

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, June 11, 2019
5:30 p.m. Retirement Recognition
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center**

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and June 6, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

SALUTE THE FLAG

ROLL CALL

BOARD RECOGNITIONS

- 2018 – 2019 District Retirements

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation, and bullying reports, special education settlement agreements and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

ROLL CALL

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resources Committee (HRC)
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

- | | | |
|----|--------------|-------------------------------|
| 1. | May 14, 2019 | Executive Session Meeting |
| 2. | May 14, 2019 | Workshop and Business Meeting |
| 3. | May 21, 2019 | Executive Session Meeting |
| 4. | May 21, 2019 | Business Meeting |

REVIEW OF THE DRAFT June 25, 2019 BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy First Reading - Accept the following policies and regulations as a first reading:

- 2415.04 Title I – District-Wide Parental Involvement
- 5200 Attendance
- 5200R Attendance
- 5310 Health Services
- 5310R Health Services
- 5330 Administration of Medication
- 5330R Administration of Medication
- 5410 Promotion and Retention
- 5410R Promotion and Retention
- 5516 Use of Electronic Communication and Recording Devices (ECRD)

1.3 Comprehensive Equity Plan Submission – It is recommended that the Board approve the submission of the proposed Comprehensive Equity Plan for the years 2019-2020 through 2021-2022.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000309	Sage Day School	Withdrawn as of 5/25/2019		-\$4355.00	-\$4355.00

2.2 Out-of-District Placements 2019-2020

Approve the following Out-of-District placements for the 2019-2020 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102547	Collier School	7/8/19-6/21/20	\$9,930.00	\$69,510.00	\$79,440.00
102376	HI-STEP Summer Program	7/1/19-8/2/19	\$3,700.00		\$3,700.00
106447	HI-STEP Summer Program	7/1/19-8/2/19	\$3,700.00		\$3,700.00
100590	Woods Services School	7/1/19-6/30/20	Included	\$78,689.28	\$78,689.28
100016	Douglass Developmental Disabilities Center	7/1/19-6/18/20	Included	\$153,396.40	\$153,396.40
102426	Douglass Developmental Disabilities Center	7/1/19-6/18/20	Included	\$131,796.26	\$131,796.26

2.3 MHS Teams TSA Club Field Trip Approval - Approve the field trip for the MHS TEAMS TSA (Technology Student Association) Club to participate in the 2019 TEAMS TSA National Competition at National Harbor, Virginia, from June 28, 2019 through July 2, 2019, at no cost to the Montgomery Township School District.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Travel Reimbursement – 2018-2019 and 2019-2020– approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 6/11/19.

3.2 Settlement Agreement – Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.3 Settlement Agreement – Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.4 Transfer of Summer Enrichment Surplus to General Fund

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into the General Fund at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$220,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the Montgomery Township Board of Education, that it hereby authorizes the District’s School Business Administrator to make a transfer that does not exceed \$220,000 from the Summer Enrichment Program to the General Fund on or before June 30, 2019:

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Township Board of Education with regards to exercising the intent of this resolution.

- 3.5 Transfer of Community Education Surplus to General Fund and Abolish Program

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into the General Fund at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that \$1,360 may be available for such purpose of transfer; and

WHEREAS, the Montgomery Township Board of Education has determined that the Community Education program has not been running for a period of time and should be abolished;

NOW THEREFORE BE IT RESOLVED, by the Montgomery Township Board of Education, that it hereby authorizes the District’s School Business Administrator to make a transfer of \$1,360 from the Community Education Program to the General Fund on or before June 30, 2019; and

BE IT FURTHER RESOLVED that, the Montgomery Township Board of Education abolish the Community Education Program effective immediately; and

BE IT FURTHER RESOLVED that, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Township Board of Education with regards to exercising the intent of this resolution.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT