is recommended that the Board of Education approve purchase of phone system entered into on behalf of the Educational Services Commission of New Jersey, New Jersey State Approved Co-op #65MCESCCPS:

<u>Vendor</u>	<u>Bid #</u>	<u>Total</u>
Xtel Communications Marlton, NJ	RFP MRESC 15/16-36 Hardware Annual Maintenance (pro-rated)	\$95,021.25 \$41,573.64

- 3.6 **WHEREAS**, on February 28, 2017 the Montgomery Township Board of Education awarded Paley Construction Co. original bid for Band Room at Village Elementary School in the total contract lump sum of \$828,624.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Paley Construction Co. in the amount of \$96,897.51:

- #8 Roofing and structural redesign \$96,897.51

This change order will increase the total sum by \$53,137.46.

- 3.7 **WHEREAS**, on September 12, 2017 the Montgomery Township Board of Education awarded Halecon, Inc. original bid for Tennis Court Renovations at the Upper Middle School in the total contract lump sum of \$677,400.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change order to Halecon, Inc. in the amount of \$3,000.00:

- #1 Installation of new asphalt for ADA accessible walkway \$3,000.00

- 3.8 **WHEREAS**, on March 28, 2017 the Montgomery Township Board of Education awarded Diamond Construction original bid for New Walkway at the Montgomery High School in the total contract lump sum of \$34,500.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change order to Diamond Construction in the amount of \$3,072.00:

- #1 Installation of new concrete retaining curb and 4 feet high chain link fence. \$3,072.00

- 3.9 Approve the Following Shared Services Agreement Resolution Regarding the Tennis Courts at UMS –

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 to 35, authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) operates the Montgomery Township School District and owns property (Block 19001, Lot 8.34), upon which Montgomery Upper Middle School is situated, and that, among other things, includes ten (10) tennis courts (hereinafter referred to as the “Tennis Courts”); and

WHEREAS, the Board currently allows the Township of Montgomery (hereinafter referred to as the “Township”) use of the Tennis Courts for recreational activities; and

WHEREAS, the Board and the Township are desirous of memorializing the parties’ responsibilities with regard to the repair and maintenance of the Tennis Courts and the Township’s use of the Tennis Courts; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the attached Shared Services Agreement with the Township.

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary are authorized to sign the Shared Services Agreement and such other documents as are necessary to effectuate the terms of this Shared Services Agreement.

BE IT FURTHER RESOLVED, that the Shared Services Agreement shall be filed and open for public inspection at the administrative offices of the Board.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT