

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, March 15, 2022

6:00 p.m. Executive Session

7:30 p.m. Public Session

Upper Middle School Media Center

BUSINESS MEETING AGENDA

Tentative Fiscal Year 23 Budget Approval

2020-2021 District Goals

- Goal 1: Provide deeper student-teacher-parent connection to allow for continued excellent academic education and emotional well-being of students regardless of mode of instruction during the COVID19 pandemic.
- Goal 2: Revise the Science Curriculum and Structure to reflect new developments and requirements in Science.
- Goal 3: Implement curricular changes to incorporate diversity and inclusion.
- Goal 4: Prioritize our financial resources to drive innovation in ongoing student education.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 5, 2022 and March 11, 2022. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting at a reasonable hour.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT’S REPORT / PRESENTATIONS

- Orchard Hill Elementary School - School Leadership Team (SLT)
- Orchard Hill Elementary School - Student Recognition
- Student Safety Data System (SSDS) Report, 2021-2022: Period 1
- Harassment, Intimidation and Bullying (HIB) – Investigations, Trainings and Programs, 2021-2022: Period 1
- Proposed Budget for 2022-2023 Presentation

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the

superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Equity Committee (EC)
- Anti-Racism and Reform Sub-Committee (ARRSC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. February 22, 2022 Executive Session I Meeting
2. February 22, 2022 Executive Session II Meeting
3. February 22, 2022 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

None

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report
 - d. Student Safety Data System (SSDS) Report, 2021-2022: Period 1

1.2 Policy First Reading - Accept the following policies and regulation as a first reading:

- 2270 Religion in the Schools
- 2422 Comprehensive Health and Physical Education
- 5111 Eligibility of Resident/Non-resident Students
- 5751 Sexual Harassment of Students
- 5751R Sexual Harassment of Students
- 8540 School Nutrition Programs
- 8550 Meal Charges/Outstanding Food Service Bill
- 8600 Student Transportation

1.3 Policy Second Reading - Accept and adopt the following policies and regulation following a second reading:

- 0155 Board Committees
- 0168 Recording Board Meetings
- 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19
- 2467 Surrogate Parents and Resource Family Parents
- 7432 Eye Protection
- 7432R Eye Protection

1.4 Policy/Regulation Abolishment - Approve the Board of Education to abolish the following policies and regulation:

- 5114 Children Displaced by Domestic Violence
- 8540R Free and Reduced Meals
- 8810 Religious Holidays

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals: 2021-2022 - Approve the following consultants for the 2021-2022 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Top Youth Speakers	Provide UMS Title 1 students with two virtual evenings on the topics of resiliency and leadership development to be completed by June 1, 2022.	\$6,336 <i>To be Funded by ESEA Title 1</i>
Rethink Theatrical	Provide MHS staff with a two-day professional development workshop integrating theater arts and environmental science instructional practices on April 29 and 30, 2022.	\$1,500 <i>To be Funded by ESEA Title 2</i>

- 2.2 Donation - Accept the donation of vinyl adhesive sheets from Mr. Gregory Rytel of Mobile Outfitters to be utilized by the Montgomery Township School District Art, Theatre, and Technology programs.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending February 28, 2022 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2022; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through February 28, 2022 within the 2021-2022 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated March 16, 2022 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$6,827,360.52 and

General Account	\$6,662,431.73
Food Service Account	\$ 164,928.79
TOTAL	\$6,827,360.52

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2021-2022 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 3/15/22.

3.5 Approve the Use of Nonpublic funds – approve the use of nonpublic funds as follows:

WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of \$15,400 from the State of New Jersey in FY 2022; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment within the limits of the funds provided by this program in the FY 2022 school year; and

WHEREAS, Princeton Montessori and the Waldorf School representatives along with the SCESC consultant reviewed the proposed security expenditures with the MTSD Business Administrator; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

Nonpublic Security	
Princeton Montessori	
Distinctive Voice and Data – Two Verkada Door Controls	\$15,400.00
Total	\$15,400.00
FUNDING ALLOCATION	\$15,400.00

3.6 A. Adoption of the 2022-2023 Tentative Budget – that the Board of Education adopt the 2022-2023 tentative budget as follows:

General Fund	\$ 96,011,158
Special Revenue Fund	\$ 1,102,497
Debt Service Fund	\$ 7,997,803
Total Tentative Budget	\$105,111,458

B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$ 82,916,587 be raised for General Funds for the ensuing school year (2022-2023).

- Montgomery portion \$ 80,890,930
- Rocky Hill portion \$ 2,025,657

C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$ 7,235,215 be raised to support the debt service budget for the ensuing school year (2022-2023).

- Montgomery portion \$7,180,215
- Rocky Hill portion \$ 55,000

- D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held on April 26, 2022 at 7:30 p.m. in the Upper Middle School Media Center for the purpose of conducting a public hearing on the budget for the 2022-2023 school year.
- E. Approve Maintenance Reserve Withdrawal – Approve the following resolution:
Approve the withdrawal of \$100,000 from the maintenance reserve account to be included in the 2022-2023 school district budget to fund district maintenance for the 2022-2023 school year.
- F. Approve Capital Reserve Withdrawal – Other Capital Projects – Approve the following resolution:
Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$415,000 for other capital project costs of a new paging system at UMS and a new chiller at LMS. The total cost of these projects is \$415,000, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

- G. Approve the Following Resolution:

RESOLUTION AUTHORIZING SUBMISSION OF AN ADDITIONAL SPENDING PROPOSAL TO THE LEGALLY QUALIFIED VOTERS OF THE SCHOOL DISTRICT AT THE ANNUAL SCHOOL ELECTION.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY (with not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that an additional spending proposal will be submitted for voter approval at the Annual School Election scheduled for November 8, 2022. The form of the proposal will read substantially as follows with such adjustments as provided by bond counsel in accordance with guidelines or requirements of the Department of Education:

PROPOSAL FOR ADDITIONAL FUNDS FOR FULL DAY KINDERGARTEN

RESOLVED That: (a) There shall be raised an additional \$1,620,152 for General Funds in the 2022-2023 School Year to provide for a Full Day Kindergarten Program. These taxes will be used exclusively for additional costs required to provide for a Full Day Kindergarten Program including additional costs for salaries, benefits and/or other compensation or expense as required for teachers, specials, basic skills, special education, counselors, paraprofessionals and lunch room aids, curriculum, technology, facilities operating costs, utilities and related costs. Approval of these taxes **will result** in a permanent increase in the district's tax levy; and

(b) There shall be raised an additional \$753,785 for General Funds in the 2022-2023 School Year for facilities improvements at the Early Childhood Center formerly known as the Kid Connection Building. These taxes will be used exclusively, together with capital reserve estimated not to exceed \$1,000,000, for facilities improvements required for use of the building for the Full Day Kindergarten Program. Approval of these taxes **will not result** in a permanent increase in the district's tax levy.

These proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards

3.7 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2021-22 Budget	\$34,524
2021-22 Expenditures through 2/28/22	\$ 2,500
2022-23 Projected Budget	\$40,000

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2021-2022 school year and the 2022-2023 school year:

Total amount budgeted for travel and conferences 2021-22	\$178,477
Total amount expended July 1, 2021 – Feb. 28, 2022	\$ 33,631
Total amount budgeted for travel and conferences 2022-2023	\$155,567

- 3.8 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2022-2023 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$200,000
Auditing	\$35,000
Architecture/Engineering	\$25,000
School Physician	\$25,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$900,000
Financial Advisor	\$15,000

- 3.9 Receipt/Award of Bid - Building Use at the Montgomery Township School District Before/After Care B22-08

Bids were received on March 04, 2022 for building use (before and after school care) at the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
AlphaBEST Education, Inc. Millburn, NJ	\$75,000.00
Champions Portland, OR	\$80,000.00
Princeton Family YMCA Princeton, NJ	\$150,000.00

It is recommended that the Board of Education award the bid for building use (before and after school care) at the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Princeton Family YMCA Princeton, NJ	\$150,000.00

- 3.10 Receipt/Award of Bid – Partial Roof Replacement at Montgomery Upper Middle School (Bid #CP22-01/PSA 8980) – Bids were received on March 8, 2022 for the partial roof replacement at the Montgomery Upper Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Galia Construction, Inc. Totowa, NJ	\$721,989.00
Mak Group, LLC Clifton, NJ	\$758,758.00

Strober-Wright Roofing, Inc. Lambertville, NJ	\$787,000.00
Badger Roofing Middlesex, NJ	\$789,000.00
Northeast Roof Maintenance, Inc. Perth Amboy, NJ	\$789,000.00
VMG Group Roselle, NJ	\$899,000.00
USA General Contractors Corp. Manalapan, NJ	\$1,031,000.00
G.C. Dynatech Construction, LLC South Amboy, NJ	\$1,090,000.00

It is recommended that the Board of Education award the Bid CP22-01/PSA 8980 for partial roof replacement at Upper Middles School as follows:

Galia Construction, Inc. Totowa, NJ	\$721,989.00
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- 3.11 Receipt and Award of Rebid – Student Transportation Services – School Related Activity (Bid B22-09) – Bids were received on March 10, 2022 for student transportation services -school related activity as follows:

No Bids were received on Thursday March10, 2022 for the Bid B22-09 Student Transportation Services (School Related Activity).

- 3.12 Approval of Professional Services Contract – approve a professional services contract with Parette Somjen Architects for professional services for the completion and submission of the appropriate Department of Education forms, acquisition application and checklist for the Early Childhood Center (formerly known as Kid Connection) Building Acquisition at a fee of \$15,000. This fixed fee includes reimbursable expenses.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT