

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, November 27, 2018**  
**5:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and November 20, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing a parent appeal on a student disciplinary matter, items related to personnel, harassment, intimidation and bullying reports, a special education settlement agreement and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT

PRESENTATIONS

- Outlining Information Text
- College Articulation

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. October 6, 2018 Executive Session Meeting
2. October 6, 2018 Special Meeting
3. October 16, 2018 Executive Session Meeting
4. October 16, 2018 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 10/19/18 from J. Gandolfo regarding Transportation Issues
2. Email dated 10/21/18 from K. Winters regarding October 11 Board Meeting
3. Email dated 10/21/18 from M. Fattorusso regarding a Personal Note
4. Email dated 10/21/18 from K. Kevorkian regarding Request
5. Email dated 10/22/18 from J. Santoro regarding Negotiations
6. Email dated 10/23/18 from L. Fox regarding BOE Meeting 10/16
7. Email dated 10/28/18 from S. Bartolomei regarding Oct. 16th
8. Email dated 10/29/18 from L. Truscinski regarding Letter to the Board regarding the 10/16 meeting
9. Email dated 10/30/18 from G. Leimbacher regarding October 16 – Board Meeting
10. Email dated 11/2/18 from G. Young regarding 26H Bus Driver
11. Email dated 11/6/18 from T. Huelbig regarding Negotiations
12. Email dated 11/13/18 from S. Devine regarding Board President
13. Email dated 11/15/18 from C. Hoffman regarding Busing November 15, 2018
14. Email dated 11/16/18 from M. Kartsonis regarding November 15th

**PUBLIC COMMENTS**

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

**ACTION AGENDA**

**1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
  - a. Student Control Report
  - b. Fire/Security Drill Report
  - c. Harassment, Intimidation and Bullying (HIB) Report

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Placements 2018-2019 - Approve the following Out-of-District Placements for the 2018-2019 School Year:

		<b>TUITION</b>			
<b>Pupil ID</b>	<b>School</b>	<b>Dates</b>	<b>ESY</b>	<b>RSY</b>	<b>Total for Year</b>
106522	Academy Learning Center	10/9/18-6/21/19		\$49,734.00	\$49,734.00
106522	Academy Learning Center 1:1 Aide	10/9/18-6/21/19		\$34,506.00	\$34,506.00
105366	Rock Brook School	10/22/18-6/19/19		\$51,003.27	\$51,003.27

2.2 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Learning Ally	Institution Site License Renewal	\$6750.00
TCNJ-Center for Sensory and Complex Disabilities	Teacher of the Blind and Vision Impairment Consultation/Assessment	\$125.00/hour

**3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of October 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of October 31, 2018.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of October 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
 Board Secretary

\_\_\_\_\_  
 Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of October 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for November – approve the monthly bills as follows:

General Operating	\$8,984,942.13
Food Service	\$ 211,443.62

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 **WHEREAS**, on March 16, 2017 the Montgomery Township Board of Education awarded Industrial Cooling Corporation original bid for mechanical upgrades at Lower Middle School and Orchard Hill Elementary School in the total contract lump sum of \$787,000.00; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Montgomery Board of Education approves the following change orders to Industrial Cooling Corporation for work completed at Lower Middle School in the amount of \$55,681.65:

- #4R Furnish and install 1 5/8” refrigerant liquid line and 1/8” suction line in place of 1 3/8” liquid and 2 5/8” suction lines. \$8,251.40
- #5 Labor and material costs to install line stops and fittings, Removal/replacement of existing air separator, reclaiming/pumping existing glycol into systems. \$38,500.00
- #6R Not to exceed costs for time and material to complete refrigerant pipe and chiller start up on 8/22/17. \$8,930.25

**WHEREAS**, the project was substantially completed as of 10/13/17. Below is an accounting of the allowances:

Original Contract Amount	\$524,665.00
Original Contract Allowances	\$100,000.00
Allowances (Change Orders #1R, #2, #3, #4R, #5, #6R)	<u>\$ 65,227.65</u>
Remaining Contract Allowance	\$ 34,772.35
New Contract Sum	\$489,892.65

3.8 **WHEREAS**, on March 16, 2017 the Montgomery Township Board of Education awarded Industrial Cooling Corporation original bid for mechanical upgrades at Lower Middle School and Orchard Hill Elementary School in the total contract lump sum of \$787,000.00; and

**WHEREAS**, changes are necessary in order for the project to be completed;

**NOW, THEREFORE BE IT RESOLVED**, that the Montgomery Board of Education approves the following change orders to Industrial Cooling Corporation for work completed at Orchard Hill Elementary School in the amount of \$9,879.40:

- #1R Furnish and install (1) Neptune DBF Chemical Feeder \$2,080.00

- #2 Furnish and install (1) inline 4" Wye Strainer with (2) valves for isolation \$2,230.00
- #3 Furnish and install (1) valve to isolate the air separator \$1,578.00
- #4 Time and material for the rerouting of the fresh air intake. \$3,991.40

**WHEREAS**, the project was substantially completed as of 10/13/17. Below is an accounting of the allowances:

Original Contract Amount	\$262,335.00
Original Contract Allowances	\$ 35,000.00
Allowances (Change Orders #1R, 2, 3 & 4)	<u>\$ 9,879.40</u>
Remaining Contract Allowance	\$ 25,120.60
 New Contract Sum	 \$237,214.40

- 3.9 Approval of Joint Transportation Agreement - approve joint transportation agreement with North Brunswick as the host and Montgomery as the joiner at a total cost of \$705 to Montgomery for the 2018-2019 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># North Brunswick Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
St. Joe 1	St. Joseph H.S.	23	1	\$705

- 3.10 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2018-2019 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2018-2019 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2018, to June 30, 2019.

	<b>Vendors</b>	<b>State Contract #</b>
<b>Walk-in Bldg. Supplies (M-8001)</b>	Home Depot	#18FLEET000234
	Lowes Home Centers Inc.	#18FLEET000235
<b>NASPO Valuepoint Computer Equipment (M-0483)</b>	Cisco Systems, Inc.	#89966
	Dell Marketing	#89967
	HP Inc.	#89974
	Hewlett Packard Enterprise	#40116
	Howard Industries Inc.	#89976
	Lenovo United States	#40121
	Oracle America Inc.	#42967
<b>Software License &amp; Related Services (M-0003)</b>	CDW Government LLC	#89819
	Dell Marketing LP	#89850
	Insight Public Sector Inc.	#89853
	Shi International Corp.	#89851
<b>Data Communications Equipment (M-7000)</b>	Barracuda Networks Inc.	#88792
	Cisco Systems Inc.	#87720
	Dell Marketing LP	#88796
	Extreme Networks	#87722
	Authorized Dealer: Marketing Matters/Networking Matters	
	Hewlett Packard Enterprise	#88130
<b>Heating, Ventilating &amp; Air Conditioning Repair Parts (T-0537)</b>	Charles F. Connolly Dist. Co	#41607
	T & T Supply Co. dba Johnstone Supply	#41608
<b>Maint. &amp; Repair for Heavy Duty Vehicles (T-2108)</b>	Campbell Freightliner, LLC	#89264
	Creston Hydraulics Inc.	#89297
	H A Dehart & Son Inc.	#89272
	Mercer Spring	#89285
	Raphael Bus Sales/Irvin	#89265
	Raphael, Inc.	
	R & H Truck Parts & Service Inc.	#89270
	Robert H. Hoover & Sons/ Hoover Truck Centers, Inc.	#89257

<b>Cabling Products &amp; Services, Data Center Management Solutions (T-1778)</b>	Graybar Electric Co. Inc.	#85151
<b>Classroom &amp; Library Furniture (G-1219)</b>	Brodart Company	#83737
	Jasper Seating Company Inc.	#83741
	Virco Inc.	#83753
<b>Library Supplies, School Supplies &amp; Teaching Aids (T-0114)</b>	Becker's School Supplies	#17FOOD00249
	Blick Art Materials, LLC	#17FOOD00254
	BMI Educational Service	#17FOOD00260
	Cascade School Supplies	#17FOOD00243
	CMF Business Supplies, Inc.	#17FOOD00252
	Demco Inc.	#17FOOD00246
	Discount School Supply	#17FOOD00251
	EAI Education Eric Armin	#17FOOD00258
	Educatemenet	#17FOOD00265
	Kaplan Early Learning	#17FOOD00248
	Kurtz Brothers	#17FOOD00247
	Lakeshore Learning	#17FOOD00250
	Materials	
	Lightspeed Technologies Inc.	#17FOOD00261
	NASCO	#17FOOD00267
	Paper Clips, Inc.	#17FOOD00259
	S & S Worldwide Inc.	#17FOOD00253
	School Specialty	#17FOOD00242
	Includes: Abilitations Special Needs	
	ABC Early Childhood	
	Childcraft	
	Premier Agenda's Inc.	
	Sax Arts & Crafts	
	Sportime	
	Steps to Literacy	#17FOOD00245
	Tele-Measurements, Inc.	#17FOOD00256
	Troxell Communications Inc.	#17FOOD00244
	United Supply Corp.	#17FOOD00262
<b>Office Supplies &amp; Recycled Copy Paper Statewide (T-0052)</b>	W. B. Mason	#88839
<b>Plumbing &amp; Heating Supplies/ Equipment (T-3027)</b>	Lincoln Supply LLC	#89799
<b>Sporting Goods (T-0118)</b>	Leisure Unlimited Corp./ Leisure Sporting Goods	#40743



<b>Telecommunications Equipment &amp; Services</b> <b>(T-1316)</b>	Unify Inc.	#80803
<b>Tires &amp; Tubes</b> <b>(M-8000)</b>	Goodyear Tire & Rubber Co. Authorized Dealer: Custom Bandag, Inc. Service Tire Truck Center Inc.	#82527
<b>Wireless Devices and Services</b> <b>(T-216A)</b>	Verizon Wireless Inc.	#82583
<b>Parts and Repairs for Lawn and Grounds Equipment</b> <b>(T-2187)</b>	Cammps Hardware & Lawn Products Inc. Central Jersey Equipment, LLC Cherry Valley Tractor Sales Lawson Products Inc. Storr Tractor Company	#43032 #43037 #43022 #43023 #43038
<b>OEM Automotive Parts and Accessories For Light Duty Vehicles</b> <b>(T-2760)</b>	Flemington Dodge Chrysler Flemington Buick Chevrolet Malouf Ford Inc.	#79599 #79159 #79154& #79165
<b>NON-OEM Automotive Parts and Accessories For Light Duty Vehicles</b> <b>(T-2761)</b>	Uni Select USA, Inc. dba Fleet Parts (Auto Plus)	#85996
<b>Publication Media</b> <b>(G-3000)</b>	EBSCO Subscription Serv. Perma Bound	#86068 #86070
<b>Radio Communications Equipment and Accessories</b> <b>(T-0109)</b>	Battery Zone Inc. Motorola Solutions Inc. Authorized Dealer: M & W Communications Inc. Pinnacle Wireless Inc. New Jersey Business Systems Pinnacle Wireless Inc.	#83910 #83909 #83899 #83918
<b>Furniture: Office, Lounge</b> <b>(G-2004)</b>	Adelphia Steel Equip Co. Authorized Dealer: Ergospace Design, Inc.	#81606

	Nickerson NJ Inc.	
	W.B. Mason	
	The Hon Company	#81641
	Jasper Seating Co.	#81718
	Kimball International	#81628
	Authorized Dealer:	
	Dancker, Sellow Douglas, Inc.	
	Steelcase Inc.	#81639
	Authorized Dealer:	
	Dancker, Sellow Douglas, Inc.	
<b>Mailroom Equipment, Accessories, Supplies &amp; Maintenance (T-0200)</b> (Payment status only)	Mailfinance Inc.	#75239
	Neopost USA Inc.	#75256
<b>HVAC, Refrigeration and Boiler Services-Statewide (T-1372)</b>	Core Mechanical Inc.	#88697
	Marlee Contractors	#88692
<b>GSA/FSS Reprographics Schedule Use (T-2075)</b> (Payment status only)	Ricoh Americas Corp.	#51464& #51465
	Sharp Electronics Corp	#51143
	Xerox Corporation	#51145
<b>Copiers, Maint., and Supplies (G-2075)</b>	Ricoh Americas Corp.	#40467
	Xerox Corporation	#40469
<b>Electric Equipment &amp; Supplies, Luminaires w/Associated Lamps Light Poles – DOT (T-2419)</b>	Franklin Griffith, LLC	#88957
	Pemberton Electrical Supply Co.	#88955
<b>Electrical Equipment &amp; Supplies, North, Central &amp; South Regions (T-0167)</b>	Franklin Griffith, LLC	#85580
	Jewel Electric Supply Co.	#85578
	Pemberton Electrical Supply Co.	#85579
<b>Building Management – Life Safety Equipment; AED (T-2478)</b>	Lifesavers, Inc.	#84689
	Authorized Dealer:	
	School Health Team Life	
<b>Automotive Parts for Heavy Duty Vehicles</b>	Bus Parts Warehouse	#42088
	Campbell Freightliner, LLC	#42074
	Creston Hydraulics Inc.	#42125
	H A Dehart & Son Inc.	#42122
	Hoover Truck Centers, Inc.	#42068

	Lawson Products Inc.	#42111
	R & H Truck Parts & Service Inc.	#42078
	Wolfington Body Co. Inc.	#42076
<b>OEM &amp; Non-OEM Maintenance &amp; Repair Services for Light/Medium Duty Vehicles (T-0126)</b>	Campbell Freightliner, LLC	#40814
	Cliffside Body Corp.	#40822
	Creston Hydraulics Inc.	#40823
	H A Dehart & Son, Inc.	#40816
	Malouf Ford Inc.	#40808
	Raphael Bus Sales/Irvin Raphael, Inc.	#40818
<b>Facilities Maintenance and Repair &amp; Operations (MRO) and Industrial Supplies (M-0002)</b>	W.W. Grainger Inc.	#19FIEET00566
<b>Enclosed Trailers, Single Axle/Double Axle, Up to 7,000 Lb. GVWR (T-2622)</b>	FDR Hitches	#82779
<b>Police and Homeland Security Equipment and Supplies-Statewide (T-0106)</b>	Triangle Comm., LLC	#81343
	West Trenton Hard., LLP	#81353

3.11 Receipt/Award of Quote – Student Transportation Services, Athletic and Field Trips (Quote Q19-21) – Quotes were received for student transportation services for athletic and field trips as follows:

<u>Vendor</u>	<u>Hourly Rate</u>
Ken V. L. Conover, Jr. Conover Transportation, LLC Belle Mead, NJ	\$125.00
Irvin Raphael, Inc. East Brunswick, NJ	\$125.00
Valcheck Bus Co. Hillsborough, NJ	\$125.00
First Student Inc. Hillsborough, NJ	\$130.00

It is recommended that the Board of Education award the quote for student transportation services for athletic and field trips based on the lowest hourly rate and availability of the vendor as follows:

<u>Vendor</u>	
Ken V. L. Conover, Jr. Conover Transportation, LLC Belle Mead, NJ	\$125.00
Irvin Raphael, Inc. East Brunswick, NJ	\$125.00
Valcheck Bus Co. Hillsborough, NJ	\$125.00
First Student Inc. Hillsborough, NJ	\$130.00

- 3.12 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.13 Receipt and Award of Bid – New Fueling Facility at Upper Montgomery Middle School (Bid #CP19-01/PSA-6423UMS) – Bids were received on November 20, 2018 for a new fueling facility at Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Aurora Environmental, Inc. Union Beach, NJ	\$558,720.00

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for New Fueling Facility Project at Montgomery Upper Middle School (“Project”); and

WHEREAS, on November 19, 2018, the Board received one bid for the Project from Aurora Environmental, Inc.; and

WHEREAS, Aurora Environmental did not include a Division of Property Management and Construction Form 701 identifying the total amount of uncompleted contracts, as well as an

Affidavit of No Material Adverse Change Certification, and Public Works Contractor Registration Certificate for its listed plumbing, general construction, and site work subcontractor, as well as an Affidavit of No Material Adverse Change Certification from its electrical subcontractor, which together are non-waivable material defects; and

WHEREAS, because no other bids were received, the Board has to re-advertise for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects Aurora Environmental's bid for being materially defective.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Project.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**