

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Tuesday, July 13, 2021**

**6:30 p.m. Executive Session**

**7:30 p.m. Public Session**

**Board of Education Office – Large Conference Room**

**BUSINESS MEETING AGENDA**

2020-2021 District Goals

- Goal 1: Provide deeper student-teacher-parent connection to allow for continued excellent academic education and emotional well-being of students regardless of mode of instruction during the COVID19 pandemic.
- Goal 2: Revise the Science Curriculum and Structure to reflect new developments and requirements in Science.
- Goal 3: Implement curricular changes to incorporate diversity and inclusion.
- Goal 4: Prioritize our financial resources to drive innovation in ongoing student education.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2021 and July 7, 2021. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

#### ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

#### SALUTE THE FLAG

#### SUPERINTENDENT’S REPORT / PRESENTATIONS

#### NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

## COMMITTEE/REPRESENTATIVE REPORTS

### Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Anti-Racism and Reform Committee (ARRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. June 22, 2021 Executive Session I Meeting
2. June 22, 2021 Executive Session II Meeting
3. June 22, 2021 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 7/1/21 from R. Park regarding After School Hours
2. Email dated 7/1/21 from M. Lister regarding Free and Reduced Lunch Families
3. Email dated 7/2/21 from Montgomery SEPAG regarding Summer Meeting
4. Email dated 7/2/21 from C. Callan regarding MHS Parking Fee
5. Email dated 7/6/21 from N. Pace-Addeo regarding Great Bridge Road LCD Study

## PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

## ACTION AGENDA

### **1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Report – Accept the following reports:
  - a. Student Control Report
  - b. Fire/Security Drill Report

- 1.2 Policy Second Reading – Accept and adopt the following policy following a second reading:  
7101 Educational Adequacy of Capital Projects

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approvals: 2021-2022 - Approve the following consultants for the 2021-2022 School Year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Good Grief Schools	Professional development for staff on Routes to Resilience in the school setting and parent workshops on trauma-informed parenting practices. July 2021 – June 2022	\$13,500.00 <i>To be funded by the ESSER II Grant</i>
A-Speakers ApS	Provide students and parents with a virtual evening event on social emotional health to assist in the transition to full in-person learning. August 26, 2021	\$5,000.00 <i>To be funded by the ESEA Title 4 Grant</i>

- 2.2 Comprehensive Equity Plan - Statement of Assurance 2021-2022 - It is recommended that the Board approve the submission of the Comprehensive Equity Plan Statement of Assurance for 2021-2022.

- 2.3 NJSIAA Membership 2021-2022 - Approve Montgomery High School to continue its membership for 2021-2022 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,500.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.

- 2.4 In-District 2021 ESY Placements - Approve the following students to attend the 2021 In-District Extended School Year Program at Montgomery High School, July 6, 2021, through August 5, 2021:

Student # 108103
------------------

Student # 107632
------------------

2.5 Out-of-District Placements: 2021-2022 - Approve the following Out-of-District placements for the 2021-2022 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
107555	Center for Lifelong Learning Withdrawal	7/1/21-6/20/22	-\$4,727.00	-\$48,060.00	-\$52,787.00
107555	Center for Lifelong Learning 1:1 Aide Withdrawal	7/1/21-6/20/22	-\$3,509.00	-\$42,120.00	-\$45,629.00
101432	New Hope Academy	7/1/21-6/10/22	\$5,946.57	\$44,400.00	\$50,346.57
104883	Rock Brook School	7/1/21-6/17/22	\$11,257.92	\$63,325.80	\$74,583.72
104883	Rock Brook School 1:1 Aide	7/1/21-6/17/22	\$8,000.00	\$45,000.00	\$53,000.00
105366	Rock Brook School	7/1/21-6/17/22	\$11,257.92	\$63,325.80	\$74,583.72
101624	Rock Brook School	7/1/21-6/17/22	\$11,257.92	\$63,325.80	\$74,583.72
105165	Rock Brook School	7/1/21-6/17/22	\$11,257.92	\$63,325.80	\$74,583.72
105165	Rock Brook School 1:1 Aide	7/1/21-6/17/22	\$8,000.00	\$45,000.00	\$53,000.00
103264	Rock Brook School	7/1/21-6/17/22	\$11,257.92		\$11,257.92
105463	Newgrange School of Princeton	7/1/21-6/24/22	\$10,544.10	\$64,670.58	\$75,214.58
102547	Cornerstone Day School	7/12/21 – 6/30/22	Included	Included	\$89,850.20
107099	Archway Programs	7/6/21-6/16/22	\$8,308.58	\$43,986.60	\$52,295.18
102649	Newgrange School of Princeton	7/1/21-6/24/22	\$10,544.10	\$64,670.58	\$75,214.58
107555	Center for Lifelong Learning – Withdrawal	7/1/21-6/20/22	-\$4,727.00	-\$48,060.00	-\$52,787.00
107555	Center for Lifelong Learning – 1:1 Aide Withdrawal	7/1/21-6/20/22	-\$3,509.00	-\$42,120.00	-\$45,629.00
107789	East Mountain School – ESY Withdrawal	7/5/21-8/13/21	-\$9,707.00		-\$9,707.00

### **3.0 OPERATIONS, FACILITIES AND FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

#### **3.1 Approval of Transfers**

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through June 30, 2021 within the 2020-2021 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

#### **3.2 Approval of Bill Lists**

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated June 30, 2021 and July 13, 2021 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$1,616,804.24 and

General Account	\$1,584,271.02
Food Service Account	\$ 32,533.22
<b>TOTAL</b>	<b>\$1,616,804.24</b>

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.3 Travel Reimbursement – 2021-2022 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 7/13/21.

3.4 Approve and Accept the IDEA – Title Funding for the 2021-2022 School Year - Approve the following IDEA – Title Funding for the 2021-2022 school year:

Individuals with Disabilities Education Act (IDEA)

• Basic	\$842,112
• Pre-School	<u>\$25,476</u>
Total	\$867,588

3.5 Approve and Accept the ESEA, Title I, Title IIA, Title III, and Title IV Funding for the 2021-2022 school year – Approve the following ESEA Funding for the 2021-2022 school year:

Title I	\$239,168
Title IIA	\$ 81,101
Title III	\$ 15,984
Title IVA	\$ 20,585

3.6 Approval of Fees for the 2021-2022 School Year – Approve the following fees for the 2021-2022 school year:

- High School Student Parking Fee – \$100
- High School Football Games – Adults \$5, Out-of-District Students \$2
- High School Basketball Games – Adults \$4, Out-of-District Students \$2
- High School Wrestling Matches – Adults \$4, Out-of-District Students \$2
- High School Fall Play – Adults \$10, Students \$5
- High School Spring Musical – Adults \$10, Students \$5
- Upper Middle School Spring Musical – Adults \$10, Students \$5
- Lower Middle School Spring Musical – Adults \$10, Students \$5

3.7 Second Addendum to Settlement Agreement– Approve the following resolution pertaining to a second addendum to a settlement agreement:

BE IT RESOLVED by the Montgomery Township Board of Education (the “Board”) that the terms, stipulations and conditions as set forth in the Second Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, which is annexed hereto, are hereby adopted and approved by the Board. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to execute this Second Addendum to the Settlement Agreement and any other documents necessary to effectuate the settlement.

- 3.8 Approval for Frontline Technologies Group, LLC – It is recommended the Board of Education renew the contract for Frontline Technologies Group, LLC for the site license for Aesop, Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services and Applicant Tracking from July 1, 2021 to June 30, 2022 as follows:

<u>Vendor</u>	
Frontline Technologies Group, LLC Malvern, PA	\$76,029.92

- 3.9 Approval for Genesis Educational Services – It is recommended that the Board of Education renew the contract for Genesis student information system, interface connectors and off-site secure data back-up services from July 1, 2021 to June 30, 2022 as follows:

<u>Vendor</u>	
Genesis Educational Services Jamesburg, NJ	\$27,762.00

- 3.10 Receipt and Award of Bid – Annual Boiler Cleaning, Inspection and Service with a Time and Material Contract (Bid #B22-02) – Bids were received on June 22, 2021 for a service contract for the annual boiler cleaning, inspection and service with a time and material contract as follows:

July 1, 2021 through June 30, 2022

<u>Vendor</u>	<u>Annual Boiler Cleaning</u>	<u>Straight Time</u>	<u>After Hours &amp; Weekends</u>	<u>Holidays</u>	<u>% Discount Off List or % Mark-up Above List</u>
Mack Industries, Inc. Trenton, NJ	\$14,931.00	\$87.00	\$130.50	\$174.00	-10% Off List
Unitemp, Inc. Somerset, NJ	\$37,900.00	\$112.00	\$168.00	\$224.00	-2% Off List

It is recommended that the Board of Education award Bid #B22-02 for a service contract for annual boiler cleaning, inspection and service with a time and material contract as follows:

July 1, 2021 through June 30, 2022

<u>Vendor</u>	<u>Annual Boiler Cleaning</u>	<u>Straight Time</u>	<u>After Hours &amp; Weekends</u>	<u>Holidays</u>	<u>% Discount Off List or % Mark-up Above List</u>
Mack Industries, Inc. Trenton, NJ	\$14,931.00	\$87.00	\$130.50	\$174.00	-10% Off List



3.11 Receipt/Rejection of Bid – Electrician (Bid #B22-03) – Bids were received on June 8, 2021 for an electrician as follows:

<u>Vendors</u>	<u>Forman</u>	<u>Journeyman</u>	<u>Cost of Apprentice</u>	<u>Replacement Parts</u>
Magic Touch Construction Co. Inc. Keyport, NJ	\$107.82 per hr.	\$97.75 per hr.	\$41.75 per hr.	+5% Markup
Maul Power, Group Inc. Cranbury, NJ	\$146.00 per hr.	\$125.33 per hr.	\$88.86 per hr.	Cost

It is recommended the Board of Education reject all bids received because the Board has decided to use the State authorized contract pursuant to N.J.S.18A:18A-10.

3.12 Receipt, Rejection and Award of Bid – Fall Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B22-04) – Bids were received on July 7, 2021 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendors</u>	<u>Base Bid</u>
Sportsman’s Johnstown, PA	\$19,190.22
BSN Sports, LLC Dallas, TX	\$17,232.34
Winning Teams by Nissel, LLC Flemington, NJ	\$4,774.25
Riddell/All American North Ridgeville, OH	\$3,503.58

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. is being violated:

*BSN Sports, Dallas, TX* - The low bid received for the *boys & girls cross country long sleeve shirts* are being rejected because the alternate brand offered will not match the existing uniforms.

*Sportsman’s, Johnstown, PA* - The low bids received for *boys and girls soccer, middle school soccer and field hockey tube socks* are being rejected because the alternate offered is an inferior brand and would not hold up for the season. The low bids received for the *boys soccer and girls tennis scorebooks* are being rejected because the scorebooks offered do not collect all the statistics required by the teams. The low bid for the *tennis nets* offered is being rejected because there is no guarantee that they will fit posts on the tennis courts. The low bid for the *stopwatches for gymnastics* is being rejected because the item offered does not match

the stopwatches that are in use. The low bid received for the middle soccer equipment/ball bag is being rejected because it does not meet the specifications. The low bid received for the *middle school cross country t-shirts* is being rejected because the alternate offered will not match the existing uniforms.

It is recommended that the Board of Education award bid #B22-04 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
BSN Sports, LLC Dallas, TX	\$11,154.88
Sportsman Johnstown, PA	\$8,029.97
Riddell/All American North Ridgeville, Ohio	\$878.50
Total Bids Awarded	\$20,062.85

- 3.13 Approval for the Purchase of Diesel Fuel – It is recommended that the Board of Education approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-19 from July 1, 2021 through November 12, 2021.

<u>Vendors</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
Riggins, Inc. Vineland, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 <sup>th</sup> through October 31 <sup>st</sup> )	Up Charge @ \$0.079 per gallon
National Fuel Oil, Inc. Newark, NJ	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 <sup>st</sup> through April 15 <sup>th</sup> )	Up Charge @ \$0.0749 per gallon

- 3.14 Approval for the Purchase of Unleaded Gasoline – It is recommended that the Board of Education approve the purchase of Unleaded Gasoline-Regular 87 Octane entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Unleaded Gasoline: Regular 87 Octane, Mid-Grade 89 Octane and Premium 93 Octane, Contract #CC-0045-20 from July 1, 2021 through May 25, 2022.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil, Inc. Newark, NJ	Unleaded Gasoline-Regular 87 Octane	Up Charge @ \$0.099 per gallon

- 3.15 Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30). The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:  
2009 54 Passenger, Bluebird, 1BABGCPA09F264120  
2009 54 Passenger, Bluebird, 1BABGCPA29F264121
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
- (7) Any surplus property unsold after the auction shall be offered without cost to school-related community organizations or charitable and nonprofit organizations located within the district or discard the surplus property in a manner consistent with the public interest.
- (8) BE IT FURTHER RESOLVED, the Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the auction.

#### 4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### ANNOUNCEMENTS BY THE PRESIDENT

#### ADJOURNMENT