

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Tuesday, June 23, 2020**

**5:30 p.m. Retirement Recognition**

**6:15 p.m. Executive Session**

**7:30 p.m. Public Session**

**REMOTE – Participation Information Available on District Website**

**BUSINESS MEETING AGENDA**

2019-2020 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 8, 2020 and June 16, 2020. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

BOARD RECOGNITIONS

- 2019 – 2020 District Retirements

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 7 and 8.

Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

### ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

### SUPERINTENDENT’S REPORT/PRESENTATIONS

#### NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

### COMMITTEE/REPRESENTATIVE REPORTS

#### Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 19, 2020 Executive Session I Meeting
2. May 19, 2020 Executive Session II Meeting
3. May 19, 2020 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 5/16/20 from L. Piccirillo regarding Tuition Student
2. Email dated 5/17/20 from B. Huffman regarding Commencement Plans
3. Email dated 5/17/20 from F. Chaves regarding Class of 2020 Graduation
4. Email dated 5/17/20 from J. Kim and K. Kim regarding Graduation for Class of 2020
5. Email dated 5/18/20 from J. Barth regarding Senior Graduation
6. Email dated 5/18/20 from K. Jain regarding Senior Graduation
7. Email dated 5/20/20 from A. Brower regarding MHS Dance Team
8. Email dated 5/27/20 from R. Bawa regarding Fall 2020 Plans
9. Email dated 5/31/20 from K. Capuzzi regarding MHS graduation
10. Email dated 6/1/20 from P. Tiwari regarding Safe Place for Students
11. Email dated 6/4/20 from D. Kricheff regarding 3<sup>rd</sup> Grade Distance Learning Plan
12. Email dated 6/7/20 from A. Walsh regarding Increasing Education of Black History in our Schools
13. Email dated 6/16/20 from I. Caivano regarding Curriculum Updates: African American History
14. Email dated 6/17/20 from D. Kricheff regarding 60 Days of Nothing

### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

### ACTION AGENDA

#### **1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Policy First Reading - Accept the following policies and regulations as a first reading:

|         |  |
|---------|--|
| 2422    | Health and Physical Education                    |
| 3421.13 | Postnatal Accommodations – Teaching Staff        |
| 4421.13 | Postnatal Accommodations – Support Staff         |
| 7243    | Supervision of Construction                      |
| 8210    | School Year                                      |
| 8462    | Reporting Potentially Missing or Abused Children |

1.2 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

|       |                                    |
|-------|------------------------------------|
| 0152  | Board Officers                     |
| 1581  | Domestic Violence                  |
| 1581R | Domestic Violence                  |
| 8600  | Student Transportation             |
| 8600R | Student Transportation             |
| 8630  | Bus Driver/Bus Aide Responsibility |
| 8630R | Emergency School Bus Procedures    |
| 9210  | Parent Organizations               |
| 9400  | Media Relations                    |

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 District Distance Learning Plan – Approve the 2019-2020 K-12 District Distance Learning Plan, as amended in June, to be used during an extended emergency school closing.

2.2 Professional Development School Network (PDSN) Partnership Agreement – Approve the agreement between Montgomery Township School District and The College of New Jersey’s Professional Development School Network for the 2020-2021 school year at a cost of \$3,521.25.

2.3 FY2021 CARES Emergency Relief Grant Application – Approve the submission of the CARES Act Emergency Relief Grant in the amount of \$225,510.

2.4 NJSIAA Membership 2020-2021 - Approve Montgomery High School to continue its membership for 2020-2021 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,500.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.

2.5 Textbook Approval - Approve the following textbooks for the 2020-2021 School Year:

| <b>Textbook</b>  | <b>Course</b>   |
|--|---|
| The 57 Bus: A True Story of Teenagers & the Crime that Changed Their Lives | Summer Reading – English 10 CP                                    |
| The Penelopiad   | English 9 Honors  |
| The Hate U Give  | Summer Reading – English 9 Honors                                 |
| A Thousand Beginnings & Endings  | English 12, Happily Ever After Honors                             |
| Folk & Fairy Tales   | English 12, Happily Ever After Honors                             |
| Lilac Girls  | English 11, Heros, Villians, & Monsters, Is this Really Happening |
| Underground Railroad   | English 11 – Not all Those Who Wander are Lost                    |
| Aristotle & Dante Discover the Secrets of the Universe                     | English 9 and English 11/12                                       |

2.6 Chapters 192/193 Funding 2019-2020 – Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$819.00 for the 2019-2020 school year to be allocated as follows:

|   | <b>Additional Funding</b> | <b>Year to Date</b> |
|---|---------------------------|---------------------|
| Chapter 192 Compensatory Education          | \$0.00                    | \$811.00            |
| Chapter 192 E.S.L.                          | <u>\$414.00</u>           | <u>\$414.00</u>     |
| Chapter 192 Total                           | \$414.00                  | \$1,225.00          |
| <br>  |                           |                     |
| Chapter 193 Initial Exam and Classification | \$0.00                    | \$12,997.00         |
| Chapter 193 Annual Exam and Classification  | \$0.00                    | \$3,351.00          |
| Chapter 193 Corrective Speech               | \$0.00                    | \$5,468.00          |
| Chapter 193 Supplementary Instruction       | <u>\$405.00</u>           | <u>\$7,367.00</u>   |
| Chapter 193 Total                           | \$405.00                  | \$29,183.00         |
| <br>  |                           |                     |
| <b>Grand Total</b>                          |                           | <b>\$30,408.00</b>  |

2.7 Out-of-District Placements 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year.

| <b>Pupil ID</b> | <b>School</b>                | <b>Dates</b>   | <b>TUITION</b> |              |                       |
|-----------------|------------------------------|----------------|----------------|--------------|-----------------------|
|                 |                              |                | <b>ESY</b>     | <b>RSY</b>   | <b>Total for Year</b> |
| 104070          | Newmark School<br>Withdrawal | 5/1/20-6/24/20 |                | -\$12,112.12 | -\$12,112.12          |

2.8 Out-of-District Placements 2020-2021

Approve the following Out-of-District placements for the 2020-2021 School Year.

| Pupil ID | School                       | Dates          | TUITION     |             |                |
|----------|------------------------------|----------------|-------------|-------------|----------------|
|          |                              |                | ESY         | RSY         | Total for Year |
| 107320   | The Center School            | 7/6/20-6/18/21 | \$7,913.00  | \$71,217.00 | \$79,310.00    |
| 105959   | The Center School            | 7/6/20-6/18/21 | \$7,913.00  | \$71,217.00 | \$79,310.00    |
| 000985   | Hunterdon Preparatory School | 7/6/20-6/18-21 | \$8080.50   | \$48,483.00 | \$56,563.50    |
| 102465   | The Rugby School             | 7/6/20-6/24/21 | \$11,846.40 | \$72,263.04 | \$84,109.44    |
| 101974   | Sage Day School              | 7/1/20-6/18/21 | \$3,600.00  | \$46,620.00 | \$68,220.00    |
| 107036   | Honor Ridge Academy          | 7/6/20-6/18/21 | \$12,840.00 | \$78,324.00 | \$91,164.00    |
| 100333   | Bridge Academy               | 7/1/20-6/18/21 | \$4,200.00  | \$26,735.27 | \$30,935.27    |
| 102962   | Bridge Academy               | 7/1/20-6/18/21 | \$2,800.00  | \$45,115.20 | \$47,915.20    |
| 102163   | Bridge Academy               | 7/1/20-6/18/21 | \$2,800.00  | \$45,115.20 | \$47,915.20    |
| 100606   | Sage Day School              | 9/2/20-6/18/21 |             | \$46,620.00 | \$46,620.00    |
| 101432   | New Hope Academy             | 7/1/20-6/11/21 | \$5,946.57  | \$44,400.00 | \$49,946.57    |
| 106738   | Shepard Preparatory          | 7/1/20-6/22/21 | \$8,991.90  | \$54,850.59 | \$63,842.49    |
| 100590   | Woods Services               | 7/1/20-6/30/21 | \$10,000.50 | \$69,399.85 | \$80,300.35    |

2.9 Consultant Approvals 2020-2021

Approve the following consultants for the 2020-2021 School Year.

| CONSULTANT NAME/VENDOR                           | SERVICES PROVIDED  | RATES OF SERVICE   |
|--|--|--|
| Bayada Home Health Care Inc.                     | 1:1 Nurse Services in school & on the bus/LPN<br>1:1 Nurse Services in school & on the bus/RN<br>Substitute School Nurse   | \$45.50/hour<br>\$55.50/hour<br>\$56.00/hour   |
| Handle With Care Behavior Management System Inc. | Crisis Intervention & Behavior Management<br>Full Certification Program<br>Re-Certification Program  | \$1250.00/each<br>\$450.00/each  |
| inlingua   | Verbal Interpretation: <u>2 hour minimum</u><br>Spanish, Portuguese, German, French, Italian<br>Creole: Haitian, French<br>Dutch, Danish, Finnish, Flemish, Hungarian<br>Japanese, Vietnamese, Korean<br>Chinese: Mandarin, Cantonese<br>Czech, Lithuanian, Polish, Slovak, Russian, Turkish<br>Hindi, Gujarati, Marathi, Bengali, Hebrew, Arabic<br>Travel Time - On site in district | \$95.00/hour<br>\$105.00/hour<br>\$115.00/hour<br>\$115.00/hour<br>\$115.00/hour<br>\$120.00/hour<br>\$130.00/hour<br>\$30.00/hour |

|   |  |   |
|---|--|---|
| Princeton Speech Language Learning Center       | Speech/Language Therapy - 40 min session<br>Speech/Language - 1 hour<br>Social Thinking Group<br>Psychological Therapy<br>Psycho-Educational Evaluation<br>Speech/Language Evaluations<br>*depending on student & prior testing  | \$150.00/Session<br>\$180.00/hour<br>\$118.00/hour<br>\$160.00/hour<br>\$260.00/hour<br>\$3900.00/eval<br>\$400-\$2500/eval   |
| Ellen Rousseau, LLC                             | Educational Evaluation w/1 hr follow up meeting<br>CST Meeting where LDTC is needed  | \$450.00/eval<br>\$50.00/hour   |
| Somerset County Educational Services Commission | LDTC Evaluation/report<br>Psychological Evaluation/report<br>Social Evaluation/report<br>Conference per meeting/case<br>Occupational Therapy<br>Home Instruction (Within 10 miles of SCESC)<br>Home Instruction (Beyond 10 miles SCESC)<br>Speech Correction Services<br>Articulation Evaluation<br>Speech/Language Evaluation   | \$390.00/case<br>\$390.00/case<br>\$390.00/case<br>\$88.00/hour<br>Fee upon request<br>\$74.00/hour<br>\$94.00/hour<br>\$100.00/hour<br>\$113.00/eval<br>\$390.00/eval  |
| Therapy Source                                  | Speech Language Pathologist (SLP) In Person<br>SLP - Remote<br>SLP Bi-Lingual - In Person<br>SLP Bi-Lingual - Remote<br>Evaluation<br><u>Evaluation - Bi-Lingual</u><br><br>Occupational Therapists (OT) In Person<br>OT - Remote<br>OT Bi-Lingual - In Person<br>OT Bi-Lingual - Remote<br>Evaluation<br><u>Evaluation - Bi-Lingual</u><br><br>Physical Therapists (PT) In Person<br>PT - Remote<br><u>Evaluation</u><br><br>School Psychologist (PSY) In Person Only<br>PSY Bi-Lingual - In Person Only<br>Evaluation<br><u>Evaluation - Bi-Lingual</u><br><br>Learning Disability Teaching Consultant (LDTC) In Person<br>LDTC - Remote | \$84.00/hour<br>\$81.75/hour<br>\$87.00/hour<br>\$85.00/hour<br>\$485.00/eval<br>\$505.00/eval<br><br>\$84.00/hour<br>\$82.00/hour<br>\$87.00/hour<br>\$85.00/hour<br>\$485.00/eval<br>\$505.00/eval<br><br>\$87.00/hour<br>\$85.00/hour<br>\$400.00/eval<br><br>\$85.00/hour<br>\$88.00/hour<br>\$440.00/eval<br>\$540.00/eval<br><br>\$85.00/hour<br>\$83.00/hour |

|                      |  |  |
|----------------------|--|--|
|                      | LDTc Bi-Lingual - In Person<br>LDTc Bi-Lingual - Remote<br>Evaluation<br><u>Evaluation - Bi-Lingual</u>  | \$87.50/hour<br>\$86.00/hour<br>\$435.00/eval<br>\$530.00/eval                                 |
|                      | Board Certific Behavior Analyst (BCBA)<br>In Person<br>BCBA - Remote<br>BCBA Bi-Lingual - In Person<br><u>BCBA Bi-Lingual – Remote</u>   | \$118.00/hour<br>\$115.00/hour<br>\$125.00/hour<br>\$122.00/hour                               |
|                      | School Social Worker (BS,MSW,LICSW)<br>In Person<br>Soc Worker - Remote<br>Soc Worker Bi-Lingual - In Person<br>Soc Worker Bi-Lingual - Remote<br>Evaluation<br><u>Evaluation - Bi-Lingual</u> | \$81.00/hour<br>\$79.50/hour<br>\$84.50/hour<br>\$83.00/hour<br>\$410.00/eval<br>\$485.00/eval |
|                      | Special Education Teacher (SET) In Person<br>SET - Remote<br>Teacher-Hearing Impaired (THI)<br>Teacher-Vision Impaired (TVI)<br>Reading Specialist (REA) In Person<br>REA - Remote             | \$53.00/hour<br>\$50.00/hour<br>\$115.00/hour<br>\$115.00/hour<br>\$89.00/hour<br>\$86.00/hour |
| Valley Medical Group | Neurodevelopmental Evaluations w/report  | \$675.00/eval  |
| Wilson Language      | Wilson Level 1 Certification Training  | \$1,000.00 each  |
|                      | Wilson Level 1 Certification Training Extension  | \$250.00 each  |

2.10 In-District 2020 ESY Placements – Approve the following students to attend the virtual 2020 In-District Extended School Year Program from July 6 through August 6, 2020:

|        |        |        |        |        |        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 107081 | 106590 | 105159 | 105006 | 105052 | 105475 | 107322 | 104547 | 103425 | 181829 | 105159 |
| 106726 | 106966 | 105215 | 107037 | 104351 | 105501 | 105929 | 103496 | 101201 | 106624 | 105163 |
| 106336 | 106911 | 104643 | 104525 | 104984 | 107217 | 103641 | 103426 | 102256 | 107336 | 105588 |
| 106300 | 107111 | 106271 | 105828 | 107360 | 106100 | 103781 | 105922 | 106597 | 107211 | 104857 |
| 106746 | 107303 | 104852 | 105040 | 103522 | 104608 | 104515 | 106604 | 102480 | 101470 | 106696 |
| 106085 | 107384 | 105495 | 104896 | 104524 | 101952 | 104102 | 104628 | 106467 | 101483 | 102091 |
| 107096 | 107369 | 106315 | 105009 | 106665 | 107337 | 103684 | 106303 | 104640 | 101503 | 104066 |
| 106937 | 107373 | 106153 | 103794 | 104405 | 107048 | 106010 | 105114 | 105110 | 100609 | 103084 |
| 107032 | 107370 | 104606 | 107225 | 105160 | 101293 | 103709 | 105463 | 102748 | 106629 | 104513 |



|        |        |        |        |        |        |        |        |        |        |        |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 106733 | 106791 | 105215 | 104881 | 104387 | 102842 | 103718 | 100481 | 102536 | 101698 | 102865 |
| 107286 | 105677 | 104643 | 104894 | 104391 | 101204 | 107321 | 106049 | 102108 | 106162 | 107140 |
| 106950 | 105683 | 106271 | 104395 | 107317 | 107506 | 102736 | 101872 | 102313 | 101452 | 101979 |
| 107110 | 106701 | 104852 | 103557 | 104761 | 102380 | 103142 | 104834 | 102422 | 102067 | 103533 |
| 107308 | 105752 | 105495 | 105525 | 105170 | 103576 | 104627 | 104411 | 001185 | 101407 | 107532 |
| 107277 | 105161 | 106315 | 105401 | 104198 | 102749 | 103456 | 102296 | 101623 | 107040 | 104017 |
| 106703 | 106921 | 106153 | 106035 | 105065 | 104845 | 103466 | 101890 | 107013 | 105621 | 102521 |
| 107374 | 106425 | 106490 | 104315 | 107164 | 106033 | 104626 | 105991 | 180479 | 106310 | 105069 |
| 107421 | 105480 | 106297 | 104239 | 103278 | 105430 | 103110 | 104598 | 182009 | 106348 |        |
| 106975 | 105522 | 104737 | 106981 | 103542 | 103932 | 106529 | 104504 | 106980 | 106295 |        |
| 107074 | 104606 | 104420 | 106447 | 103546 | 104788 | 104441 | 101241 | 100235 | 105163 |        |

**3.0 OPERATIONS, FACILITIES AND FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

**3.1 Acceptance of the Financial Reports**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending May 31, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending May 31, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

### 3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through May 31, 2020 within the 2019-2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

### 3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated May 27, 2020 and June 24, 2020 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$9,269,036.49

|                             |                       |
|-----------------------------|-----------------------|
| <b>General Account</b>      | \$9,230,221.45        |
| <b>Food Service Account</b> | \$38,815.04           |
| <b>TOTAL</b>                | <b>\$9,269,036.49</b> |

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

- 3.4 Travel Reimbursement – 2019/2020 and 2020/2021 – approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 6/23/20.
- 3.5 Persons Designated to Sign Checks for the Ensuing Year Effective July 27, 2020 - It is recommended that the Board adopt the following resolution authorizing check signatures:

RESOLVED: That the general account and food service account in the name of Montgomery Township Board of Education be opened or kept with TD Bank for the deposit in said Bank to the credit of these accounts from time to time of any and all moneys, checks, drafts, notes, acceptances or other evidences of indebtedness, whether belonging to these accounts or otherwise, which may be or thereafter come into its possession, and that the said Bank be and is hereby authorized to make payments from the funds on deposit with it upon and according to the checks, drafts, notes or acceptances of these accounts, to be signed with the following three signatures:

|                   |                |
|-------------------|----------------|
| Joanne Tonkin     | President      |
| Mary McLoughlin   | Superintendent |
| Alicia M. Schauer | Secretary      |

In the event the President is unable to sign, Phyllis Bursh, Vice President, will sign the checks.

Check signature for the Summer Enrichment; Payroll Account; Agency Account; Vision Plan; and Summer Payroll: School Business Administrator/Board Secretary

Two check signatures for the Flexible Spending Account; and Unemployment Trust Fund: Board President, Superintendent and School Business Administrator/Board Secretary

Check signatures for School Activity Accounts: Administrator and Secretary

Check signature for Athletic Account: Athletic Director and School Business Administrator/Board Secretary

- 3.6 Resolution Increasing the Bid Threshold — Qualified Purchasing Agent  
WHEREAS, Thomas M. Venanzi, Interim School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Thomas M. Venanzi the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount effective July 1, 2020 to July 26, 2020.

3.7 Resolution Increasing the Bid Threshold — Qualified Purchasing Agent

WHEREAS, Alicia M. Schauer, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Alicia M. Schauer the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount effective July 27, 2020.

3.8 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

**GENERAL FUND**

| <b><u>Check Date</u></b> | <b><u>Check #</u></b> | <b><u>Amount</u></b> |
|--------------------------|-----------------------|----------------------|
| 11/28/18                 | 58304                 | \$1.42               |
| 12/19/18                 | 58719                 | 169.00               |
| 01/30/19                 | 59023                 | 9.61                 |
| 01/30/19                 | 59313                 | 500.00               |
| 01/30/19                 | 59314                 | 500.00               |
| 01/30/19                 | 59368                 | 500.00               |
| 03/27/19                 | 59807                 | 5.12                 |
| 05/22/19                 | 60299                 | 125.00               |
| 06/26/19                 | 60928                 | 500.00               |
| 06/26/19                 | 60943                 | 500.00               |
| 06/26/19                 | 60944                 | 500.00               |
| 06/26/19                 | 60966                 | 500.00               |
| 06/30/19                 | 61190                 | 900.11               |
| 06/30/19                 | 61199                 | 446.59               |
| 08/21/19                 | 61424                 | 18.90                |
| 10/16/19                 | 62063                 | 182.00               |

|          |       |          |
|----------|-------|----------|
| 11/27/19 | 62522 | 395.44   |
| 12/18/19 | 62625 | 6.79     |
| 12/18/19 | 62657 | 174.33   |
| 12/18/19 | 62681 | 7.94     |
| 12/18/19 | 62774 | 2,037.00 |
| 12/20/19 | 62866 | 129.00   |

**PAYROLL FUND**

| <b><u>Check Date</u></b> | <b><u>Check #</u></b> | <b><u>Amount</u></b> |
|--------------------------|-----------------------|----------------------|
| 11/20/2018               | 212737                | \$93.60              |
| 10/15/2019               | 229182                | 2,847.19             |
| 11/27/2019               | 230843                | 1,324.77             |

**SUMMER ENRICHMENT ACCOUNT**

| <b><u>Check Date</u></b> | <b><u>Check #</u></b> | <b><u>Amount</u></b> |
|--------------------------|-----------------------|----------------------|
| 6/11/2019                | 373                   | \$ 550.00            |

3.9 Acceptance of List of Vendors for Anticipated Contracts for 2020-2021

BE IT RESOLVED, the Montgomery Board of Education acknowledges that they have been presented with a list of vendors that were required to be approved by the Montgomery Board of Education subject to the requirements of N.J.S.A. 18A:18A for anticipated contracts to be renewed, awarded, or to expire during the 2020-2021 school year.

“Pursuant to PL 2015, Chapter 47, the Montgomery Township School District intends to renew, award, or permit to expire from that list of vendors that is noted above of contracts previously awarded by the Montgomery Township Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

3.10 Revised Food Service Management Agreement – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2020-2021 school year with the following management fee, guaranteed return and investment:

A. DURATION OF AGREEMENT

- 1) This agreement begins on July 1, 2020 and ends on June 30, 2021.

B. MANAGEMENT FEE(S)/GUARANTEES

1) FEES

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of Eleven Thousand Three Hundred Ninety-Four dollars (\$11,232) per month for the ten (10) months for an annual total of One Hundred Twelve Thousand Three Hundred Twenty dollars (\$112,320) during the academic year.

2) GUARANTEE

Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be at least \$75,000 and is unlimited. Guarantee Reimbursement conditions and assumptions remain the same as previously agreed upon in the First Renewal Fee contract.

3.11 Approval of Weather Services 2020-21 School Year – approve Weatherworks services for the 2020-21 school year in the amount of \$625.

3.12 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$1,500,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

3.13 Resolution to Establish and to Transfer Current Year Surplus to Emergency Reserve – approve the following resolution to transfer current year surplus to emergency reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an emergency reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into an emergency reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$464,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.14 Resolution to Establish and to Transfer Current Year Surplus to Maintenance Reserve – approve the following resolution to transfer current year surplus to maintenance reserve:

WHEREAS, NJSA 18A:7F-41c (1). permits a Board of Education to establish and/or deposit into an maintenance reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to establish and to deposit anticipated current year surplus into a maintenance reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$1,000,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.15 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

3.16 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

3.17 Approval of Change Order – approve the following change order:

|                      |  |
|----------------------|--|
| Contract:            | New Fueling Facility at Upper Middle School  |
| Contractor:          | Aurora Environmental, Inc.   |
| Change Order Number: | 001  |
| Change Order Amount: | \$120,870  |
| Description:         | Original substantial completion date of 6/28/19 was extended 85 days to 9/21/19 due to delays that incurred to retain a licensed site remediation professional and all necessary permits |

PCO 001 – LSRP Services – The retention of a licensed site remediation professional to provide oversight, soil sampling and NJDEP reporting at a cost of \$1,320.

PCO 004 – Site Remediation – Provide removal, refurbishment, replacement and remediation of both underground and above ground storage tanks at a cost of \$119,550.

|                            |                     |
|----------------------------|---------------------|
| Original Contract Sum:     | \$554,710.00        |
| Original Allowance Amount: | (\$30,000.00)       |
| Amount of Change Order:    | \$120,870.00        |
| Remaining Allowance:       | \$ -0-              |
| Contract Increase:         | <u>\$ 90,870.00</u> |
| New Contract Amount:       | \$645,580.00        |

3.18 Approval of Change Order – approve the following change order:

|                      |   |
|----------------------|---|
| Contract:            | New Fueling Facility at Upper Middle School |
| Contractor:          | Aurora Environmental, Inc.                  |
| Change Order Number: | 002   |
| Change Order Amount: | (\$23,272.89)                               |
| Description:         | Site Remediation Costs Credits              |

|                                      |                     |
|--------------------------------------|---------------------|
| Original Approved Costs for PCO 004: | \$119,550.00        |
| Actual Costs Billed for PCO 004:     | <u>\$107,976.30</u> |
| Difference in Costs to be Credited:  | (\$11,573.70)       |

|                        |               |
|------------------------|---------------|
| Temporary Fuel Credit: | (\$11,699.19) |
|------------------------|---------------|

|   |                      |
|---|----------------------|
| Total Credit due for Actual Site Remediation Costs: | (\$11,573.70)        |
| Total Credit due for Temporary Fuel Costs:          | <u>(\$11,699.19)</u> |
| Total Amount of Credit Due:                         | (\$23,272.89)        |



|  |               |
|--|---------------|
| Original Contract Sum:                               | \$554,710.00  |
| Amount of Change Order 001:                          | \$ 90,870.00  |
| Contract Sum prior to this Change Order:             | \$ 645,580.00 |
| Contract Sum will be decreased by this Change Order: | (\$23,272.89) |
| New Contract Amount:                                 | \$622,307.11  |

- 3.19 Renewal of Contract - Fire Code Compliant Means of Egress Replacement/Installation for the Montgomery Township Board of Education (Bid #B19-09) - renew for the 2020-2021 school year the following bid: Bid B19-09 of 2018-2019 awarded on August 14, 2018 and renewed on May 21, 2019 in accordance with N.J.S.A. 18A:18A-42.

Vendor

C & M Door Controls, Inc.  
Port Reading, NJ

**July 1, 2020 – June 30, 2021**

|  |                  |
|--|------------------|
| Straight Time –                              | \$100.00 per hr. |
| Monday thru Friday<br>8:00 A.M. to 5:00 P.M. |                  |
| After Hours and Weekends                     | \$134.00 per hr. |
| Holidays                                     | \$134.00 per hr. |

*The renewal is at no increase to the Board of Education.*

- 3.20 Renewal of Contract – District Fire Alarm Testing, Maintenance and Repair (Bid #B20-01) – renew for the 2020-2021 school year the following bid: Bid B20-01 of 2019-2020 awarded on April 30, 2019 in accordance with N.J.S.A. 18A:18A-42.

Vendor

Alarm & Communication  
Technologies, Inc.  
Wharton, NJ

**July 1, 2020 – June 30, 2021**

|  |                  |
|--|------------------|
| Cost of Yearly Maintenance                   | \$26,262.94      |
| Straight Time –                              | \$127.72 per hr. |
| Monday thru Friday<br>8:00 A.M. to 5:00 P.M. |                  |
| After Hours and Weekends                     | \$191.58 per hr. |
| Holidays                                     | \$255.44 per hr. |

*The renewal is at a 3% increase to the Board of Education.*

- 3.21 Approval for the Purchase of One (1) 2021 Chevrolet Silverado 3500HD, 4WD Reg Cab 142” Work Truck – approve the purchase of one (1) 2021 Chevrolet Silverado 3500HD, 4WD Reg Cab 142” Work Truc, entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, Cars, Crossovers, SUV’s and Trucks, Bid# ESCNJ 17/18-44.

| <u>Vendor</u>                     | <u>Contract Title and ESCNJ Contract #</u>                | <u>Description</u>   | <u>Total</u> |
|-----------------------------------|---|--|--------------|
| Mall Chevrolet<br>Cherry Hill, NJ | Cars, Crossovers, SUV’s and Trucks<br>Bid #ESCNJ 17/18-44 | 2021 Chevrolet<br>Silverado<br>3500HD, 4WD<br>Reg Cab 142”<br>Work Truck | \$62,500.00  |

- 3.22 Rescind Award for the Purchase of 1200 Chromebooks – request the Board rescind the award made to CDW-G, Vernon Hills, IL on April 28, 2020 for the purchase of 1,200 Chromebooks for \$335,340.00 because a lower-priced option was found.

| <u>Vendor</u>             | <u>Contract Title and ESCNJ Contract #</u>              | <u>Description</u> | <u>Total</u> |
|---------------------------|---|--------------------|--------------|
| CDW-G<br>Vernon Hills, IL | Technology Supplies and Services<br>Bid #ESCNJ 18/19-03 | 1200 Chromebooks   | \$335,340.00 |

- 3.23 Approval for the Purchase of 1550 Chromebooks – approve the purchase of 1,550 Chromebooks entered into on behalf of the Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid (Educational Data Services) as follows:

| <u>Vendor</u>  | <u>Contract Title and ESCNJ Contract #</u>          | <u>Description</u> | <u>Total</u> |
|--|---|--------------------|--------------|
| Staples Contracts &<br>Commercial LLC<br>Chicago, IL | Office/Commercial Supplies<br>Ed-Data Bid #SPLS9829 | 1550 Chromebooks   | \$401,217.50 |

- 3.24 Approval for “Share911.com” – award the contract for “Share911.com” system which includes Broadcast, Check-In, Accountability and LiveView features from July 1, 2020 to June 30, 2021 as follows:

| <u>Vendor</u>                            |             |
|--|-------------|
| OnScene Technologies, Inc.<br>Ramsey, NJ | \$18,000.00 |

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**