

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, June 26, 2018**  
**6:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and June 22, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

## SALUTE THE FLAG

## SUPERINTENDENT'S REPORT

### NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 8, 2018      Executive Session Meeting
2. May 8, 2018      Workshop and Business Meeting
3. May 22, 2018     Executive Session Meeting
4. May 22, 2018     Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 5/21/18 from M. & R. Wood regarding Unacceptable Bus Service
2. Email dated 6/13/18 from K. Dharmaraj regarding Thank You and more

## PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

## ACTION AGENDA

### **1.0**    ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1    Routine Monthly Reports – Accept the following reports:
  - a. Student Control Report
  - b. Fire/Security Drill Report
  - c. Bus Evacuation Drill Report
  - d. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy Second Reading – Accept and adopt the following policies and regulations following a second reading:

- 1550 Equal Employment/Anti-Discrimination Practices
- 1550R Equal Employment/Anti-Discrimination Practices
- 2431 Athletic Competition
- 2431.2R Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- 2624R Grading System
- 5350 Student Suicide Prevention
- 5350R Student Suicide Prevention
- 5420 Reporting Student Progress
- 5420R Reporting Student Progress
- 5533 Student Smoking
- 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 5561R Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 8462 Reporting Potentially Missing or Abused Children

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Beyond Communications	Teacher of Deaf Services / Itinerant Speech/Language Itinerant Education Evaluation Speech/Language Evaluation	\$160.00/hour \$140.00/hour \$2400.00/Eval \$2400.00/Eval
Somerset County Educational Services Commission	LDTC Evaluation Psychological Evaluation Social Evaluation Per Team Member, Per Conference Annual Review/Update IEP/SP Case Manager/Writing IEP Psychiatric Evaluation Neurological Exam	\$345.00/case \$345.00/case \$345.00/case \$70.00/hour \$275.00/case \$530.00/case \$694.00/case \$694.00/case

	Home Instruction (Within 10 miles of SCESC) Home Instruction (Beyond 10 miles SCESC) Speech Correction Services Articulation Evaluation Speech/Language Evaluation Nursing Services	\$74.00/hour \$94.00/hour \$86.00/hour \$113.00/Eval \$404.00/Eval \$249.00/day
EBS - Educational Based Services	Speech Language Pathology Occupational Physical Therapy School Psychologist Registered Behavior Technicians (RBT) Board Certified Behavior Analyst (BCBA)	\$79.85/hour \$79.85/hour \$82.85/hour \$85.85/hour \$43.85/hour \$104.85/hour
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
Advanced Behavior/Communication Solutions LLC	AAC & AT Evaluation (7 hours) Remote Consultation (phone/online) Educational Consultation & Training AAC/AT, Behavior, Speech	\$1120.00/Eval \$100.00/hour \$160.00/hour
Advancing Opportunities	<u>Assistive Technology:</u> Evaluation Support/Training <u>Augmentative Alternative Communication:</u> Evaluations Support/Training *Travel included	\$990.00/Eval \$155.00/hour \$1320.00/Eval \$185.00/hour
Alexander Road Associates	Psychiatric Evaluations, School Reports	\$595.00/Eval
Center for Neurological & Neurodevelopmental Health - CNNH	Neurological Evaluation Neuropsychiatric Evaluation Psychiatric Evaluation Neuropsychological Testing/Evaluation	\$660.00 each \$660.00 each \$660.00 each \$2750.00 each
Child Development Center	Neurodevelopmental Evaluation Education Evaluation Psychological Evaluation Social History	\$675.00/each \$575.00/each \$508.00/each \$190.00/each
Eden Autism Services	Functional Behavior Assessment (FBA) Occupational Therapy Evaluation Social Skills Assessment	\$1700.00/each \$800.00/each \$1650.00/each

	Speech/Language Evaluation Speech/Language Consultation Speech/Language Therapy Behavior Assessment-BCBA Behavior Assessment-Behav Specialist Home Based Services-BCBA Home Based Services-Behav Specialist On Site Workshop/Prof Develop-Full Day On Site Workshop/Prof Develop-Half Day	\$750.00/each \$150.00/hour \$110.00/hour \$150.00/hour \$90.00/hour \$150.00/hour \$90.00/hour \$1200/each \$600.00/each
Educational Specialized Associates LLC	Educational Evaluation Psychological Evaluation Neuropsychiatric Evaluation Neurological Evaluation Neurodevelopmental Assessment Speech/Language Assessment Occupational Therapy Assessment Physical Therapy Assessment Home Instruction Assistive Technology Evaluations	\$500.00/Eval \$500.00/Eval \$800.00/Eval \$800.00/Eval \$800.00/Eval \$500.00/Each \$500.00/Each \$500.00/Each \$75.00/hour \$1200.00/Each
EI US, LLC	Medical Bedside Instruction	\$51.50/hour
Garden State AAC Specialists, LLC	<u>Evaluations:</u> Augmentative/Alternative Communication Tier 1 Tier 2 Functional Communication Consultation + Travel Time Meetings Prof Develop/Training/In-Services Written Implementations Plans Travel Time	\$1250.00/each \$2125.00/each \$475.00/each \$135.00/hour \$135.00/hour \$135.00/hour \$135.00/hour \$35.00/hour
Elliot Gursky	Psychiatric Evaluation w/report	\$600.00/each
Hunterdon Healthcare Developmental Pediatrics	Neurodevelopmental Evaluations 2018 2019 Re-Evaluations 2018 2019	\$927.00/Eval \$927.00/Eval \$521.00/Eval \$537.00/Eval
Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc.	Bilingual Spanish CST Evaluations Bilingual CST Evaluations - other languages	\$750.00/Eval \$780.00/Eval
Life Enhancement Institute, LLC Nupur Lahiri, MD	Psychiatric Evaluation + report	\$500.00/Eval

Mintz, Jesse, MD.,FAAP	Neurodevelopmental Evaluation	\$450.00/Eval
NJ Commission for the Blind and Visually Impaired	Education Services for Students Level 1 Level 2 Level 3 Level 4	\$1,900 each \$4,500 each \$12,600 each \$14,300 each
Occupational Therapy Consultants	Occupational Therapy Evaluation Physical Therapy Evaluation OT or PT Intervention Services OT Assistant Intervention Services Speech/Language Intervention Services Home Based Services 30-60 minutes	\$400.00/Eval \$400.00/Eval \$90.00/hour \$82.00/hour \$92.00/hour \$110.00/visit
Princeton Mental Health, LLC Saranga Bhalla, M.D.	Psychiatric Evaluation w/report	\$700.00/Eval
Princeton Speech Language Learning Center	Speech/Language Therapy - 40 min session Speech/Language - 1 hour Social Thinking Group Psychological Therapy Psycho-Educational Evaluation Speech/Language Evaluations *depending on student & prior testing	\$148.00/Session \$180.00/hour \$118.00/hour \$160.00/hour \$260.00/hour \$3900.00/Eval \$350-\$2000/Eval
Speech & Hearing Associates	<u>Evaluations with reports:</u> Central Auditory Process Comprehensive Peripheral Audiological Hearing Aid Speech-Language Bilingual Speech-Language Language Processing Evaluation Speech/Language Therapy - 30 min S/L Therapy - 45 min S/L Therapy - 1 hour AAC Evaluation In-School Consult-2 hr minimum	\$575/Eval \$275/Eval \$400/Eval \$575/Eval \$750/Eval \$770/Eval \$85.00/30 min \$127.00/45 min \$150.00/hour \$750/Eval \$150.00/hour
Technology for Education and Communication Consulting Group	Evaluations: Speech & Language Augmentative Communication On Site On Site & Home Visit Assistive Technology  Assistive Tech/Augment Comm Consult Speech Consult / Speech Therapy Assistive Technology/AAC Gen Training iPad Training 1/2 Day iPad Training Full Day	\$550.00/each  \$875.00/each \$975.00/each \$825.00/each  \$125.00/hour \$125.00/hour \$150.00/hour \$750.00 each \$1000.00/each

Trinitas Children's Therapy Services	Services/Evaluations (4 hrs average): Occupational Therapy Physical Therapy Speech	\$86.00/hour \$86.00/hour \$91.00/hour
United Therapy Solutions	Occupational / Physical Therapy - in district Speech - in district Occupational/Physical/Speech: Home Out of District School Occupational/Physical Evaluations In district Out of District School Speech Evaluation In District Out of District School	\$78.00/hour \$80.00/hour \$125.00/hour \$145.00/hour \$275.00/hour \$285.00/hour \$385.00/hour \$350.00/hour
Valley Medical Group Dr. Lisa Nalven Dr. Santiago Marivic	Neurodevelopmental Evaluations	\$675.00/each
Bayada Home Health Care Inc.	Nurse-Accompany children on bus 1:1 Nursing – LPN 1:1 Nursing – RN	\$73.00/hour \$44.50/hour \$54.50/hour
Bancroft	Functional Behavior Assessment Board Certified Behavior Analyst	\$1250.00/each \$115.00/hour
Educational Services Commission of New Jersey	Medical Bedside Instruction: Outpatient/Hospital Children's Specialized Hospital Psychological/Learning Evaluation Bi-Lingual Psych/Learning Evaluation Social History Evaluation Bi-Lingual Social History Evaluation Occupational/Physical Therapy Evaluation Speech/Language Evaluation	\$48.00/hour \$69.00/hour \$252.00/each \$420.00/each \$242.00/each \$357.00/each \$357.00/each \$289.00/each
Professional Education Services, Inc.	Medical Bedside Instruction Subject to change when new Board Approved rate changes.	\$59.98/hour
Family ID	Sports Registration System 1200-2500 Registrations	\$1795.00/year
Above and Beyond Learning Group	ABA Home Instruction Staff Training by BCBA BCBA -Set Up Program Book	\$85.00/hour \$125.00/hour \$125.00/hour

	Written Behavior Intervention Plan BCBA Supervision of Home Program Progress Reports/Exit Summary Skills Assessment BCBA Parent Training Social Skills Group-BCBA Speech Therapy-SLP-CCC Administrative Fee Functional Behavior Assessment: 0-10 hours/month 11-15 hours/month 16-20 hours/month 21 or more hours/month	\$125.00/hour \$125.00/hour \$125.00/hour \$125.00/hour \$125.00/hour \$125.00/hour \$125.00/hour \$150.00/hour \$500.00/student  \$150.00/hour \$140.00/hour \$130.00/hour \$125.00/hour
Morris-Union Jointure Commission	Occupational Therapy	\$250.00/hour
Behavior Therapy Associates	Behavioral Consults/Functional Behavioral Assessments: Dr. Steven Gordon Dr. Michael Selbst Dr. Debra Salzman Dr. Rory Panter Dr. Rebecca Schulman Amy Golden, BCBA	\$320.00/hour \$260.00/hour \$260.00/hour \$240.00/hour \$160.00/hour \$150.00/hour
Hunterdon Healthcare Speech & Hearing Center	Central Auditory Process Evaluation w/report* Audiology Test	\$1,755.00/Eval \$792.00/Test
Wilson Language	WRS Introductory Workshop WRS Level Certification Online Course WRS Level II Advanced Strategies WRS Advanced Word Study Online Course Wilson Fluency/Basic Workshop	\$30.00/person \$800.00/person \$30.00/person \$850.00/person \$15.00/person
Educere, LLC	<u>K-12 Virtual Education Services:</u> Complete Full Year Courses Complete Half Year Courses Partial Courses Abbreviated Courses	\$249 to \$1250 \$199 to \$625 \$29/week \$195 to \$500
Lisa Orvos	Behavioral Consultation	\$125.00/hour



2.2 Out-of-District Placements 2018-2019 - Approve the following Out-of-District Placements for the 2018-2019 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100606	Sage Day School	9/4/18-6/14/19		\$60,300.00	\$60,300.00
000309	Sage Day School	9/4/18-6/14/19		\$60,300.00	\$60,300.00
100016	Douglass Developmental Disabilities Center	7/9/18-6/14/19	\$20,805.00	\$107,152.67	\$127,957.67
000049	Rutgers Day School	7/1/18-6/30/19	\$12,942.84	\$64,714.16	\$77,657.00
101503	Center School	7/2/18-6/21/19	\$6,964.60	\$62,681.40	\$69,646.00
104070	Newmark School	7/2/18-6/24/19	\$5,573.27	\$52,799.40	\$58,372.67
181939	Caldwell University Center for Autism	7/2/18-6/26/19	\$54,000.00	\$288,000.00	\$342,000.00
055307	Midland School	7/5/18-6/21/19	\$9,870.60	\$59,223.60	\$69,094.20
009216	Matheny	7/5/18-6/21/19	\$17,760.00	\$87,840.00	\$105,600.00
100590	Woods Services Inc. School	7/1/18-6/30-19		\$76,284.78	\$76,284.78
100415	Hunterdon Preparatory School	7/2/18-6/18/19	\$7,854.00	\$47,124.00	\$54,978.00
000985	Hunterdon Preparatory School	7/2/18-6/18/19	\$7,854.00	\$47,124.00	\$54,978.00
101624	Rock Brook School	7/2/18-6/19-19	\$10,133.10	\$60,798.60	\$70,931.70
101293	Rock Brook School	7/2/18-6/19-19	\$10,133.10	\$60,798.60	\$70,931.70
105165	Rock Brook School	7/2/18-6/19-19	\$10,133.10	\$60,798.60	\$70,931.70
105165	Rock Brook School 1:1 Aide	7/2/18-6/19-19	\$6,086.40	\$36,518.40	\$42604.80
103264	Rock Brook School-ESY	7/2/18-8/13/18	\$10,133.10		\$10,133.10
103172	New Hope Academy	7/3/18-6/14/19	\$5,544.40	\$42,400.00	\$47,944.40
000185	New Hope Academy	9/4/18-6/14/19		\$42,400.00	\$42,400.00

2.3 District 2018-2019 Teacher Mentoring Program – Approve the 2018-2019 MTSD Mentoring Program for provisional teachers as mandated by the NJDOE mentoring regulations and requirements.

- 2.4 In-District 2018 ESY Placements – Approve the following student to attend the 2018 In-District Extended School Year Program at Montgomery High School, July 9, through August 9, 2018.

Student ID
105685

### 3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of May 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of May 31, 2018.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of May 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of May 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$10,716,872.63
Food Service	\$204,250.99

- 3.6 Travel Reimbursement -2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval to Issue Checks – authorize the School Business Administrator to issue checks dated June 30, 2018 to be subsequently ratified by the Board of Education at its meeting of July 17, 2018.

3.8 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

<u>Check Date</u>	<u>Check #</u>	<u>Amount</u>
01/25/2017	50781	\$442.00
01/25/2017	50829	\$442.00
02/28/2017	51189	\$100.03
02/28/2017	51207	\$30.25
03/29/2017	51593	\$470.00
03/29/2017	51602	\$38.87
04/26/2017	51765	\$3,937.50
06/28/2017	52303	\$250.00
06/28/2017	52624	\$245.50
06/28/2017	52633	\$442.00
06/28/2017	52684	\$442.00
06/28/2017	52685	\$442.00
06/28/2017	52809	\$442.00

3.9 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district’s School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.10 Resolution to Establish and to Transfer Current Year Surplus to Emergency Reserve – approve the following resolution to transfer current year surplus to emergency reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an emergency reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into an emergency reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.11 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

- 3.12 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.13 Approval of Weather Services 2018-19 School Year – approve Weatherworks services for the 2018-19 school year in the amount of \$610.

- 3.14 Frontline Technologies Renewal – Approve the annual license renewal for Aesop, MLP Oasys/Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services and Applicant Tracking at a cost of \$62,670.91.

- 3.15 Approval for “Share911.com” – approve the “Share911.com” system entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, “Share911.com” Bid #MRESC 15/16-80.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
OnScene Technologies, Inc. Ramsey, NJ	“Share 911.com” Bid #MRESC 15/16-80	\$18,000.00

- 3.16 Resolution Appointing a District Qualified Purchasing Agent:

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000) may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery Township Board of Education pursuant to the statutes cited above hereby appoints Annette M. Wells (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Montgomery Township Board of Education; and

BE IT FURTHER RESOLVED, that Annette M. Wells is hereby authorized to award contracts on behalf of the Montgomery Township Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Annette M. Wells is hereby authorized to seek competitive quotations when applicable and practicable and award contracts on behalf of the Montgomery Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

- 3.17 Approval for Systems 3000 - Professional Services, Support and License – renew the contract with Systems 3000, which is our accounting, payroll and personnel software provider, for professional services, support and license including annual hosting and backup services from July 1, 2018 to June 30, 2019 as follows:

<u>Vendor</u> Systems 3000, Inc. Eatontown, NJ	\$34,682.00
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- 3.18 Receipt and Award of Bid – Commercial Appliance Repair (Bid #B19-05) – Bids were received on May 30, 2018 for a service contract for commercial appliance repair as follows:

*No bids were received on Wednesday, May 30, 2018 for bid B19-05 – Commercial Appliance Repair.*

- 3.19 Receipt and Award of Bid – Annual Boiler Service and Repair (Bid #B19-06) – Bids were received on May 30, 2018 for the annual boiler service and repair as follows:

<u>Vendor</u>	<u>Base Bid</u> <b>July 1, 2018 through June 30, 2019</b>				
	<b>Annual Boiler Cleaning</b>	<b>Straight Time</b>	<b>After Hours &amp; Weekends</b>	<b>Holidays</b>	<b>% Discount Off List or % Mark-up Above List</b>
Mack Industries, Inc. Trenton, NJ	\$11,963.00	\$89.00	\$133.50	\$178.00	-10% Off List
Mechanical Preservation Associates, Inc. Hillsborough, NJ	\$32,306.00	\$98.00	\$147.00	\$196.00	-10% Off List
Robert Griggs Plumbing & Heating, LLC Hillsborough, NJ	\$72,785.00	\$94.50	\$141.75	\$189.00	+20% Above List
Unitemp, Inc. Somerset, NJ	\$82,821.00	\$112.00	\$168.00	\$224.00	-15% Off List
Magic Touch Construction Co., Inc. Keyport, NJ	No Bid	\$136.90	\$205.35	\$273.80	+10% Above List

It is recommended that the Board of Education award Bid #B19-06 for a service contract for the annual boiler service and repair as follows:

<u>Vendor</u>	<b>July 1, 2018 through June 30, 2019</b>				
	<b>Annual Boiler Cleaning</b>	<b>Straight Time</b>	<b>After Hours &amp; Weekends</b>	<b>Holidays</b>	<b>% Discount Off List % Mark-up Above List</b>
Mack Industries, Inc. Trenton, NJ	\$11,963.00	\$89.00	\$133.50	\$178.00	-10% Off List

3.20 Approve Resolution for Renewal of Membership with School Alliance Insurance Fund –  
approve the following resolution:

WHEREAS, the Montgomery Twp. Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2018 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2018, and ending July 1, 2021 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Annette M. Wells, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

3.21 Approve Resolution for Renewal of Membership with the New Jersey Schools Insurance Group (NJSIG) -

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et. seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Montgomery Township Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection services and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1. This agreement is made by and between NJSIG and the Educational Institution;
2. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a) for a period of three years beginning on July 1, 2018 and ending July 1, 2021 at 12:01 a.m.;
3. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Renew Membership, effective the date indicated below for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;



8. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including but not limited to the NJSIG's Plan of Risk management;
9. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq. to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and
12. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

3.22 Approve Resolution Regarding Membership Renewals for NJSIG and SAIF –

Resolve that the Board provisionally accepts the NJSIG Professional Liability renewal terms. Further the Board authorizes the Business Administrator to accept the SAIF alternate Professional Liability proposal if all quotation contingencies are removed and SAIF agrees to provide written confirmation of acceptable claims handling procedures prior to June 30, 2018.

3.23 Receipt and Award of Rebid –Epoxy Floor Replacement at Montgomery High School (Rebid CP18-18/PSA-6423HS) – Bids were received on May 18, 2018, for the rebid of epoxy floor replacement at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate A-1</u>	<u>Alternate A-2</u>	<u>Alternate A-3</u>
De Sapio Construction Frenchtown, NJ	\$1,058,700.00	+\$157,450.00	+\$199,750.00	+\$55,950.00

It is recommended that the Board of Education reject all bids received for CP18-18 of epoxy floor replacement at Montgomery High School because the bids received were substantially over budget.

- 3.24 Approval for Hosting Services for Student Growth Solutions and Test Administration Bundle – award the contract for the hosting services of the district’s student growth solutions and test administration bundle as follows:

<u>Vendor</u>	
PeopleAdmin Austin, TX	\$22,598.10

- 3.25 Receipt and Award of Quote – MDF and IDF Clean-up Project at Montgomery High School (Q19-03) – Quotes were received for MDF and IDF clean-up at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Quote</u>
Custom Cable Solutions, LLC Levittown, PA	\$28,200.00
DynTek Services, Inc. Iselin, NJ	\$30,700.00
Networking Matters, Inc. Beverly, NJ	\$32,969.50
Integrated Micro Systems, Inc. Haledon, NJ	\$51,750.00

It is recommended that the Board of Education award quote Q19-03, MDF and IDF clean-up at Montgomery High School as follows:

<u>Vendor</u>	
Custom Cable Solutions, LLC Levittown, PA	\$28,200.00

- 3.26 Approval for MAP Testing Web-Based Measures of Academic Progress – award the contract for MAP testing web-based measures of academic progress from July 1, 2018 to June 30, 2019 as follows:

<u>Vendor</u>	
Northwest Evaluation Association Portland, OR	\$35,425.00

- 3.27 Approval for Safari Montage License Renewal, Super Core Packages and Upgrades –award the contract for Safari Montage License Renewal, Super Core Packages and upgrades from July 1, 2018 to June 30, 2019 as follows:

<u>Vendor</u>	<u>Base Bid</u>
Audio Visual Associates Denville, NJ	\$17,725.00

- 3.28 Approval for the Purchase of LED Pole Tops for the Retro-fit Project at Montgomery High School Parking Lot – approve the purchase of LED pole tops for the retro-fit project at Montgomery High School parking lot entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Electrical Equipment and Supplies (#T-0167):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Pemberton Electrical Supply Company, LLC Lumberton, NJ	#85579	\$42,720.00

- 3.29 Receipt and Award of Bid – Student Transportation Services – To and From School (Bid B19-07) – Bids were received on June 19, 2018 for student transportation services-to and from school as follows:

<u>Vendor</u>	<u>Base Bids</u>
	Irvin Raphael, Inc. East Brunswick, NJ
TT27/1H	\$25,000.00
TT27/2LM	\$25,000.00
TT271V	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT6/10H	\$25,000.00
TT6/20LM	\$25,000.00
TT6/6R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT7/11H	\$25,000.00
TT7/17LM	\$25,000.00
TT7/3R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT9/15H	\$25,000.00
TT9/7LM	\$25,000.00
TT9/7R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT21/18H	\$25,000.00
TT21/7UM	\$25,000.00
TT21/10V	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00

TT4/6H	\$25,000.00
TT4/3LM	\$25,000.00
TT4/13R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT12/26H	\$25,000.00
TT12/5LM	\$25,000.00
TT12/12R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT2/4H	\$25,000.00
TT2/18LM	\$25,000.00
TT2/14R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT8/14H	\$25,000.00
TT8/13LM	\$25,000.00
TT8/8R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
<b>Grand Total</b>	<b>\$675,000.00</b>

It is recommended that the Board of Education award bid B19-07 for student transportation services-to and from school as follows:

<u>Vendor</u>	<u>Base Bids</u>
	Irvin Raphael, Inc. East Brunswick, NJ
TT27/1H	\$25,000.00
TT27/2LM	\$25,000.00
TT271V	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT6/10H	\$25,000.00
TT6/20LM	\$25,000.00
TT6/6R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT7/11H	\$25,000.00

TT7/17LM	\$25,000.00
TT7/3R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT9/15H	\$25,000.00
TT9/7LM	\$25,000.00
TT9/7R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT21/18H	\$25,000.00
TT21/7UM	\$25,000.00
TT21/10V	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT4/6H	\$25,000.00
TT4/3LM	\$25,000.00
TT4/13R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT12/26H	\$25,000.00
TT12/5LM	\$25,000.00
TT12/12R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT2/4H	\$25,000.00
TT2/18LM	\$25,000.00
TT2/14R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00
TT8/14H	\$25,000.00
TT8/13LM	\$25,000.00
TT8/8R	\$25,000.00
+/- Adjustment Cost	+/- \$1.95
Tier Cost	\$75,000.00

Irvin Raphael Inc. offered a 10% discount if awarded all routes, therefore total award for student transportation services-to and from school is \$607,500.00.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**