

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, June 12, 2018
5:30 p.m. Retirement Recognition
6:15 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING AGENDA

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
Goal 2: Ensure a learning environment that promotes excellence
Goal 3: Strengthen stakeholder relationships to support and enhance student learning
Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and June 8, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

BOARD RECOGNITIONS

- 2017 – 2018 District Retirements

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing parent appeals on student disciplinary matters, items related to personnel, harassment, intimidation, and bullying incidents, a special education settlement agreement addendum, negotiations with the Montgomery Township Education Association, and the Superintendent's evaluation and merit goals. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SUPERINTENDENT'S REPORT

- MHS Boys Tennis Team Recognition

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources Committee Report
- Policy Committee Report
- Chairs Committee Report
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

1. May 8, 2018 Executive Session Meeting
2. May 8, 2018 Workshop and Business Meeting
3. May 22, 2018 Executive Session Meeting
4. May 22, 2018 Business Meeting

REVIEW OF THE DRAFT JUNE 26, 2018 BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business** for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- 1550 Equal Employment/Anti-Discrimination Practices
- 1550R Equal Employment/Anti-Discrimination Practices
- 2431 Athletic Competition
- 2431.2R Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- 2624R Grading System
- 5350 Student Suicide Prevention
- 5350R Student Suicide Prevention
- 5420 Reporting Student Progress
- 5420R Reporting Student Progress
- 5533 Student Smoking
- 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 5561R Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 8462 Reporting Potentially Missing or Abused Children

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Field Trip 2018-2019 School Year - Approve the Montgomery High School Senior Class Trip to Orlando, Florida from February 26, 2019 through March 2, 2019, at no cost to the Montgomery Township School District.

2.2 Consultant Approvals 2017-2018 - Approve the following consultants for the 2017-2018 school year:

| CONSULTANT NAME/VENDOR | SERVICES PROVIDED | RATES OF SERVICE |
|--|---|--|
| Foundations Behavioral Health | Medical Bedside Instruction | \$50.00/hour |
| North Jersey Behavioral Health Services, LLC | ABA Intervention/Instruction | \$200.00/hour |
| Kiker Learning | Two Days of Level 1 Google Certification Camp and One Day of Chrome and Chromebook Operations Camp Professional Development on June 26-June 28, 2018 | \$8250.00 To be funded by the ESEA Title II Grant |

2.3 In-District 2018 ESY Placements – Approve the following students to attend the 2018 In-District Extended School Year Program at Montgomery High School, July 9 through August 9, 2018.

| Student ID | Student ID | Student ID | Student ID | Student ID | Student ID | Student ID |
|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 104506 | 104766 | 105114 | 102749 | 103496 | 102188 | 101952 |
| 101045 | 105922 | 104513 | 105160 | 100124 | 102037 | 101974 |
| 106033 | 104883 | 106348 | 105161 | 105683 | 105110 | 103544 |
| 106035 | 101305 | 101751 | 101630 | 105463 | 104222 | 101277 |
| 104721 | 104735 | 100781 | 102431 | 105905 | 105480 | 103755 |
| 105176 | 104113 | 180628 | 104737 | 102465 | 000949 | 106130 |
| 101990 | 105366 | 101240 | 102949 | 104724 | 105170 | 105525 |
| 104198 | 104441 | 104017 | 104857 | 104358 | 102622 | 102478 |
| 103516 | 106016 | 000686 | 105389 | 105424 | 103917 | 000836 |
| 104894 | 102559 | 104524 | 102962 | 102801 | 103027 | 106300 |
| 100481 | 103553 | 104525 | 105127 | 100783 | 101201 | 101741 |
| 104606 | 102740 | 103762 | 105677 | 101377 | 106146 | 102313 |
| 105430 | 100292 | 102062 | 101583 | 103466 | 102422 | |
| 103278 | 105065 | 100235 | 104608 | 104387 | 000950 | |

2.4 District 2018-2019 Fiscal Impact Report – Approve the 2018 – 2019 Fiscal Impact Report that is a component of our District Teacher Mentoring Program for Provisional Teachers.

2.5 Textbook Approval – Approve the following textbooks:

| TITLE | COURSE |
|--|---|
| Biology | 9 th Grade - Integrated Physical, Earth, and Life Sciences |
| Physical with Earth Science | 9 th Grade - Integrated Physical, Earth, and Life Sciences |
| Be the Change: Saving the World with Citizen Science | 9 th Grade - Integrated Physical, Earth, and Life Sciences |
| We the People, the Citizen and the Constitution | 4 th Grade - Social Studies |
| Invisible Man | AP 12 Literature & Composition, Summer Reading |

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Travel Reimbursement – 2017/2018 and 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.2 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

3.3 Receipt and Award of Bid – Custodial Services for the Lower Montgomery Middle School (Bid B19-01) – Bids were received on May 22, 2018 for custodial services at the Lower Montgomery Middle School as follows:

| <u>Vendor</u> | <u>Base Bid</u> |
|---|-----------------|
| All Clean Enterprises, Inc. Pennington, NJ | \$239,900.00 |
| Maverick Building Service, Inc. Rutherford, NJ | \$261,194.20 |
| Pritchard Industries Florham Park, NJ | \$279,388.68 |

Blue Stripes Property Management, Inc. \$365,000.00
Plainfield, NJ

It is recommended that the Board of Education award Bid B19-01 for custodial services at the Lower Montgomery Middle School as follows:

Vendor
All Clean Enterprises, Inc. \$239,900.00
Pennington, NJ

3.4 Receipt/Award of Bid – Lease Purchase Financing (B18-06) – Bids were received on May 31, 2018 for lease purchase financing and awarded for the Montgomery Township Board of Education as follows:

Bid Results: Four-Year Lease

| Respondent | Index Federal Reserve ICE Like term Constant Maturity% / Index Date | Purchase Option Penalty (% of outstanding principal balance) | Rate Quote | Additional Fee | Total Cost of Financing |
|--|--|--|-------------------------------------|------------------------|--|
| MLC | | 101% | 2.957% | \$750.00 Escrow Fee | \$11,140.88 |
| US Bancorp Government Leasing and Finance, Inc. NJ | 2.804% 3 Yr. Swaps 5/25/2018 | 103% or Break Funding | 2.8461% | No Fees | \$14,482.93 Award |
| TD Equipment Finance, Inc. | | Option A Yield Maintenance Option B No Penalty | Option A 2.889% Option B 2.9291% | No Fees | Option A \$14,701.09 Option B \$14,904.82 |

Bid Results: Five-Year Lease

| Respondent | Index Federal Reserve ICE Like term Constant Maturity%/ Index Date | Purchase Option Penalty (% of outstanding principal balance) | Rate Quote | Additional Fee | Total Cost of Financing |
|-------------------|---|--|-------------------|-----------------------|--------------------------------|
|-------------------|---|--|-------------------|-----------------------|--------------------------------|

| | | | | | |
|---|------------------------------------|--|--|------------------------|--|
| MLC | | 101% | 3.247% | \$750.00 Escrow Fee | \$43,197.75 |
| US Bancorp Government Leasing and Finance, Inc. NJ | 2.852% 4 Yr. Swaps 5/25/2018 | 103% or Break Funding | 2.9439% | No Fees | \$38,455.56 Award |
| TD Equipment Finance, Inc. | | Option A Yield Maintenance Option B No Penalty | Option A 2.9532% Option B 3.0254% | No Fees | Option A \$38,577.52 Option B \$39,523.31 |

Based upon the above results, we recommend award be made to US Bancorp Government Leasing and Finance, Inc., NJ and or their assignee at their rates and index as listed above.

- 3.5 Negotiated Contract – Student Transportation Services – School Related Activities – approve the negotiated contract with Conover Transportation, LLC, Belle Mead, NJ for student transportation services – school-related activities until June 30, 2018 at the following rates:

Hourly Rate \$80.00 per hour
 Overtime Rate \$80.00 per hour

- 3.6 Approval for Category 2-Meraki K-8 Wireless Refresh – approve the Category 2, Meraki K-8 wireless refresh entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Data Communications Equipment (#M-7000):

| <u>Vendor</u> | <u>State Contract #</u> | <u>Total</u> |
|-------------------------------------|-------------------------|--------------|
| DynTek Services, Inc. Iselin, NJ | #87720 | \$55,974.00 |

- 3.7 Receipt and Award of Bid –Upper Montgomery Middle School Site Improvements (Bid CP18-19/PSA-6423UMS) – Bids were received on June 5, 2018 for site improvements at Upper Montgomery Middle School as follows:

| <u>Vendor</u> | <u>Base Bid</u> | <u>Alternate A-1</u> |
|--------------------------------------|-----------------|----------------------|
| S. Batata Construction Parlin, NJ | \$1,750,000.00 | +\$30,000.00 |

It is recommended that the Board of Education reject bid CP18-19 (PSA-6423UMS) site improvements at Upper Montgomery Middle School because the bid submittal paperwork is incomplete due to its failure to include the required classified subcontractors needed to perform specific trade work in which the bidder is not classified to perform.

3.8 Approve the Following Resolution Regarding Nonpublic Aid:

WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of \$6525.00 from the State of New Jersey in FY 2018; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment for students attending nonpublic schools within the limits of the funds provided by this program in the FY 2018 school year; and

WHEREAS, Princeton Montessori representatives along with the SCESC consultant reviewed the proposed security expenditures with the Director of Student Services; and
WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;
NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorize the following nonpublic expenditures:

| Nonpublic Security | |
|-----------------------------|------------------|
| Princeton Montessori | Total |
| Network Camera System | \$1290.00 |
| FUNDING ALLOCATION | \$6525.00 |

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT