

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, March 26, 2019

6:30 p.m. Executive Session

7:30 p.m. Public Session

Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and March 22, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, a special education settlement agreement, the board self-evaluation process and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT/PRESENTATIONS

- Student Safety Data System (SSDS) Report, 2018-2019: Period 1
- Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. February 26, 2019 Executive Session Meeting
2. February 26, 2019 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 2/24/19 from M. Scrudato regarding Teacher Contract
2. Email dated 3/2/19 from M. Windrem regarding MHS Parking Lot
3. Email dated 3/5/19 from A. Tiwari regarding Computer Science and Programming Courses
4. Email dated 3/6/19 from J. and E. Chirayil regarding NJ All-State Choir Participation
5. Email dated 3/10/19 from R. Cavalli regarding Employment Contract Procedures
6. Email dated 3/15/19 from K. Dentler regarding Choir Concert
7. Email dated 3/17/19 from K. Dentler regarding Prom
8. Email dated 3/18/19 from A. Gupta regarding MHS Parking Lot
9. Email dated 3/20/19 from R. Cavalli regarding Final Negotiated Terms with MTEA
10. Email dated 3/20/19 from J. Barth regarding Online School Forms

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report
- d. Student Safety Data System (SSDS) Report, 2018-2019: Period 1

1.2 Policy First Reading - Accept the following policies and regulations as a first reading:

- | | |
|---------|---|
| 1210 | Board-Superintendent Relations |
| 1230 | Superintendent's Duties |
| 2415.06 | Unsafe School Choice Option |
| 2460.8R | Special Education – Free and Appropriate Public Education |
| 5600 | Student Discipline/Code of Conduct |
| 5600R | Student Discipline/Code of Conduct |
| 5611 | Removal of Students for Firearms Offenses |
| 5611R | Removal of Students for Firearms Offenses |
| 5612 | Assaults on District Board of Education Members or Employees |
| 5612R | Assaults on District Board of Education Members or Employees |
| 5613 | Removal of Students for Assaults and Weapons Offenses |
| 5613R | Removal of Students for Assaults and Weapons Offenses |
| 7510R | Use of School Facilities |
| 8461 | Reporting Violence, Vandalism, Harassment, Intimidation, Bullying,
Alcohol and Other Drug Offenses |
| 8461R | Reporting Violence, Vandalism, Harassment, Intimidation, Bullying,
Alcohol and Other Drug Offenses |

1.3 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

- | | |
|----------|--|
| 2422 | Health and Physical Education |
| 2610 | Educational Program Evaluation |
| 4219 | Commercial Driver's License Controlled Substance and Alcohol Use Testing |
| 5111 | Eligibility of Resident/Nonresident Students |
| 5111R | Eligibility of Resident/Nonresident Students |
| 5330.04 | Administering an Opioid Antidote |
| 5330.04R | Administering an Opioid Antidote |
| 7440 | School District Security |
| 7440R | School District Security |
| 8561 | Procurement Procedures for School Nutrition Programs |

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100308	Daytop NJ Academy	3/18/19-6/30/19		\$18,080.55	\$18,080.55
106729	Morris-Union/DLC	3/25/19-6/12/19		\$29,862.36	\$29,862.36
106729	Morris-Union/DLC 1:1 Aide	3/25/19-6/12/19		\$23,042.50	\$23,042.50

2.2 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Foundation for Educational Administration	Provide one (1) day of professional development for the administrative team on May 15, 2019	Total Cost: \$2,050 <i>Funded by ESEA Title II Grant</i>
Richard M. Kiker, LLC (Kiker Learning)	Provide two (2) days of Level 1 Google Certification Boot Camp professional development for K-12 faculty: June 27-June 28, 2019	Total Cost: \$5,500 <i>Funded by ESEA Title II Grant</i>
Fireplace, Inc.	Annual software subscription to SMORE	Total Cost: \$899.10 <i>Funded by ESEA Title II Grant</i>
IDE Corp.	Provide five (5) days of Executive Function professional development for K-12 faculty between April 1 – June 26, 2019	Total Cost: \$11,600 <i>Funded by ESEA Title II Grant</i>

2.3 FY2019 ESEA, Title II Grant Amendment - Approve an amendment to the FY2019 ESEA Title II Grant. The amendment is being requested to realign funds with specific goals targeted through the remaining grant period.

3.0 **FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 **Financial Reports** - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of February 28, 2019:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 **Ratification of Transfers** - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of February 28, 2019.

- 3.3 **Receipt of Certification from Board Secretary** - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Mark Kramer, certify that as of February 28, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 **Certification of Board of Education** - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2019 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 **Approval of Monthly Bills for February** – approve the monthly bills as follows:

General Operating	\$8,957,961.15
Food Service	\$ 160,812.32

- 3.6 **Travel Reimbursement –2018/2019** – approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.7 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for restroom renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, the Orchard Hill Elementary School project was substantially completed as of 9/7/18. Below is an accounting of the allowances:

Original Contract Amount	\$223,260.00
Original Contract Allowances	\$ 25,000.00
Allowances (Change Orders #1, #2, #3, #4)	<u>\$ 5,994.20</u>
Remaining Contract Allowance	\$ 19,005.80
 New Contract Sum	 \$204,254.20

- 3.8 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for restroom renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, the Village Elementary School project was substantially completed as of 9/7/18. Below is an accounting of the allowances:

Original Contract Amount	\$215,540.00
Original Contract Allowances	\$ 25,000.00
Allowances (Change Orders #1, #2, #3)	<u>\$ 9,906.59</u>
Remaining Contract Allowance	\$ 15,093.41
 New Contract Sum	 \$200,446.59

- 3.9 Approval of Professional Service Contract Regarding a Long-Range Facility Plan – approve a professional service contract with Parette Somjen Architects for professional architectural services for updating the district’s long-range facility plan at a fee of \$17,500 to be in compliance with the requirements of the Department of Education – Office of Facilities and to generate a master list projects to be used as a tool in the 2020-2021 budget year.

- 3.10 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, approves the sale of the surplus property as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

Jet Equipment & Tools, Combination Sheer, Brake & Roll, SBR40N, Serial #0501456
2001 Ford Truck, 1FTNX 21F71 ED497 60

- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.

- 3.11 Approval for the Purchase of GPS Hardware and Software for the Transportation Department – approve the purchase of GPS hardware and software for the Transportation Department entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Software License & Related Services (#M-0003), New Jersey Custom Agreements for Use with M-0003 Software License, Maintenance, Support and Related Service Contract:

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Tyler Technologies, Inc. Yarmouth, ME	#18-M0003-TYT01	\$44,183.50

- 3.12 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.13 Renewal of Bus Routes – approve the renewal of Bid B19-07, multi-contract RTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to Irvin Raphael, Inc., East Brunswick as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT27	1H	\$22,500	\$326.25	\$22,826.25	1.95
	2LM	\$22,500	\$326.25	\$22,826.25	1.95
	1V	\$22,500	\$326.25	\$22,826.25	1.95
TT6	10H	\$22,500	\$326.25	\$22,826.25	1.95
	20LM	\$22,500	\$326.25	\$22,826.25	1.95
	6R	\$22,500	\$326.25	\$22,826.25	1.95
TT7	11H	\$22,500	\$326.25	\$22,826.25	1.95
	17LM	\$22,500	\$326.25	\$22,826.25	1.95
	3R	\$22,500	\$326.25	\$22,826.25	1.95
TT9	15H	\$22,500	\$326.25	\$22,826.25	1.95
	7LM	\$22,500	\$326.25	\$22,826.25	1.95
	7R	\$22,500	\$326.25	\$22,826.25	1.95
TT21	18H	\$22,500	\$326.25	\$22,826.25	1.95
	7UM	\$22,500	\$326.25	\$22,826.25	1.95
	10V	\$22,500	\$326.25	\$22,826.25	1.95
TT12	26H	\$22,500	\$326.25	\$22,826.25	1.95
	5LM	\$22,500	\$326.25	\$22,826.25	1.95
	14R	\$22,500	\$326.25	\$22,826.25	1.95
TT2	4H	\$22,500	\$326.25	\$22,826.25	1.95
	18LM	\$22,500	\$326.25	\$22,826.25	1.95
	14R	\$22,500	\$326.25	\$22,826.25	1.95
TT8	14H	\$22,500	\$326.25	\$22,826.25	1.95
	13LM	\$22,500	\$326.25	\$22,826.25	1.95
	8R	\$22,500	\$326.25	\$22,826.25	1.95
Total:				\$547,830.00	

- 3.14 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract RTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to First Student, Hillsborough as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT1	2H	\$22,483	\$326.00	\$22,809.20	1.00
	15LM	\$22,483	\$326.00	\$22,809.20	1.00
	16R	\$22,483	\$326.00	\$22,809.20	1.00
TT10	22H	\$22,580	\$327.40	\$22,907.20	1.00
	21UM	\$22,580	\$327.40	\$22,907.20	1.00
	17V	\$22,580	\$327.40	\$22,907.20	1.00
Total:				\$137.149.20	

- 3.15 Renewal of Bus Routes - approve the renewal of Bid B19-02, multi-contract RTT19 to Montgomery HS, Montgomery Upper MS, Montgomery Lower MS, Village Elementary and Orchard Hill Elementary School for the 2019-2020 school year to May Transportation, Dayton as follows:

<u>TRIPLE</u>	<u>ROUTE#</u>	<u>2018-19</u> <u>Cost</u>	<u>Increase</u>	<u>2019-20</u> <u>Cost</u>	<u>Mileage</u> <u>+/-</u>
TT11	25H	\$22,680	\$328.86	\$23,008.86	1.65
	4LM	\$22,680	\$328.86	\$23,008.86	1.65
	9R	\$22,680	\$328.86	\$23,008.86	1.65
TT24	23H	\$22,680	\$328.86	\$23,008.86	1.96
	9UM	\$22,680	\$328.26	\$23,008.86	1.96
	10R	\$22,680	\$328.86	\$23,008.86	1.96
Total:				\$138,053.16	

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT