

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, November 18, 2025
6:00 p.m. Executive Session
7:00 p.m. Public Session

Orchard Hill Elementary School Cafeteria

BUSINESS MEETING AGENDA

2025-2026 District Goals

- Goal 1: The Student Experience - Student Achievement, Teaching, and Learning
MTSD will advance student learning and engagement by integrating UDL principles and personalized instruction, fostering authentic, real-world experiences driven by a revised Portrait of a Graduate. We will continue our work expanding community partnerships, refining core curricula through content analysis, and strategically building internal capacity for professional development.
- Goal 2: Communication, Community Engagement, and Outreach
MTSD is dedicated to enhancing district-community communication to foster stronger relationships essential for student success. Based on survey data and stakeholder feedback, we will prioritize refining communication tools while maintaining a strong connection with our township partners.
- Goal 3: Climate and Culture (Social-Emotional Learning (SEL) - Cultural Sensitivity, Health and Wellness, Resilience)
MTSD is committed to nurturing a healthy school climate and supporting student well-being through proactive programming, responsive interventions, and an inclusive curriculum. We will maintain our focus on addressing the potential risks of technology and social media, administer an annual climate survey to highlight areas of strength and growth, and intentionally recognize students who exemplify the core values we uphold.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and November 14, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- 2024-2025 Statewide Assessment Results: NJSLA and DLM

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- | | |
|---------------------|-------------------|
| 1. October 14, 2025 | Executive Session |
| 2. October 14, 2025 | Business Meeting |

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated October 13, 2025 from Karen Anderson regarding School Board Videos.
2. Emails dated October 14, 2025 from Karen Anderson regarding Staff Behavior at Board Meetings.
3. Email dated October 14, 2025 from Janet Church regarding Staff Behavior at Board Meetings.
4. Emails dated October 16, 2025 from James Washburn regarding Parent Chaperones.
5. Email dated October 18, 2025 from a UMS student regarding Archaeology Awareness Survey.
6. Email dated October 19, 2025 from Karen Anderson regarding Email Subject Line Headings.
7. Email dated October 23, 2025 from Tatiana Reyes-Cano regarding Medical Examination and Policy 5350.
8. Email dated November 13, 2025 from Karen Anderson regarding the BOE Auditor.
9. Email dated November 13, 2025 from Karen Anderson regarding the Hope Squad.
10. Email dated November 13, 2025 from Karen Anderson regarding Oversight Policy of BOE Members.

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report

- 1.2 Re-Adoption of Board Policies, Regulations and Bylaws for the 2025-2026 School Year - Re-adopt the existing policies, regulations and bylaws of the Board of Education for the 2025-2026 school year with the understanding that revision of Board policy can be made at any time by Board action.
- 1.3 School Safety and Security Plan - Approve the Montgomery Township School District School Safety and Security Plan Statement of Assurance for the 2025-2026 school year.
- 1.4 Nursing Services Plan - Approve the Montgomery Township School District Nursing Services Plan for the 2025-2026 school year.
- 1.5 Memorandum of Agreement - Approve the Memorandum of Agreement between the Montgomery Township School District and Law Enforcement for the 2025-2026 school year.
- 1.6 Annual Health and Safety Evaluation of School Buildings - Approve the Annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2025-2026 School Year.
- 1.7 Policy/Regulation First Reading – Accept the following policies and regulations as a first reading:
 - 0173 Duties of Public School Accountant
 - 0177 Professional Services
 - 1570 Internal Controls
 - 1570R Internal Controls
 - 1620 Administrative Employment Contracts
 - 2200 Curriculum Content
 - 5111 Eligibility of Resident/Non-Resident Students
 - 6111 Special Education Medicaid Initiative (SEMI) Program
 - 6111R Special Education Medicaid Initiative (SEMI) Program

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 MHS Science Olympiad Team Field Trip Approval - Approve the field trip for the MHS Science Olympiad Team to participate in the 2026 National Science Olympiad Tournament, pending qualification, from May 19, 2026 to May 25, 2026 at the University of Southern California in Los Angeles, California, at no cost to the Montgomery Township School District.
- 2.2 Textbook/Resource Approval: 2025-2026 - Approve the following textbook/resource:

Title	Course
Inside Out & Back Again	UMS – 7 th Grade Language Arts

2.3 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Nate White	Provide professional development for orchestra faculty at LMS, UMS and MHS to improve pedagogy and instructional practice.	Not to Exceed \$2,000.00
Todd Nichols	Provide professional development for high school band faculty in instructional pedagogy, rehearsal techniques, and repertoire planning.	Not to Exceed \$4,000.00 <i>To be funded by ESEA FY26 Title II</i>

2.4 Out-of-District Placements: 2025-2026 - Approve the following Out-of-District placements for the 2025-2026 School Year:

Student ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
109354	New Hope Academy	9/2/25-6/12/26		\$50,642.00	\$50,642.00
103748	New Hope Academy	9/2/25-6/12/26		\$50,642.00	\$50,642.00
108294	New Hope Academy	9/2/25-6/12/26		\$50,642.00	\$50,642.00
108467	Mercer County Special Services School District Tuition Non-Resident Fee	7/7/25-6/30/26	\$750.00	\$63,000.00 \$5,400.00	\$69,150.00
104608	Mercer County Special Services School District Tuition 1:1 Aide Non-Resident Fee	7/7/25-6/30/26	\$750.00	\$63,000.00 \$37,800.00 \$5,400.00	\$106,950.00
107532	Mercer County Special Services School District Tuition Non-Resident Fee	7/7/25-6/30/26	\$750.00	\$63,000.00 \$5,400.00	\$69,150.00
109431	Mercer County Special Services School District Non-Resident Fee	9/11/25-6/30/26		\$5,250.00	\$5,250.00
110138	South Brunswick Board of Education 1:1 Aide	10/23/25-6/27/26		\$30,060.00	\$30,060.00

2.5 Special Olympics New Jersey (SONJ) Grant for the 2025-2026 School Year

Accept grant money in the amount of \$2,000 from SONJ for Unified Champion Schools (UCS) for Montgomery High School.

Accept grant money in the amount of \$3,000 from SONJ for Unified Champion Schools (UCS) for Montgomery Upper Middle School.

Accept grant money in the amount of \$750 from SONJ for Unified Champion Schools (UCS) for Montgomery Lower Middle School.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through September 30, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2026

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated November 18, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$15,886,159.44 and

General Account	\$ 15,677,768.99
Food Service Account	\$ 208,390.45
TOTAL	\$ 15,886,159.44

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 - Payment of Claims.

3.4 Travel Reimbursement – 2025-2026 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 11/18/25.

3.5 Approve and Accept the Capital Maintenance and Emergent Project Grant Funding for the 2025-2026 School Year – Approve the Capital Maintenance and Emergent Project Grant Funding for the 2025-2026 school year, in the amount of \$111,645.00.

- 3.6 Approve an Agreement for Provision of Occupational Health Services with Penn Medicine – Approve an agreement for Provision of Occupational Health Services with Penn Medicine for employee substance abuse testing with fees ranging from \$68 to \$175 for the 2025-2026 school year.
- 3.7 Accept the Bristol Myers Squibb Robotics Grant for the 2025-2026 School Year – Accept grant funding in the amount of \$7,000 from Bristol Myers Squibb for the annual Cougar Robotics Grant.
- 3.8 Approve Purchasing from the OMNIA Partners Government Purchasing Alliance National Co-Op – Approve the following resolution:

Recommend approval for Montgomery Township Board of Education to authorize the Purchasing Agent to purchase goods and services from the OMNIA Partners Government Purchasing Alliance National Co-Op (a.k.a. US Communities) vendors, should the need arise, for the remainder of the 2025-2026 school year. Affiliation is at no cost to the District.

RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED OMNIA PARTNERS GOVERNMENT PURCHASING ALLIANCE NATIONAL COOP VENDORS

WHEREAS, Montgomery Township Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A: 18A-et.seq. and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods under the OMNIA Partners Government Purchasing Alliance National Coop for any national and/or regional cooperative entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, OMNIA Partners Government Purchasing Alliance National Coop has offered voluntary participation in a Cooperative Pricing System through multiple lead agencies, for the purchase of goods and services;

WHEREAS, Montgomery Township Board of Education may enter into contracts with the referenced OMNIA Partners Government Purchasing Alliance National Coop vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current OMNIA Partners Government Purchasing Alliance National Coop;

NOW, THEREFORE, BE IT RESOLVED, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved OMNIA Partners Government Purchasing Alliance National Coop Vendors for the 2025-2026 school year(s) pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED, the Board Secretary/Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods.

- 3.9 Approve an Agreement with Xtel Communications - Approve an agreement with Xtel Communications for \$67,618.50 for district wide VoIP phone system upgrade, including 583 new classroom and office phones, programming and installation. Xtel Communications is under ESCNJ 23/24-10 purchasing.
- 3.10 Approve an Agreement with Pitt Bull Secure Technologies – Approve an agreement with Pitt Bull Secure Technologies for 3 HPE (Hewlett Packard Enterprise) District Network Virtualization Servers, licensing for virtualization software, and 5 year extended warranty totaling \$68,203.77. Pitt Bull Secure Technologies is under the NJ Smart 21-TELE-01517 purchasing contract.
- 3.11 Approve an Agreement with Comcast Business - Approve an agreement with Comcast Business for \$2,195 per month for a term of 60 months for a district wide internet upgrade to 7GB. Comcast Business is under ESCNJ purchasing, SA ID #ESCNJ-011624-FY24-29528381.
- 3.12 Approve an Agreement with Iron Mountain - Approve an agreement with Iron Mountain Information Management Services in the amount of \$15,737.76 for the 2025-2026 school year. Iron Mountain is covered under OMNIA cooperative purchasing.
- 3.13 Approval for the Purchase of Diesel Fuel – Approve the purchase of Red Dye #2 Diesel Ultra Low Sulfur Fuel and Red Dye Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid # CC-0036-25 for 25/26 school year as follows:

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 15 th - Oct. 31 st)	Up charge @ .0749 Per Gallon
National Fuel Oil Inc. Newark, NJ	Winter Blend Ultra Low Sulfur (Nov 9 th - April 15 th)	Up Charge @ .0749 Per Gallon

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks.

The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT