

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, May 22, 2018
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and May 18, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

- MHS Robotics Team Demonstration
- Strategic Plan Goals Update Presentation

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 10, 2018 Executive Session Meeting
2. April 10, 2018 Workshop and Business Meeting
3. April 24, 2018 Executive Session Meeting
4. April 24, 2018 Organization of Business and Academic Affairs and Business Meeting
5. April 26, 2018 Executive Session Meeting
6. April 26, 2018 Special Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 4/24/18 from M. Windrem regarding Bill Number S2492

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report

- 1.2 Policy Second Reading – Accept and adopt the following policy following a second reading:
8550 Unpaid Meal Charges/Outstanding Food Service Charges

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2017-2018

Approve the following Out-of-District placements for the 2017-2018 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
181939	Eden Autism Services	4/27/30/18-6/20/18 Withdrawn		-\$14,974.27	-\$14,974.27
181939	Eden Autism Services 1:1 Aides	4/27/30/18-6/20/18 Withdrawn		-\$10,782.96	-\$10,782.96
105191	Garfield Park Academy 1:1 Aide	5/1/18-6/22/18		\$5,510.00	\$5,510.00
102327	Somerset County Education Services Commission Career Center	4/11/18-6/30/18		\$16,430.54	\$16,430.54

2.2 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102426	Douglass Developmental Disabilities Center	6/25/18-8/10/18 8/30/18-6/14/19	\$20,805.00	\$107,152.67	\$127,957.67
100041	Morris-Union Jointure DLC	6/27/18-8/8/18 9/5/18-6/12/19	\$15,117.00	\$92,222.00	\$107,339.00
181201	Morris-Union Jointure DLC	6/27/18-8/8/18 9/5/18-6/12/19	\$15,117.00	\$92,222.00	\$107,339.00
100606	Sage Day School	6/25/18-7/27/18	\$3,325.00		\$3,325.00
000309	Sage Day School	6/25/18-7/27/18	\$3,325.00		\$3,325.00

2.3 Consultant Approvals 2017-2018

Approve the following consultants for the 2017-2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Long Island Tutorial Services, Inc.	Medical Bedside Instruction	\$52.00/hour
Technology for Education and Communication Consulting, Inc.	Evaluations: Speech & Language Augmentative Communication On Site On Site & Home Visit Assistive Technology Assistive Tech/Augment Comm Consult Speech Consult / Speech Therapy Assistive Technology/AAC Gen Training iPad Training 1/2 Day iPad Traing Full Day	\$525.00/each \$875.00/each \$975.00/each \$825.00/each \$125.00/hour \$125.00/hour \$150.00/hour \$750.00 each \$1000.00/each
Princeton Speech Language & Learning Center	Prompt Speech & Language Service 40 minutes/Session	\$148.00/session
Princeton Center for Therapy Assessment	Neuropsychological Evaluation	\$3990.00

2.4 Consultant Approvals 2018-2019

Approve the following consultants for the 2018-2019 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Rethink Ed	Rethink Platform District Bundle Unlimited Access Onsite Teacher Coaching & Mentoring VBMAPP Licenses (10 pack)	\$34,425.00/lot \$2,200.00/lot \$250.00/lot

2.5 Chapters 192/193 Funding 2017-2018 – Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$179.00 for the 2017-18 school year to be allocated as follows:

		<u>Year to Date</u>
Chapter 192 Compensatory Education	\$0.00	\$1,772.00
Chapter 192 E.S.L.	\$0.00	<u>\$0.00</u>
Chapter 192 Total	\$0.00	\$1,772.00
Chapter 193 Exam and Classification	\$0.00	\$20,743.00
Chapter 193 Corrective Speech	\$0.00	\$5,178.00

Chapter 193 Supplementary Instruction	<u>\$179.00</u>	<u>\$6,791.00</u>
Chapter 193 Total	<u>\$268.00</u>	<u>\$32,712.00</u>
Grand Total		\$34,484.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of April 30, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of April 30, 2018.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of April 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for April – approve the monthly bills as follows:

General Operating	\$6,535,277.51
Food Service	\$155,196.36

3.6 Travel Reimbursement – 2017/2018 and 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval of Paperless Board Meeting Service – approve an annual agreement with Schoolboardnet, LLC for the paperless board meeting service at an annual cost of \$1,888.

- 3.8 Appointment of School Physician – appoint Dr. Bert Mandelbaum as school physician for the 2018-2019 school year at the cost of \$20,000.
- 3.9 Approval to Provide Transportation for the Montgomery Township Recreation Department – approve to provide transportation for the Montgomery Township Recreation Department summer Rec-N-Crew program to various locations in New Jersey and Pennsylvania between June 28 – August 8 at a rate of \$45/hour.
- 3.10 Receipt and Award of Bid –Epoxy Floor Replacement at Montgomery High School (Bid CP18-18/PSA-6423HS) – Bids were received on May 3, 2018 for epoxy floor replacement at Montgomery High School as follows:

*No bids were received on Thursday, May 3, 2018 for bid CP18-18,
Epoxy Floor Replacement at Montgomery High School.*

- 3.11 Resolution Regarding Bridge Access Easement – Approve the following resolution:

BE IT RESOLVED that the Montgomery Township Board of Education hereby adopts and approves the attached Easement Agreement, as amended by the Board Attorney, between the Montgomery Township Board of Education and the County of Somerset granting to the County a Bridge Access Easement for the purposes construction, maintenance, repair, replacement and reconstruction of a bridge/culvert and all related appurtenances such as, but not limited to abutments, headwalls, wingwalls, footings, guiderails, utilities, signage, subsurface drainage systems, and other features related to the safe and efficient functioning of the bridge and roadway approaches.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to negotiate, enter into, execute, and deliver such other documents relating to the Easement Agreement and any other documents necessary to effectuate same. The Board President and the Board Secretary are hereby authorized to execute the Easement Agreement, addendum and such other agreements as the Board President and the Board Secretary deem necessary and appropriate.

- 3.12 Receipt and Award of Bid – Student Transportation Services – To and From School (Bid B19-02) – Bids were received on May 1, 2018 for student transportation services-to and from school as follows:

<u>Vendor</u>	<u>Base Bids</u>	
	<u>First Student Hillsborough, NJ</u>	<u>May Transportation Dayton, NJ</u>
TT1/2H	\$22,483.20	No Bid
TT1/15LM	\$22,483.20	
TT1/16R	\$22,483.20	
+/- Adjustment Cost	+/- \$1.00	
Tier Cost	\$67,449.60	

TT10/22H	\$22,579.80	No Bid
TT10/21UM	\$22,579.80	
TT10/17V	\$22,579.80	
+/- Adjustment Cost	+/- \$1.00	
Tier Cost	\$67,739.40	
TT11/25H	\$23,925.60	\$22,680.00
TT11/4LM	\$23,925.60	\$22,680.00
TT11/9R	\$23,925.60	\$22,680.00
+/- Adjustment Cost	+/- \$1.00	+/- \$1.65
Tier Cost	\$71,776.80	\$68,040.00
TT24/23H	\$23,923.80	\$22,680.00
TT24/9UM	\$23,923.80	\$22,680.00
TT24/10R	\$23,923.80	\$22,680.00
+/- Adjustment Cost	+/- \$1.00	+/- \$1.96
Tier Cost	\$71,771.40	\$68,040.00

It is recommended that the Board of Education award bid B19-02 for student transportation services-to and from school as follows:

Vendor

<u>First Student Hillsborough, NJ</u>	TT1/2H	\$22,483.20
	TT1/15LM	\$22,483.20
	TT1/16R	\$22,483.20
	+/- Adjustment Cost	+/- \$1.00
	Tier Cost	\$67,449.60
<u>May Transportation Dayton, NJ</u>	TT10/22H	\$22,579.80
	TT10/21UM	\$22,579.80
	TT10/17V	\$22,579.80
	+/- Adjustment Cost	+/- \$1.00
	Tier Cost	\$67,739.40
<u>May Transportation Dayton, NJ</u>	TT11/25H	\$22,680.00
	TT11/4LM	\$22,680.00
	TT11/9R	\$22,680.00
	+/- Adjustment Cost	+/- \$1.65

Tier Cost	\$68,040.00
TT24/23H	\$22,680.00
TT24/9UM	\$22,680.00
TT24/10R	\$22,680.00
+/- Adjustment Cost	+/- \$1.96
Tier Cost	\$68,040.00

- 3.13 Receipt/Award of Bid – Student Transportation Services – School Related Activity (Bid B19-03) – Bids were received on May 1, 2018 for student transportation services–school related activity as follows:

*No bids were received on Tuesday, May 1, 2018 for bid B19-03,
Student Transportation Services –School Related Activity.*

- 3.14 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members for the 2018-2019 school year as follows:

<u>Category</u>	<u>Vendor</u>
General Classroom Supplies	Cascade School Supplies
Audio Visual Supplies	Camcor, Inc. Paper Clips, Inc. Valiant National AV Supply
Copy Duplicator Paper	W. B. Mason Co., Inc.
Custodial Supplies	Interboro Packaging Corporation Staples Contract & Commercial, Inc. United Sales USA Corp. W. B. Mason Co., Inc.
Family/Consumer Science Supplies	NASCO Education LLC S.A.N.E.
Fine Arts Supplies	Blick Art Materials LLC Cascade School Supplies Ceramic Supply, Inc. NASCO Education LLC National Art & School Supplies, Inc. School Specialty, Inc./Sax Arts Education Triarco Arts & Crafts, LLC W. B. Mason Co., Inc.

Health & Trainer Supplies	Henry Schein Inc. Medco Supply Co. School Health Corporation
Library Supplies	Cascade School Supplies DEMCO, Inc. The Library Store. Inc.
Math Supplies	EAI Education/Eric Armin Inc. NASCO Education LLC
Office/Computer Supplies	Staples Contract & Commercial, Inc.
Physical Education Supplies	NASCO Education LLC Passon's Sports/BSN Sports & US Games School Specialty, Inc./Sportime
Rocketry	Metco Supply Inc. Midwest Technology Products Pitsco Education/Hearlihy
Science Supplies	Carolina Biological Supply, Co. Fisher Scientific Company LLC Flinn Scientific Inc. Frey Scientific Co. Metco Supply Inc. NASCO Education LLC PARCO Scientific Company Sargent-Welch/VWR International LLC Ward's Science/VWR International LLC
Special Needs	School Health Corporation School Specialty, Inc./Abilitations Super Duper Publications, Inc.
Teaching Aids	Becker's School Supplies Cascade School Supplies Discount School Supply/ Earlychildhood, LLC EAI Education/Eric Armin Inc. Kaplan Early Learning Company Kutz Bros. Lakeshore Learning Materials NASCO Education LLC

Really Good Stuff, LLC
School Specialty, Inc./Childcraft

Technology Supplies

Electronix Express/Electronics Inc.
Klingspor's Woodworking Shop
Midwest Technology Products
Paxton Patterson, LLC
Pitsco Education/Hearlihy
Valley Litho Supply Co.

World Languages

Teachers Discovery/American Eagle
Co. Inc.

- 3.15 Approval for the Purchase of District Technology Equipment and Supplies – approve the purchase of HP chromebooks and service, Dell LED monitors, Google chrome management console licenses, Acer chromebooks, Acer chromeboxes and Acer active stylus pen entered into on behalf of the Educational Services Commission of New Jersey, Cooperative Pricing System #65MCESCCPS, Technology Supplies Bid #MRESC 15/16-11.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
CDW-G Vernon Hills, IL	Technology Supplies Bid # MRESC 15/16-11	\$291,365.49

- 3.16 Approval for the Purchase of District Technology Equipment and Supplies – approve the purchase of WD drives and QNAP server entered into on behalf of the NJSBA TEC Cooperative Pricing System, K-12 Classroom Products & Services E8801-ACESCPS.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
Shi International Corp. Somerset, NJ	K12 Classroom Products & Services #E-8801-ACESCPS	\$18,979.79

- 3.17 Receipt/Award of Quote – AV and Projection Systems for Orchard Hill Elementary School and Village Elementary School (Q18-59) – Quotes were received for AV and projection systems for Orchard Hill Elementary School and Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Total Video Products Mickleton, NJ	\$29,548.00
AVS Installations LLC	\$37,416.00

It is recommended that the Board of Education award quote Q18-59 for AV and projection systems for Orchard Hill Elementary School and Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Total Video Products Mickleton, NJ	\$29,548.00

- 3.18 Approval for Genesis Student Information System, Interface Connectors and Off-Site Secure Data Back-Up Services – award the contract for Genesis student information system, interface connectors and off-site secure data back-up services from July 1, 2018 to June 30, 2019 as follows:

<u>Vendor</u>	
Genesis Educational Services Jamesburg, NJ	\$25,299.00

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT