

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, July 17, 2018
6:30 p.m. Executive Session
7:30 p.m. Public Session
Board Office Large Conference Room**

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and July 13, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, negotiations with the Montgomery Township Education Association and the Superintendent's evaluation and merit goal. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources Committee Report
- Policy Committee Report
- Chairs Committee Report
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. June 12, 2018 Executive Session Meeting
2. June 12, 2018 Workshop and Business Meeting
3. June 26, 2018 Executive Session Meeting
4. June 26, 2018 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

None

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
- a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Bridges to Employment Division of Alternatives	Career Explore/Structure Learning Experience/ Job Placement & Coaching/1:1 Training Transportation to/from Job Site	\$60.00/hour \$75.00/trip
Building Behavior Solutions	Conducting FBAs, Behavioral Consultation, Program Coordination Direct 1:1 ABA Therapy Full Day Training Half Day Training Miles + Tolls	\$135.00/hour \$80.00/hour \$1,200.00 \$800.00 \$.53.5/mile
STEMTeachersNYC	Six (6) Hours of Professional Development for District Science Teachers June 13, 2018 – June 30, 2018	\$1,000.00 To Be Funded by ESEA Title II Funds
STEMTeachersNYC	Six (6) Hours of Professional Development for District Science Teachers 2018 – 2019 School Year	\$1,000.00 To Be Funded by ESEA Title II Funds

- 2.2 Out-of-District Placements 2018-2019 - Approve the following Out-of-District Placements for the 2018-2019 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102976	Montgomery Academy	7/2/18-6/20/19	\$6,771.40	\$60,942.60	\$67,714.00
181471	Grove School	7/1/18-8/31/18	\$15,750.00		\$15,750.00

- 2.3 In-District 2018 ESY Placements – Approve the following student to attend the 2018 In-District Extended School Year Program at Montgomery High School, July 9, through August 9, 2018.

Student ID
100788

- 2.4 Out-of-District 2018-2019 Tuition Student – Approve the following student at the Board approved tuition rate for the 2018-2019 School Year in Montgomery Township School District:

Student	Grade for 2018-19
J.K.	Grade 11

- 2.5 FY 2019 IDEA Grant - Accept and approve the funding allocation and submissions of the FY 2019 IDEA Grant in the following amounts:

Basic	\$816,080
Preschool	\$ 24,532

- 2.6 FY2019 ESEA, Title I, Title IIA, Title III, and Title IV Grant Application – Approve submission of the proposed program plan and budget for the ESEA/NCLB FY2019 in the following amounts:

Title I	\$298,262
Title IIA	\$ 83,950
Title III	\$ 20,446
Title IV	\$ 17,947

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of June 30, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of June 30, 2018.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of June 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary	Date
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- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of June 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Bills to close out Year End - approve the end of year bills as follows:

General Operating	\$1,160,289.38
Food Service	\$98,431.41

- 3.6 Approval of Monthly Bills for July – approve the monthly bills as follows:

General Operating	\$2,496,941.46
Food Service	\$0

- 3.7 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.8 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

<u>Account</u>	<u>Check Date</u>	<u>Check #</u>	<u>Amount</u>
Food Service	6/30/16	5528	\$26.40
SOAR	6/24/15	263	\$1,100.00
SOAR	7/15/16	306	\$70.00
SOAR	7/15/16	310	\$300.00
SOAR	6/05/17	322	\$87.50
SOAR	6/14/17	325	\$250.00

- 3.9 Approval of Fees for the 2018-19 School Year – approve the following fees for the 2018-19 school year:

- High School student parking fee – \$200
- High School football games – Adults \$5, Out-of-District Students \$2
- High School basketball games – Adults \$4, Out-of-District Students \$2
- High School wrestling matches – Adults \$4, Out-of-District Students \$2
- High School fall play – Adults \$6, Students \$5
- High School spring musical – Adults \$10, Students \$5
- Upper Middle School spring musical – Adults \$10, Students \$5
- Lower Middle School spring musical – Adults \$10, Students \$5

- 3.10 School Lunch Prices – 2018/2019 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2018/2019 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$2.45	Student	\$0.60
Middle School(Grades 7-8)	\$2.90 - \$5.25	Adult	\$0.60
High School	\$2.90 - \$5.95		
Reduced	\$0.40		
Adult at Elementary Schools	\$2.95		
Adult at Middle School	\$2.90 - \$5.25		
Adult at High School	\$2.90 - \$5.95		

- 3.11 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for Restroom Renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to DeSapio Construction, Inc. in the amount of \$546.59:

- #1 Plumbing at VES \$ 546.59

- 3.12 **WHEREAS**, on March 28, 2017, the Montgomery Township Board of Education awarded Whirl Corporation, Inc. original bid on new playground at Lower Middle School in the total contract lump sum of \$130,600.00; and

WHEREAS, the project was completed with no change orders leaving a contract allowance of \$15,000;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approve the following change order to Whirl Corporation, Inc. to close out the project:

Change Order #1 Contract Allowance	-\$15,000.00
New Contract Sum	\$115,600.00

3.13 Receipt and Award of Bid – Fall Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B19-08) – Bids were received on July 3, 2018 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Metuchen Center, Inc. Sayreville, NJ	\$25,724.00
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$21,409.87
Leisure Sporting Goods Iselin, NJ	\$18,013.08
Riddell /All American North Ridgeville, OH	\$15,078.21
Longstreth Sporting Goods Spring City, PA	\$4,964.40
Pyramid School Products Tampa, FL	\$4,603.94
Varsity Spirit Fashions Memphis, TN	\$4,451.64
MFAC, LLC (M-F Athletic) West Warwick, RI	\$1,345.00
Aluminum Athletic Equipment Co. Royersford, PA	\$1,060.05
S & S Worldwide Colchester, CT	\$1,039.50

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. is being violated:

Riddell/All American, North Ridgeville, OH - The low bid received for the *boys soccer team scrimmage vests* (Nike Red & Green) is being rejected because the alternate offered will not match the existing scrimmage vests. The low bids received for the *girls Adidas soccer ball* and *duffel bag* are being rejected because the vendor cannot supply the requested bid item. The vendor substituted a lesser brand that is below the specifications requested. The low bids received for *boys and girls cross country long sleeve shirts* are being rejected because the vendor cannot supply the requested bid item.

Longstreth Sporting Goods Spring City, PA - The low bid for *girls tennis white long sleeve T-shirt* is being rejected because both sets of tops (white & black) must be awarded as one to insure consistency with the uniforms and screenprint.

S & S Worldwide, Colchester, CT - The low bid received for *MS field hockey reversible pinnies* is being rejected because the vendor cannot supply the sizes requested.

It is recommended that the Board of Education award Bid #B19-08 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$11,579.02
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$6,294.98
Metuchen Center, Inc. Sayreville, NJ	\$4,340.90
Pyramid School Products Tampa, FL	\$2,212.14
Riddell /All American North Ridgeville, OH	\$1,542.40
Longstreth Sporting Goods Spring City, PA	\$810.83
S & S Worldwide Colchester, CT	\$449.51
MFAC, LLC (M-F Athletic) West Warwick, RI	\$423.00
Varsity Spirit Fashions Memphis, TN	\$411.36
Total Bids Awarded	\$28,064.14

- 3.14 Receipt and Award of Quote – Sand and Refinish Gym Floor at the Montgomery High School (Q19-06) – Quotes were received for sanding and refinishing the gym floor at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Quote</u>
Jack Devine Floor Company Marlton, NJ	\$30,850.00
Mathusek Oakland, NJ	\$32,833.00

It is recommended that the Board of Education award quote Q19-06, sand and refinish gym floor at the Montgomery High School as follows:

<u>Vendor</u>	
Jack Devine Floor Company Marlton, NJ	\$30,850.00

- 3.15 Approval for the Purchase of Diesel Fuel – approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-17 for the 2018-2019 school year

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
Riggins, Inc. Vineland, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0.0559 per gallon
National Fuel Oil, Inc. Newark, NJ	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 st through April 15 th)	\$0.0649 per gallon

- 3.16 Approval for Avant STAMP 4S-Language Testing – approve the purchase of Avant STAMP 4S-Language Testing from Avant Assessment, LLC, Eugene, OR for \$21,000.00.

- 3.17 Approval for the Purchase of Managed Print Services and Equipment – approve the purchase of managed print services and equipment entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, GSA/FSS Reprographics Schedule Use (#T-2075):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Xerox Corporation c/o Stewart Business Systems Burlington Twp., NJ	#51145	\$23,304.00

- 3.18 Approval for the Purchase of Managed Print Services and Equipment – approve the purchase of managed print services and equipment entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Copiers, Maint., and Supplies (#G-2075):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Xerox Corporation c/o Stewart Business Systems Burlington Twp., NJ	#40469	\$40,821.60

- 3.19 Receipt and Award of Rebid – Sidewalk Improvements at Montgomery High School (Rebid CP18-17/PSA-6423HS) – Bids were received on May 3, 2018 for sidewalk improvements at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate A-1</u>	<u>Alternate A-2</u>	<u>Alternate A-3</u>	<u>Alternate A-4</u>
S. Batata Construction Parlin, NJ	\$219,999.00	+\$198,000.00	+\$45,000.00	+\$65,000.00	+\$27,412.50
Your Way Construction Irvington, NJ	\$322,000.00	+\$292,850.00	+\$109,605.00	+\$107,720.00	+\$99,960.00
Diamond Construction Brick, NJ	\$324,000.00	\$294,500.00	\$64,500.00	\$104,500.00	\$54,000.00
Berto Construction, Inc. Rahway, NJ	\$415,684.00	+\$352,325.00	+\$100,916.00	+\$139,707.00	+\$18,460.00
Northeast Roof Maintenance Perth Amboy, NJ	\$489,000.00	+\$501,975.00	\$158,225.00	\$191,475.00	\$92,718.00
De Sapio Construction Frenchtown, NJ	\$509,450.00	+\$504,360.00	+\$142,700.00	\$193,700.00	+\$51,960.00

It is recommended that the Board of Education reject all bids received for the rebid of CP18-17 (PSA-6423HS) sidewalk improvements at Montgomery High School because the bids received were substantially over budget.

- 3.20 Appointment of Hazard, Young, Attea & Associates – appoint Hazard, Young, Attea & Associates to provide a governance, communication, roles and relationships workshop at a cost of \$5,000.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT