

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, May 21, 2024

5:00 p.m. Executive Session

**6:00 p.m. Public Session – Board of Education Candidate Interviews
Executive Session Immediately Following Interviews to Evaluate Candidates
Open Session to Appoint New Board Member**

Orchard Hill Elementary School Cafeteria

BUSINESS MEETING AGENDA

2023-2024 District Goals

Goal 1: Academics

Increase academic achievement for all students, using the implementation of Universal Design for Learning (UDL) principles and practices in all learning environments.

Goal 2: Equity

Continue building a culturally competent school community that demonstrates a commitment to diversity, equity, inclusion, and belonging (DEIB).

Goal 3: Social-Emotional Learning (SEL)

Increase learning opportunities designed to develop essential life skills, emotional intelligence, and positive social behaviors for all students.

Goal 4: Communication

Standardize base frequency, methodology, and communication content across all buildings, leveraging messaging and social media platforms to share information and celebrate student success.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2024 and May 17, 2024. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 7 and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 6:00 p.m.

SALUTE THE FLAG

MTSD STUDENT REPRESENTATIVE REPORT

INTERVIEW BOARD CANDIDATES

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of evaluating the candidates to fill the Board vacancy.

SUPERINTENDENT'S REPORT / PRESENTATIONS

- Montgomery High School Robotics Presentation

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers' Report

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 30, 2024 Executive Session Meeting
2. April 30, 2024 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 4/29/24 from J. Church regarding Removal of Minor Image
2. Email dated 5/10/24 from J. Church regarding Inappropriate Behavior at BOE Meeting
3. Email dated 5/10/24 from M. McLoughlin regarding Inappropriate Behavior at BOE Meeting
4. Email dated 5/10/24 from J. Church regarding Inappropriate Behavior at BOE Meeting

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report
 - d. Bus Evacuation Drills – 2023-2024 SY, Spring 2024

1.2 Policy/Regulation Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 1530 Equal Employment Opportunities
- 1530R Equality Employment Opportunity Complaint Procedure
- 1550 Equal Employment/Anti-Discrimination Practices
- 2411 Guidance Counseling
- 2411R Guidance Counseling
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 2431.4R Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 3425 Research Projects by Staff Members

1.3 Appointment of Board Member – Appoint _____ as a board member to be sworn in at the June 11, 2024 board meeting, pending criminal background clearance. This appointment will be effective until the January 7, 2025 Organization Meeting.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements: 2023-2024 - Approve the following Out-of-District placements for the 2023-2024 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
107013	Mercer County ESC	4/15/24 – 6/19/24		\$13,650	\$13,650
107013	Mercer County ESC 1:1 Aide	4/22/24 – 6/30/24			\$37,000
104608	Mercer County ESC	4/8/24 – 6/19/24		\$17,940	\$17,940

2.2 Consultant Approvals: 2023-2024 - Approve the following consultants for the 2023-2024 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Michael Ochs, LLC	Provide two (2) days of professional development on vocabulary development for grades K-8.	\$2,600.00 <i>To be funded by ARP ESSER</i>
Lindsay Whited	Provide professional development to staff at OHES on the Cubs Cave creative play space.	\$1,260.00 <i>To be funded by ARP ESSER</i>

2.3 NJSIAA and DAANJ Membership 2024-2025 - Approve Montgomery High School to continue its membership for 2024-2025 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,500.00 and abide by all bylaws, rules and regulations including student-athlete eligibility; also include DAANJ Membership annual dues of an additional \$200.00.

2.4 Out-of-District Tuition Student – Accept Student #104849 for ninth grade at the Board-approved tuition rate for the 2024-2025 school year.

2.5 Out-of-District Tuition Student – Accept Student #109278 for tenth grade at the Board-approved tuition rate for the 2024-2025 school year.

2.6 Out-of-District Tuition Student – Accept Student #109830 for tenth grade at the Board-approved tuition rate for the 2024-2025 school year.

2.7 District 2024-2025 Fiscal Impact Report - Approve the 2024-2025 Fiscal Impact Report that is a component of our District Teacher Mentoring Program for Provisional Teachers.

2.8 Textbook/Resource Approval – 2024-2025
 Approve the following textbooks/resources:

Title	Course
Carolina Science	LMS and UMS Science Grades 6-8 <i>To Be Funded by ARP ESSER</i>
Lingua Latina Per Se Illustrata	MHS Latin Levels 1-4
Blast & HD Word	OHES & VES Grades 1-4 ELA <i>To Be Funded by ARP ESSER</i>

- 2.9 Subscription Service Approval 2024-2025 – Approve the purchase of the following goods and services for the 2024-2025 school year:

VENDOR NAME	GOODS AND SERVICES PROVIDED	COST
Go Sign Me Up	License for software service subscription for the 2024-2025 school year.	Total Cost: \$3,733.00 <i>Funded by ESEA Title II Grant Funds</i>

- 2.10 Charlotte Danielson Teacher Evaluation Model – Approve the Charlotte Danielson Teacher Evaluation Model utilizing Frontline as per ACHIEVENJ mandate for the 2024-2025 school year.
- 2.11 The Marshall Principal Evaluation Rubrics – Approve The Marshall Principal Evaluation Rubrics for the 2024-2025 school year for administrator evaluations.
- 2.12 S.O.A.R. Summer Program, Pre-K – Grade 12 – Approve the 2024 SOAR Summer Program. This program will run from June 24, 2024 – July 26, 2024.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Approval of Bill List Fiscal Year 2024

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated May 21, 2024 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$6,882,826.66 and

General Account	\$6,715,460.39
Food Service Account	\$ 167,366.27
TOTAL	\$6,882,826.66

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.2 Travel Reimbursement – 2023-2024 and 2024-2025 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 5/21/24.

3.3 Settlement Agreement – Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

3.4 Approval for an Athletic Training Services Agreement with Infinite Athletic Training, LLC – Approve an athletic training services agreement with Infinite Athletic Training, LLC located in Piscataway, NJ effective July 1, 2024 to June 30, 2025 to provide licensed athletic training services to school student athletes on an as needed basis at a rate of \$80.00 per hour per athletic trainer.

3.5 Appointment of Auditor – It is recommended that the Montgomery Township Board of Education appoint Suplee, Clooney & Company of Westfield, New Jersey as Auditor to the district for the FY 2025 Audit at the fee of \$35,000 in accordance with the scope of audit as defined in N.J.S.A. 18A:23.

It is also anticipated that additional services, if any, would be billed at standard hourly rates as follows:

Partner	\$150 - \$175 per hour
Manager	\$115 per hour
Senior Staff	\$90 - \$105 per hour
Staff Accountant	\$75 - \$85 per hour

3.6 Approval of New Jersey Schools Insurance Group (NJSIG) Safety Grant Program Application – Approve the following resolution:

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Montgomery Township Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW, THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2024 fiscal year in the amount of \$9,431 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

3.7 Approval for Genesis Student Information System, Interface Connectors and Off-Site Secure Data Services – Renew the contract for Genesis Student Information System, Interface Connectors and Off-Site Data services from July 01, 2024 – June 30, 2025 as follows:

<u>Vendor</u>	<u>Amount</u>
Genesis Educational Services Jamesburg, NJ	\$33,207.00

3.8 Approval for the purchase of a Tormach 24R CNC Router – Approve the purchase of a Tormach 24R CNC router for the Cougar Robotics Team (the machine will allow students to build more complex projects in woodworking classes along with building parts in wood, Lexan and aluminum for the robot for Team 1403).

<u>Vendor</u>	<u>Amount</u>
Tormach Monnoa , WI	\$23,682.25 (funded thru grant money/fundraising by Robotics Team 1403)

3.9 Approval for OnScene Technologies Inc. “Share911.com” – Renew the contract for OnScene Technologies Inc. “Share911.com” system, which includes Broadcast, Check-In, Accountability and LiveView features of Share911 for all employees from July 01, 2024 – June 30, 2025 as follows:

<u>Vendor</u>	<u>Amount</u>
OnScene Technologies Inc. Ramsey, NJ	\$18,000.00

3.10 Approval for Frontline Technologies Group, LLC – Renew the contract for Frontline Technologies Group, LLC for the site license for AESOP, Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services, 504 Program Management, Applicant Tracking, and Frontline Central Solutions from July 1, 2024 to June 30, 2025.

<u>Vendor</u>	<u>Amount</u>
Frontline Technologies Group, LLC Malvern, PA	\$104,209.56

3.11 Approve an Interlocal Services Agreement with the Princeton Public School District – Approve the following resolution:

WHEREAS, N.J.S.A. authorizes NJ School Districts to enter into a joint agreement for the provision of goods and the performance of services for use by the respective jurisdiction; and

WHEREAS, Princeton Public School District desires to enter into a joint agreement with the Montgomery Township School District for the provision of transportation equipment maintenance, equipment rental and inspection services as follows:

Vehicles serviced: 54 passenger buses, 30 passenger buses, 25 passenger buses, 24 passenger buses, 20 passenger buses, wheelchair buses, 16 passenger buses and 7 passenger vans

Types of services:

- 3,000 mile/3-month service as mandated, including mirror grid adjustment certification
- Weekly fluid checks, tire pressure, etc.
- Any repairs (that Montgomery's facility can handle)
- Road calls for break downs, including towing
- Prepare vehicles for inspection

The fees for these services are enumerated on the attached summary.

Princeton Public School District agrees to hold harmless the Montgomery Township School District with a certificate of insurance naming the Montgomery Township School District as an additional insured.

This agreement is executed on behalf of the Board of Education of the Princeton Public School District and the Board of Education of the Montgomery Township School District on behalf of their respective entities, and all parties do hereby agree to full performance of the covenants contained herein.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

NEW BUSINESS FROM PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

CLOSING DISCUSSION OF THE BOARD

ADJOURNMENT