

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, January 29, 2019
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center**

AGENDA FOR REGULAR BUSINESS MEETING

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and January 25, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. December 18, 2018 Executive Session Meeting
2. December 18, 2018 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 1/1/19 from C. Heckscher and L. Hall regarding Interest-Based Bargaining
2. Email dated 1/9/19 from M. Reid-Schweiger regarding MHS Parking Fees
3. Email dated 1/10/19 from M. Post regarding MHS Parking Fees
4. Email dated 1/15/19 from M. Lister regarding Impact on Students Due to Contract Negotiations
5. Email dated 1/16/19 from J. Lee and B. Martin regarding Impact of Teachers’ Strike
6. Email dated 1/21/19 from J. Barth regarding Feedback on Teacher Contracts
7. Email dated 1/21/19 from M. Chenette regarding Confidential Issues

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 **Routine Monthly Reports** – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 **Approve the Following Resolution Regarding School Board Recognition Month:**

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Montgomery Township Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Montgomery Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Montgomery Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Montgomery Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2018-2019

Approve the following Out-of-District placements for the 2018-2019 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000182	Bridge Academy Shared Time	12/17/18-6/18/19		\$13,971.00	\$13,971.00
000182	Mercer County Technical School Shared Time	12/17/18-6/18/19		\$3,452.80	\$3,452.80
100415	Hunterdon Preparatory School Withdrawal	1/3/19-6/18/19		-\$28,274.20	-\$28,274.20
105481	Somerset County Vo-Tech TOPS Withdrawal	1/3/19-6/30/19		-\$15,000.00	-\$15,000.00

2.2 Consultant Approvals 2018-2019

Approve the following consultants for the 2018-2019 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Therapy Source	Speech Language Pathologist (SLP)	\$92.00/hour
	Bi-Lingual	\$97.00/hour
	Evaluation	\$505.00/Eval
	<u>Evaluation - Bi-Lingual</u>	<u>\$525.00/Eval</u>
	Occupational Therapists (OT)	\$92.00/hour
	Bi-Lingual	\$97.00/hour
	Evaluation	\$475.00/Eval
	<u>Evaluation - Bi-Lingual</u>	<u>\$500.00/Eval</u>

	Physical Therapists (PT) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u>	\$92.00/hour \$97.00/hour \$400.00/Eval \$450.00/Eval
	School Psychologist (PSY) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u>	\$87.00/hour \$95.00/hour \$450.00/Eval \$550.00/Eval
	Learning Disability Teaching Consultant (LDTC) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u>	\$87.00/hour \$95.00/hour \$450.00/Eval \$550.00/Eval
	Board Certific Behavior Analyst (BCBA) <u>Bi-Lingual</u>	\$125.00/hour \$150.00/hour
	School Social Worker (BS,MSW,LICSW) Bi-Lingual Evaluation <u>Evaluation - Bi-Lingual</u>	\$87.00/hour \$92.00/hour \$425.00/Eval \$500.00/Eval
	Special Education Teacher (SET) Teacher-Hearing Impaired (THI) Teacher-Vision Impaired (TVI) Reading Specialist (REA)	\$56.00/hour \$125.00/hour \$125.00/hour \$100.00/hour
Visions and Pathways	Education Services	\$42.00/hour
Penn Medicine Princeton Health	Medical Bedside Instruction	\$65.00/hour

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of December 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of December 31, 2018.

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of December 31, 2018, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of December 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for January – approve the monthly bills as follows:

General Operating	\$8,090,976.05
Food Service	\$141,477.69

- 3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.7 Agreement between Montgomery Township Board of Education and the Township of Montgomery regarding the High School Pool – approve the agreement between Montgomery Township Board of Education and the Township of Montgomery granting the Recreation Department access to and use of the swimming pool located at Montgomery High School for the benefit of the residents of the Township of Montgomery. The term of the agreement shall be from July 1, 2019 to June 30, 2020.

- 3.8 Authorize Bidding for Goods and Services – authorize the solicitation of bids for goods and services for the 2019-2020 school year as determined by the School Business Administrator.

- 3.9 Resolution Authorizing Disposal of Surplus Property – Approve the following resolution:

WHEREAS, the Montgomery Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Montgomery Township Board of Education, Skillman, NJ, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Montgomery Township Board of Education.

- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

1999 Ford Eco Van, White, VIN #1FTSE34LXXXHB23929,
Odometer Reading 54,637 Miles
Pitney Bowes, Gathermate Collator-8
Miller Portable Spot Welder, MPS10ET, Serial #U495565

- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
 - (6) The Montgomery Township Board of Education reserves the right to accept or reject any bid submitted.
- 3.10 Approve the Following Resolution Appointing Mark Kramer as Board Secretary – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the "Board") is desirous of appointing Mark Kramer (hereinafter referred to as "Kramer") to serve as Board Secretary in accordance with the Consultant Agreement entered into between the Board and Summit Management Solutions, LLC; and

WHEREAS, Kramer is desirous of accepting employment as the Board Secretary for the Montgomery Township School District; and

WHEREAS, the parties are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the appointment of Kramer, to serve as the Board Secretary for the period beginning on or about February 11, 2019 and ending on June 30, 2019 in accordance with the terms of the Consultant Agreement annexed hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and School Business Administrator/Board Secretary to execute, on behalf of the Board, any documents necessary to effectuate same.

3.11 Approve the Following Resolution Appointing Ernest Turner as Acting Board Secretary – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the "Board") is desirous of appointing Ernest Turner (hereinafter referred to as "Turner") to serve as Acting Board Secretary in the absence of the Board Secretary at any scheduled meeting of the Board in accordance with the Consultant Agreement entered into between the Board and Summit Management Solutions, LLC; and

WHEREAS, Turner is desirous of accepting employment as the Acting Board Secretary for the Montgomery Township School District; and

WHEREAS, the parties are desirous of memorializing the terms and conditions of their agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves the appointment of Turner, to serve as the Acting Board Secretary in the absence of the Board Secretary at any scheduled meeting of the Board for the period beginning on or about February 11, 2019 and ending on June 30, 2019 in accordance with the terms of the Consultant Agreement annexed hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and School Business Administrator/Board Secretary to execute, on behalf of the Board, any documents necessary to effectuate same.

3.12 Persons Designated to Sign Checks Effective February 11, 2019 - It is recommended that the Board adopt the following resolution authorizing check signatures:

RESOLVED: That the general account and food service account in the name of Montgomery Township Board of Education be opened or kept with TD Bank for the deposit in said Bank to the credit of these accounts from time to time of any and all moneys, checks, drafts, notes, acceptances or other evidences of indebtedness, whether belonging to these accounts or otherwise, which may be or thereafter come into its possession, and that the said Bank be and is hereby authorized to make payments from the funds on deposit with it upon and according to the checks, drafts, notes or acceptances of these accounts, to be signed with the following three signatures:

Richard Cavalli	President
Mark Kramer	Secretary
Charisse D. Gutierrez	Treasurer of School Moneys

In the event the President is unable to sign, Minky Chenette, Vice President, will sign the checks.

Check signatures for the Summer Enrichment; Salary Account; and Agency Account:
Treasurer of School Moneys

Check signatures for the Flexible Spending Account: Treasurer of School Moneys and
School Business Administrator/Board Secretary

Check signatures for School Activity Accounts: Administrator and Secretary

Check signature for Athletic Account: Athletic Director and School Business
Administrator/Board Secretary

- 3.13 Petty Cash Funds - It is recommended that the Board, in accordance with NJSA 18:A19-3 authorize the Board Secretary to establish the following imprest-type petty cash funds for 2019-2020:

Board Office \$ 225

and that the maximum single expenditure which may be made from each fund shall be \$25; and that the following individuals will be responsible for the proper disposition of each fund:

Mark Kramer Board Office

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT