

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, June 25, 2019

5:30 p.m. Executive Session

7:30 p.m. Public Session

Board of Education Office - Large Conference Room

REGULAR BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and June 20, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of interviewing candidates to fill a vacancy to serve on the Board of Education. After deliberating, the Board may select a candidate to fill the vacancy in public session. A Donaldson hearing will occur as well as the discussion of items related to personnel, harassment, intimidation and bullying reports, and a special education settlement agreement. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- | | |
|-----------------|-------------------------------|
| 1. May 14, 2019 | Executive Session Meeting |
| 2. May 14, 2019 | Workshop and Business Meeting |
| 3. May 21, 2019 | Executive Session Meeting |
| 4. May 21, 2019 | Business Meeting |

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 5/22/19 from R. Wilkins regarding Cyberbullying Guide
2. Email dated 5/29/19 from R. Cavalli regarding Waiver Letter
3. Email dated 6/16/19 from V. Mital regarding Funding
4. Email dated 6/17/19 from A. Prevost regarding 2020 School Calendar

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 2415.04 Title I – District-Wide Parental Involvement
- 5200 Attendance
- 5200R Attendance
- 5310 Health Services
- 5310R Health Services
- 5330 Administration of Medication
- 5330R Administration of Medication
- 5410 Promotion and Retention
- 5410R Promotion and Retention
- 5516 Use of Electronic Communication and Recording Devices (ECRD)

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Textbook Approval

Approve the following textbooks:

| Title | Course |
|---|-----------------------------------|
| Just Mercy: A Story of Justice and Redemption | And Justice for All? Honors - MHS |
| Behold the Dreamers | Reality and Illusion Honors - MHS |

2.2 Approval for Avant STAMP 4S-Language Testing – Approve the purchase of Avant STAMP 4S-Language Testing from Avant Assessment, LLC, Eugene, Oregon, for \$20,989.80.

2.3 Approval for NWEA Map Testing - Approve the purchase of NWEA Map Testing for Growth Math, Reading & Language (including English & Spanish), Portland, Oregon, for \$36,400.00

2.4 Approval for PowerSchool - Performance Matters Assessment - Approve the purchase of PowerSchool for Performance Matters Assessment, Folsom, CA, for \$22,167.66

2.5 Approve the Ice Hockey Team to Join a Co-op with Hopewell Valley Central High School – Approve the Montgomery High School ice hockey team to join a co-op with Hopewell Valley Central High School for three years starting September 2019 and ending June 2022.

2.6 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year.

| Pupil ID | School | Dates | TUITION | | |
|----------|--|-----------------|---------|------------|----------------|
| | | | ESY | RSY | Total for Year |
| 105184 | Collier School | 5/22/19-6/24/19 | | \$6,888.00 | \$6,888.00 |
| 104826 | Somerset County Education Commission Career Center | 6/10/19-6/30-19 | | \$3,286.10 | \$3,286.10 |

2.7 Out-of-District Placements 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year.

| Pupil ID | School | Dates | TUITION | | |
|----------|--|----------------|-------------|--------------|----------------|
| | | | ESY | RSY | Total for Year |
| 181201 | Morris-Union Jointure | 7/1/19-6/11/20 | \$15,419.00 | \$94,066.00 | \$109,486.00 |
| 106729 | Morris-Union Jointure | 7/1/19-6/11/20 | \$15,419.00 | \$94,066.00 | \$109,486.00 |
| 106729 | Morris-Union Jointure 1:1 Aide | 7/1/19-6/11/20 | \$10,848.00 | \$72,320.00 | \$83,168.00 |
| 100041 | Morris-Union Jointure | 7/1/19-6/11/20 | \$15,419.00 | \$94,066.00 | \$109,486.00 |
| 104070 | Newmark School | 9/5/19-6/24/20 | | \$57,373.20 | \$57,373.20 |
| 181939 | Caldwell University Center for Autism | 7/1/19-6/26/20 | \$48,000.00 | \$288,000.00 | \$336,000.00 |
| 100606 | Sage Day School | 9/3/19-6/16/20 | | \$62,415.00 | \$62,415.00 |
| 100333 | Bridge Academy | 7/1/19-6/16/20 | \$3900.00 | \$43,803.00 | \$47,703.00 |
| 104826 | Somerset County Education Commission Career Center | 7/1/19-8/13/19 | \$6,233.00 | | \$6,233.00 |

2.8 Consultant Approvals 2019-2020

Approve the following consultants for the 2019-2020 School Year.

| CONSULTANT NAME/VENDOR | SERVICES PROVIDED | RATES OF SERVICE |
|--|---|---|
| Child Development Center @ Morristown Medical Center | Psychological Intake Psychological Evaluation Learning Evaluation Neurodevelopmental Evaluation | \$190.00/each \$508.00/each \$575.00/each \$675.00/each |
| Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc. | Bilingual Spanish CST Evaluations Bilingual CST Evaluations - other languages | \$750.00/Eval \$800.00/Eval |
| Princeton Mental Health, LLC, Saranga Bhalla, M.D. | Psychiatric Evaluation w/report | \$900.00/Eval |
| Morris Psychological Group | Neuropsychological Testing Evaluation (Full) Neuropsychological Testing/Evaluation - Additional Hours Extensive Record Review On-Site Observation On-Site Travel Fee | \$3,000.00/Eval \$300.00/Hour \$300.00/Hour \$300.00/Hour \$200.00 |
| United Therapy Solutions | Occupational / Physical Therapy & Speech - In district Occupational/Physical/Speech: Home Out of District School Occupational/Physical Therapy Evaluations In district Out of District School | \$80.00/hour \$175.00/hour \$160.00/hour \$350.00/hour \$375.00/hour |
| Advancing Opportunities | <u>Assistive Technology:</u> Evaluation Support/Training <u>Augmentative Alternative Communication:</u> Evaluations Support/Training *Travel included | \$990.00/Eval \$155.00/hour \$1320.00/Eval \$185.00/hour |
| Hugh Bases, MD, PLLC | Pediatric Neurodevelopmental Evaluations | \$650.00/Eval |
| Behavior Therapy Associates | Behavioral Consults/Functional Behavioral Assessments: Dr. Steven Gordon Dr. Michael Selbst Dr. Debra Salzman Dr. Rory Panter Dr. Rebecca Schulman | \$320.00/hour \$280.00/hour \$280.00/hour \$260.00/hour \$200.00/hour |

| | | |
|---|--|--|
| Bayada Home Health Care Inc. | Nurse-Accompany children on bus 1:1 Nursing – LPN 1:1 Nursing – RN | \$73.00/hour \$44.50/hour \$54.50/hour |
| EBS - Educational Based Services | Speech Language Pathology Occupational Therapy Physical Therapy School Psychologist Board Certified Behavior Analyst (BCBA) Special Education Teacher | \$77.85/hour \$77.85/hour \$82.85/hour \$87.85/hour \$109.85/hour \$67.85/hour |
| Educere, LLC | <u>K-12 Virtual Education Services:</u> Complete Full Year Courses Complete Half Year Courses Partial Courses-Homebound Instruction Abbreviated Courses | \$399 to \$499 \$199 to \$250 \$29/week \$195 to \$500 |
| EI US, LLC | Medical Bedside Instruction | \$52.00/hour |
| inlingua | Verbal Interpretation: <u>2 hour minimum</u> Spanish, Portuguese, German, French, Italian Creole: Haitian, French Dutch, Danish, Finnish, Flemish, Hungarian Japanese, Vietnamese, Korean Chinese: Mandarin, Cantonese Czech, Lithuanian, Polish, Slovak, Russian, Turkish Hindi, Gujarati, Marathi, Bengali, Hebrew, Arabic Travel Time - On site in district | \$95.00/hour \$105.00/hour \$115.00/hour \$115.00/hour \$115.00/hour \$120.00/hour \$130.00/hour \$30.00/hour |
| Mintz, Jesse, MD.,FAAP | Neuro-Developmental Pediatric Evaluation | \$450.00/Eval |
| NJ Brain Care | Neuropsychological Evaluation- Comprehensive Neuropsychological Evaluation-Supplemental | \$3,500.00/eval \$2,000.00/eval |
| Occupational Therapy Consultants | Occupational Therapy Evaluation Physical Therapy Evaluation OT or PT Intervention Services OT Assistant Intervention Services Speech/Language Intervention Services Home Based Services 30-60 minutes | \$400.00/Eval \$400.00/Eval \$90.00/hour \$82.00/hour \$92.00/hour \$110.00/visit |
| Princeton Speech Language Learning Center | Speech/Language Therapy - 40 min session Speech/Language - 1 hour Social Thinking Group Psychological Therapy Psycho-Educational Evaluation Speech/Language Evaluations *depending on student & prior testing | \$150.00/Session \$180.00/hour \$118.00/hour \$160.00/hour \$260.00/hour \$3900.00/Eval \$350-\$2500/Eval |
| Rutgers University Behavioral Health Care | Medical Bedside Instruction | \$65.00/hour |

| | | |
|--|--|---|
| <p>Somerset County Educational Services Commission</p> | <p>LDTC Evaluation/report Psychological Evaluation/report Social Evaluation/report Conference per meeting/case Home Instruction (Within 10 miles SCESC) Home Instruction (Beyond 10 miles SCESC) Speech Correction Services Articulation Evaluation Speech/Language Evaluation Nursing Services</p> | <p>\$404.00/case \$404.00/case \$404.00/case \$88.00/hour \$74.00/hour \$94.00/hour \$100.00/hour \$113.00/eval \$404.00/eval \$249.00/day</p> |
| <p>Garden State AAC Specialists, LLC</p> | <p>Augmentative/Alternative Communication Tier 1 - Evaluation Tier 2 - Evaluation Functional Communication Evaluation Consultation, Meetings Prof Develop/Training/In-Services Written Implementations Plans Travel Time</p> | <p>\$1250.00/each \$2125.00/each \$475.00/each \$135.00/hour \$150.00/hour \$135.00/hour \$50.00/hour</p> |
| <p>Therapy Source</p> | <p>Speech Language Pathologist (SLP) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u> Occupational Therapists (OT) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u> Physical Therapists (PT) <u>Evaluation</u> School Psychologist (PSY) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u> Learn Disability Teach Consultant (LDTC) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u> Board Certified Behavior Analyst (BCBA) <u>Bi-Lingual</u> School Social Worker (BS,MSW,LICSW) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u> Special Education Teacher (SET) Teacher-Hearing Impaired (THI) Teacher-Vision Impaired (TVI) Reading Specialist (REA)</p> | <p>\$88.00/hour \$92.00/hour \$505.00/Eval \$525.00/Eval \$88.00/hour \$92.00/hour \$475.00/Eval \$500.00/Eval \$90.00/hour \$400.00/Eval \$87.00/hour \$95.00/hour \$450.00/Eval \$550.00/Eval \$87.00/hour \$95.00/hour \$450.00/Eval \$550.00/Eval \$122.00/hour \$145.00/hour \$84.00/hour \$88.00/hour \$425.00/Eval \$500.00/Eval \$56.00/hour \$120.00/hour \$120.00/hour \$95.00/hour</p> |

| | | |
|---|--|--|
| Speech & Hearing Associates | <u>Evaluations with reports:</u> Central Auditory Process Comprehensive Peripheral Audiological Hearing Aid Speech-Language Bilingual Speech-Language Language Processing Evaluation Speech/Language Therapy - 30 min S/L Therapy - 45 min S/L Therapy - 1 hour AAC Evaluation In-School Consult-2 hr minimum | \$585.00/Eval \$280.00/Eval \$400.00/Eval \$600.00/Eval \$775.00/Eval \$775.00/Eval \$85.00/30 min \$127.50/45 min \$160.00/hour \$775.00/Eval \$150.00/hour |
| Valley Medical Group-Developmental Pediatrics | Neurodevelopmental Evaluation | \$675.00/Eval |
| Life Enhancement Institute, LLC | Psychiatric Evaluation + report | \$500.00/Eval |
| Professional Education Services, Inc. | Medical Bedside Instruction | \$59.98/hour |
| Gold Psychological Services | Psychological Evaluation | \$750.00/Eval |
| Alternatives Inc./Bridges to Employment | Career Explore/Structure Learning Experience/ Job Placement & Coaching/1:1 Training Transportation to/from Job Site | \$60.00/hour \$75.00/trip |
| Beyond Communications | Teacher of Deaf Services / Itinerant | \$160.00/hour |
| Lisa Orvos | Behavioral Consultant | \$125.00/hour |
| Technology for Education and Communication Consulting Group | Speech & Language Evaluation Augmentative Communication Evaluations: On Site On Site & Home Visit Assistive Technology Evaluation Assistive Tech/Augment Comm Consult Speech Consult / Speech Therapy Assistive Technology/AAC Gen Training iPad Training 1/2 Day iPad Training Full Day | \$550.00/each \$900.00/each \$975.00/each \$850.00/each \$125.00/hour \$100.00/hour \$150.00/hour \$750.00 each \$1000.00/each |
| Trinitas Children's Therapy Services | Services/Evaluations (4 hrs average): Occupational Therapy & Physical Therapy Speech-Language Therapy Occupational & Physical Therapy Evaluations Speech Evaluation | \$87.72/hour \$92.00/hour \$450.00/Eval \$475.00/Eval |
| The College of New Jersey - Center for Sensory & Complex Disabilities | Teacher of Blind and Vision Impaired Services | \$125.00/hour |

2.9 FY2020 IDEA GRANT - Accept and approve the funding allocation and submissions of the FY 2020 IDEA Grant in the following amounts:

| | |
|-----------|-----------|
| Basic | \$819,709 |
| Preschool | \$25,017 |

2.10 In-District 2019 ESY Placements – Approved the following students to attend the 2019 In-District Extended School Year Program at Montgomery High School, July 8, through August 8, 2019.

| | | | | | | |
|--------|--------|--------|--------|--------|--------|--------|
| 000686 | 102256 | 103541 | 104398 | 105083 | 106035 | 180479 |
| 000949 | 102296 | 103542 | 104405 | 105110 | 106056 | 180628 |
| 000950 | 102313 | 103546 | 104420 | 105114 | 106071 | 181829 |
| 001185 | 102380 | 103553 | 104441 | 105127 | 106085 | 182009 |
| 100235 | 102422 | 103557 | 104504 | 105159 | 106100 | 105215 |
| 100481 | 102471 | 103576 | 104506 | 105160 | 106105 | 105006 |
| 100600 | 102559 | 103624 | 104513 | 105161 | 106130 | 103709 |
| 100609 | 102571 | 103633 | 104515 | 105170 | 106146 | 103533 |
| 100696 | 102647 | 103641 | 104524 | 105298 | 106151 | 107015 |
| 100842 | 102649 | 103669 | 104525 | 105355 | 106162 | 107013 |
| 100915 | 102676 | 103709 | 104547 | 105404 | 106166 | 104235 |
| 101201 | 102720 | 103718 | 104598 | 105430 | 106259 | 104892 |
| 101203 | 102748 | 103794 | 104608 | 105452 | 106271 | 104291 |
| 101292 | 102749 | 103863 | 104653 | 105463 | 106295 | 103541 |
| 101305 | 102842 | 103890 | 104735 | 105475 | 106300 | 103669 |
| 101407 | 102865 | 103917 | 104737 | 105480 | 106336 | 103633 |
| 101432 | 102927 | 103932 | 104761 | 105490 | 106348 | 106105 |
| 101452 | 102946 | 104017 | 104780 | 105491 | 106355 | 103027 |
| 101552 | 102962 | 104066 | 104788 | 105522 | 106425 | 101754 |
| 101606 | 102977 | 104102 | 104845 | 105525 | 106467 | 102471 |
| 101623 | 103027 | 104113 | 104852 | 105540 | 106472 | 102108 |
| 101681 | 103084 | 104164 | 104857 | 105588 | 106523 | 102188 |
| 101698 | 103119 | 104198 | 104870 | 105621 | 106529 | 103522 |
| 101754 | 103142 | 104235 | 104875 | 105683 | 106554 | 103534 |
| 101872 | 103143 | 104237 | 104892 | 105697 | 106590 | 104393 |
| 101923 | 103264 | 104239 | 104894 | 105723 | 106624 | 104395 |
| 101952 | 103278 | 104291 | 104896 | 105752 | 106665 | 104393 |
| 101979 | 103424 | 104315 | 104936 | 105893 | 106696 | 105065 |
| 101990 | 103425 | 104334 | 104984 | 105898 | 106703 | 105069 |
| 102029 | 103426 | 104351 | 105006 | 105905 | 106726 | 106016 |
| 102037 | 103456 | 104358 | 105009 | 105922 | 106733 | 106033 |
| 102067 | 103470 | 104387 | 105040 | 106010 | 106738 | 106937 |
| 102091 | 103496 | 104391 | 105052 | 106013 | 106747 | 106980 |
| 107047 | 107048 | 104834 | | | | |

3.0 **FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 **Acceptance of the Financial Reports**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending May 31, 2019 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending May 31, 2019; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 **Approval of Transfers**

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through May 31, 2019 within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated May 23, 2019, May 30, 2019, May 31, 2019, June 7, 2019 and June 26, 2019 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$9,015,549.10 and

| | |
|-----------------------------|-----------------------|
| General Account | \$8,803,296.70 |
| Food Service Account | \$212,252.40 |
| TOTAL | \$9,015,549.10 |

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2019/2020 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 6/25/19.

3.5 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

| <u>Account</u> | <u>Chk Date</u> | <u>Check#</u> | <u>Amount</u> |
|----------------|-----------------|---------------|---------------|
| General Fund | 12/20/2017 | 54538 | 3.10 |
| General Fund | 02/28/2018 | 54972 | 500.00 |
| General Fund | 02/28/2018 | 54973 | 500.00 |
| General Fund | 02/28/2018 | 55116 | 500.00 |
| General Fund | 02/28/2018 | 55194 | 500.00 |
| General Fund | 02/28/2018 | 55413 | 4.46 |
| General Fund | 05/23/2018 | 56143 | 190.00 |
| General Fund | 05/23/2018 | 56186 | 1.24 |
| General Fund | 06/27/2018 | 56434 | 500.00 |
| General Fund | 06/27/2018 | 56435 | 500.00 |
| General Fund | 06/27/2018 | 56535 | 500.00 |
| General Fund | 06/27/2018 | 56588 | 500.00 |
| General Fund | 06/27/2018 | 56612 | 500.00 |
| General Fund | 06/27/2018 | 56768 | 27.53 |
| General Fund | 06/27/2018 | 56876 | 100.00 |
| General Fund | 06/27/2018 | 56877 | 34.72 |
| General Fund | 06/30/2018 | 57046 | 64.09 |
| General Fund | 06/30/2018 | 57115 | 2,320.00 |
| General Fund | 08/15/2018 | 57352 | 372.75 |
| General Fund | 10/17/2018 | 57978 | 11.66 |
| Payroll | 08/30/2017 | 186252 | 421.56 |
| Payroll | 09/15/2017 | 187678 | 331.20 |
| Payroll | 11/15/2017 | 190933 | 1,226.34 |
| Payroll | 11/17/2017 | 191007 | 54.19 |
| Payroll | 04/13/2018 | 201792 | 13.66 |
| Payroll | 04/13/2018 | 202653 | 164.47 |
| Payroll | 06/15/2018 | 205473 | 890.43 |
| Food Service | 09/20/17 | 5625 | 12.00 |
| Food Service | 09/26/18 | 5694 | 12.10 |
| Food Service | 10/08/18 | 5700 | 70.70 |

3.6 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$4,000,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

3.7 Resolution to Establish and to Transfer Current Year Surplus to Emergency Reserve – approve the following resolution to transfer current year surplus to emergency reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an emergency reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into an emergency reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$2,000,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

3.8 Resolution to Establish and to Transfer Current Year Surplus to Maintenance Reserve – approve the following resolution to transfer current year surplus to maintenance reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an maintenance reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into an maintenance reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$2,000,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district’s School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

3.9 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

3.10 **WHEREAS**, on April 25, 2017 the Montgomery Township Board of Education awarded All Surface Asphalt Paving, Inc. original bid for asphalt replacement at Orchard Hill Elementary School in the total contract lump sum of \$79,400.00; and

WHEREAS, no changes were necessary in order for the project to be completed; and

WHEREAS, the project was substantially completed as of 12/19/17; and

WHEREAS Below is an accounting of the contract and allowances:

| | | |
|---|---------------|-------------|
| Original Contract Amount Including Allowances | | \$79,400.00 |
| Total Allowances Included in Contract | \$(10,000.00) | |
| Change Orders Affecting Allowances (None) | - | |
| Unused Allowance | \$(10,000.00) | |
| Change Orders Not Affecting Allowances (#1R, 2, 3 & 4) | | - |
| Balance of Contract | | \$79,400.00 |
| Credit for Unused Allowance | | (10,000.00) |
| Adjusted Contract Balance | | \$69,400.00 |

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education accepts Parette Somjen Architects', the district's Architect of Record, recommendation that the Orchard Hill Elementary School project is completed and the contractor be paid for any remaining balance of the adjusted contract In the amount of \$69,400.00; and

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Township Board of Education with regard to exercising the intent of this resolution

- 3.11 Frontline Technologies Renewal – Approve the annual license renewal for Aesop, MLP Oasys/Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services and Applicant Tracking at a cost of \$62,270.02.
- 3.12 Approval for “Share911.com” – award the contract for “Share911.com” system which includes Broadcast, Check-In, Accountability and LiveView features from July 1, 2019 to June 30, 2020 as follows:

| <u>Vendor</u> | |
|----------------------------|-------------|
| OnScene Technologies, Inc. | \$18,000.00 |

- 3.13 Resolution Appointing a District Qualified Purchasing Agent:

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000) may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery Township Board of Education pursuant to the statutes cited above hereby appoints Mark Kramer (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Montgomery Township Board of Education; and

BE IT FURTHER RESOLVED, that Mark Kramer is hereby authorized to award contracts on behalf of the Montgomery Township Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Mark Kramer is hereby authorized to seek competitive quotations when applicable and practicable and award contracts on behalf of the Montgomery Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

- 3.14 Approval for Systems 3000 - Professional Services, Support and License – renew the contract with Systems 3000, which is our accounting, payroll and personnel software provider, for professional services, support and license including annual hosting and backup services from July 1, 2019 to June 30, 2020 as follows:

| <u>Vendor</u> | |
|--------------------|----------|
| Systems 3000, Inc. | \$36,070 |
| Eatontown, NJ | |

- 3.15 Approve Resolution Regarding Membership Renewals for NJSIG and SAIF – Resolve that the Board provisionally accepts the NJSIG Professional Liability renewal terms. Further, the Board authorizes the Business Administrator to accept the SAIF alternate Professional Liability proposal if all quotation contingencies are removed and SAIF agrees to provide written confirmation of acceptable claims handling procedures prior to June 30, 2019.

- 3.16 Acceptance of List of Vendors for Anticipated Contracts for 2019-2020

BE IT RESOLVED, the Montgomery Board of Education acknowledges that they have been presented with a list of vendors that were required to be approved by the Montgomery Board of Education subject to the requirements of N.J.S.A. 18A:18A for anticipated contracts to be renewed, awarded, or to expire during the 2019-2020 school year.

“Pursuant to PL 2015, Chapter 47, the Montgomery Township School District intends to renew, award, or permit to expire from that list of vendors that is noted above of contracts previously awarded by the Montgomery Township Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

- 3.17 Approval for Genesis Student Information System, Interface Connectors and Off-Site Secure Data Back-Up Services – award the contract for Genesis student information system, interface connectors and off-site secure data back-up services from July 1, 2019 to June 30, 2020 as follows:

| <u>Vendor</u> | |
|------------------------------|-------------|
| Genesis Educational Services | \$27,046.00 |
| Jamesburg, NJ | |

- 3.18 Approval for the Purchase of Two, 2019 Ford F-250 SRW XL 4WD Reg Cab 8' Box with Snow Plow Option – approve the purchase of two (2), 2019 Ford F-250 SRW XL 4WD Reg Cab 8' Box with snow plow option entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Vehicles, Trucks, Class 2, Pickup/Utility, with Snow Plow Option (#T-2100):

| <u>Vendor</u> | <u>State Contract #</u> | <u>Total</u> |
|----------------------------------|-------------------------|--------------|
| Beyer Ford LLC Morristown, NJ | #88727 | \$80,309.00 |

- 3.19 Approval for the Purchase and Installation of Carpet in the Upper Montgomery Middle School Auditorium – approve the purchase and installation of carpet in the Upper Montgomery Middle School entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, Commercial Carpeting and Related Services, Bid #MRESC 14/15-79.

| <u>Vendor</u> | <u>Contract Title and ESCNJ Contract #</u> | <u>Total</u> |
|---|--|--------------|
| Direct Flooring, Inc. Flemington, NJ | Commercial Carpeting & Related Services Bid #MRESC 14/15-79 | \$147,929.64 |

- 3.20 Authorizing the Disposal of Obsolete Vehicles

WHEREAS, the Montgomery Township Board of Education has adopted established policies to ensure the fair, impartial responsible and practical disposition of obsolete property of the Montgomery Township Board of Education; and

WHEREAS, the Board directs the periodic review of all district property and authorizes the disposition by sale, donation, or discard of any property no longer required for the maintenance of the educational program or the efficient management of the school district; and

WHEREAS, property, the value of which does not exceed the threshold established in accordance with law in any one sale, shall be disposed of by the School Business Administrator/Board Secretary in such a manner as will be in the public interest and benefit the school district.

NOW, THEREFORE, BE IT RESOLVED BY THE MONTGOMERY TOWNSHIP BOARD OF EDUCATION that the following vehicles be declared as surplus:

| Year | Model & Description | VIN Number | Current Miles |
|-------------|--------------------------------|--------------------|----------------------|
| 2004 | 54 passenger Bluebird bus | 1BAAGCPA44 F212770 | 162,400 |
| 2006 | 54 passenger Thomas bus | 1T88P3E2261274795 | 141,648 |

BE IT FURTHER RESOLVED THAT, the School Business Administrator/Board Secretary dispose of said equipment in such a manner as will be in the public interest and benefit the school district.

BE IT FURTHER RESOLVED THAT, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the School Business Administrator to sign any documents on behalf of the Montgomery Township Board of Education with regards to exercising the intent of this resolution.

3.21 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

WHEREAS, the Parents of a student whose name is on file in the Superintendent’s office and the Montgomery Township Board of Education (hereinafter referred to as the “Board”) are parties to a Settlement Agreement and Release (hereinafter referred to as “Settlement”) which is located in the student’s file; and

WHEREAS, the Settlement may be renewed for the 2019-2020 school year by consent of the Parents and approval by the Board; and

WHEREAS, the Parties are in agreement that that Settlement should continue for the 2019-2020 school year.

NOW, THEREFORE, BE IT RESOLVED by the Board that the terms, stipulations and conditions as established in the Settlement shall be continued for the 2019-2020 school year.

BE IT FURTHER RESOLVED that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute any documents necessary to effectuate the Settlement.

3.22 Approval of the Insurance Protection-Unaffiliated Employee Contributions

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) and the Unaffiliated Staff (hereinafter referred to as the “Unaffiliated”) have agreed to employee contributions for health benefits for the 2018-2019, 2019-2020, 2020-2021 and 2021-2022 school years; and

WHEREAS, the Unaffiliated shall:

- 2018-2019 school year: Employees’ health insurance contributions shall remain at Tier 4 contribution rates they paid on June 30, 2018;
- 2019-202 school year: The maximum health insurance contribution for employees shall be 28% of their premium;
- 2020-2021 school year: The maximum health insurance contribution for employees shall be 27% of their premium;
- 2021-2022 school year: The maximum health insurance contribution for employees shall be 27% of their premium.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the “Insurance Protection-Employee Contributions” terms of the Unaffiliated contracts for the 2018-2019, 2019-2020, 2020-2021 and 2021-2022 school years; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the employment contract by and between the Board and the Unaffiliated.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT