

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, March 12, 2019
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and March 8, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation, and bullying reports, a special education settlement agreement and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

PRESENTATIONS

- Strategic Plan Goal 2 Update

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Board of Education Executive Council (BEC)
- Human Resource Committee (HRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Pupil Services and SEL Committee (PSELC)
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

1. February 26, 2019 Executive Session Meeting
2. February 26, 2019 Workshop and Business Meeting

REVIEW OF THE DRAFT March 26, 2019 BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

2422	Health and Physical Education
2610	Educational Program Evaluation
4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
5111	Eligibility of Resident/Nonresident Students
5111R	Eligibility of Resident/Nonresident Students
5330.04	Administering an Opioid Antidote
5330.04R	Administering an Opioid Antidote
7440	School District Security
7440R	School District Security
8561	Procurement Procedures for School Nutrition Programs

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Field Trip Approval – Approve field trip for the Varsity and JV Baseball teams and coaches to participate in a baseball game at Major League Baseball's Hall of Fame in Cooperstown, NY from April 14 to April 15, 2019, at no cost to the Montgomery Township School District.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Travel Reimbursement – 2018/2019– approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.2 A. Adoption of the 2019-2020 Tentative Budget – that the Board of Education adopt the 2019-2020 tentative budget as follows:

General Fund Current Expense	\$90,004,477
Special Revenue Fund	\$ 1,163,571
Debt Service Fund	<u>\$ 8,259,087</u>
Total Tentative Budget	\$99,427,135

- B. Amount to be Raised for Taxes – General Fund – that the Board of Education acknowledge that \$78,165,892 be raised for General Funds for the ensuing school year (2019-2020).

- Montgomery portion \$76,187,448
- Rocky Hill portion \$ 1,978,444

- C. Amount to be Raised for Taxes – Debt Service – that the Board of Education acknowledge that \$7,555,883 be raised to support the debt service budget for the ensuing school year (2019-2020).

- Montgomery portion \$7,497,431
- Rocky Hill portion \$ 58,452

- D. Advertise Tentative Budget for Public Hearing – that the Board of Education authorize the advertisement of the tentative budget in the Courier News in accordance with the form suggested by the State Department of Education and according to law and establish that the public hearing be held in the Upper Middle School media center on April 30, 2019 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2019-20 school year.

3.3 Approval of Resolution – School District Accountability – A-5

Whereas, the State of New Jersey has enacted P.L. 2007, An Act Concerning School District Accountability (A-5) requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007 and requires prior approval of all travel and conference costs before they are incurred, and

Whereas, such travel expenditures shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event,

Whereas, the board of education must establish an annual maximum per employee for regular business travel and that annual maximum is established in board policy 6471 as \$1,500 where prior board approval is not required, and

Whereas, the board of education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2018-19 Budget	\$24,837
2018-19 Expenditures through 2/28/19	\$ -0-
2019-20 Projected Budget	\$21,111

NOW THEREFORE BE IT RESOLVED, that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2018-19 school year and the 2019-20 school year:

Total amount budgeted for travel and conferences 2018-19	\$167,916
Total amount expended July 1, 2018 – Feb. 28, 2019	\$ 41,869
Total amount budgeted for travel and conferences 2019-20	\$202,694

- 3.4 Establishment of Maximum Dollar Limits for Professional Services – Approve the following maximum dollar limits from the general fund for professional services for the 2019-20 fiscal year:

<u>Professional Service</u>	<u>Dollar Amount</u>
Legal	\$275,000
Auditing	\$40,000
Architecture/Engineering	\$75,000
School Physician	\$30,000
Educational Services Consultants (evaluations, O.T., P.T., speech, etc.)	\$1,200,000
Financial Advisor	\$2,000

- 3.5 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT