

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, January 26, 2021

6:30 p.m. Executive Session

7:30 p.m. Public Session

REMOTE – Participation Information Available on District Website

BUSINESS MEETING AGENDA

2020-2021 District Goals

- Goal 1: Provide deeper student-teacher-parent connection to allow for continued excellent academic education and emotional well-being of students regardless of mode of instruction during the COVID19 pandemic.
- Goal 2: Revise the Science Curriculum and Structure to reflect new developments and requirements in Science.
- Goal 3: Implement curricular changes to incorporate diversity and inclusion.
- Goal 4: Prioritize our financial resources to drive innovation in ongoing student education.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2021 and January 20, 2021. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7 and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT/PRESENTATIONS

- Harassment, Intimidation and Bullying Board Training – Stephen Fogarty

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Anti-Racism and Reform Committee (ARRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- | | |
|----------------------|---------------------------|
| 1. December 15, 2020 | Executive Session Meeting |
| 2. December 15, 2020 | Business Meeting |
| 3. January 5, 2021 | Executive Session Meeting |
| 4. January 5, 2021 | Organization Meeting |

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 12/16/20 from A. Schaefer regarding Snow Day
2. Email dated 12/18/20 from M. Bhattacharya regarding Communication Timeline
3. Email dated 12/22/20 from R. Cavalli regarding Stepping Up
4. Email dated 1/4/21 from R. Jacinto regarding COVID Health Form
5. Email dated 1/4/21 from P. Johnson regarding Adjusted Full-Day Virtual Schedule
6. Email dated 1/5/21 from D. Gordon regarding COVID 19 Reporting
7. Email dated 1/6/21 from Montgomery SEPAG regarding Invitation to Meeting
8. Email dated 1/13/21 from J. Strickland regarding In-Person Days
9. Email dated 1/15/21 from J. Pena regarding MSEPTA Meeting
10. Email dated 1/18/21 from B. Chen regarding Physics First
11. Email dated 1/19/21 from S. Kobla regarding Physics First
12. Email dated 1/20/21 from L. Das regarding Physics First

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Approve the Following Resolution Regarding School Board Recognition Month:

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Montgomery Township Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Montgomery Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Montgomery Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Montgomery Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

1.2 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Bus Evacuation Drills, Fall 2020

1.3 Policy Second Reading - Accept and adopt the following policies and regulation following a second reading:

- 5330.05 Seizure Action Plan
- 5330.05R Seizure Action Plan
- 6440 Cooperative Purchasing
- 6470.01 Electronic Funds Transfer and Claimant Certification
- 6470.01R Electronic Funds Transfer and Claimant Certification
- 7440 School District Security
- 7440R School District Security
- 8420 Emergency and Crisis Situations

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2020-2021 - Approve the following Out-of-District placements for the 2020-2021 School Year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100457	Collier School Withdrawn	1/26/21-6/26/21		-\$34,006.00	-\$34,006.00

2.2 Consultant Approvals 2020-2021 - Approve the following consultants for the 2020-2021 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Dr. Robin Daniels InFlight, LLD	District cultural audit and professional development for staff in the area of culturally responsive practices through June 30, 2021	Not to exceed \$33,399.00 To be Funded by Title II, IV and general funds

2.3 FY2021 ESEA, Title Grant Amendment - Approve an amendment to the FY2021 ESEA Grant. The amendment is being requested to include carry over funds from last year.

2.4 Program of Studies: MHS – Approve the Montgomery High School Program of Studies for the 2021-2022 school year.

2.5 Textbook Approval

Approve the following textbook:

Title	Course
EnVision Mathematics 2020 Common Core Grade 4	Grade 4 Mathematics

2.6 Approval of Participation in High School Athletics for Student #104043

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by the student's parents at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic programs; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements set forth by the New Jersey State Interscholastic Athletic Association (NJSIAA) and the District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's interscholastic athletic programs, provided the student otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution.

2.7 Chapters 192/193 Funding 2020-2021 – Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$1,300.00 for the 2020-2021 school year to be allocated as follows:

	Additional Funding	Year to Date
Chapter 192 Compensatory Education	<u>\$0.00</u>	<u>\$1,612.00</u>
Chapter 192 Total	\$0.00	\$1,612.00
Chapter 193 Initial Exam and Classification	\$1,300.00	\$7,798.00
Chapter 193 Annual Exam and Classification	\$ 0.00	\$2,234.00
Chapter 193 Corrective Speech	\$ 0.00	\$3,646.00
Chapter 193 Supplementary Instruction	<u>\$ 0.00</u>	<u>\$6,476.00</u>
Chapter 193 Total	\$1,300.00	\$20,154.00
Grand Total		\$21,766.00

- 2.8 MHS Senior Class Trip to Florida – March 2021 - Approve the MHS Senior Class Trip to Disney World-Epcot Center, Orlando, Florida from _____ at no cost to the Montgomery Township School District.

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending December 31, 2020 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending December 31, 2020; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through December 31, 2020 within the 2020-2021 school year budget, as approved by the Superintendent, so that no budgetary line item

account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill Lists

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated January 27, 2021 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$11,226,192.78 and

General Account	\$11,185,434.08
Food Service Account	\$ 40,758.70
TOTAL	\$11,226,192.78

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement –2020/2021 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 1/26/21.

3.5 Acceptance/Filing of Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2020 – Accept and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2020.

Recommendations – Review purchase orders at June 30 for proper classification. All orders that will not be liquidated within the suggested time frame of 60 to 90 days of year-end should be canceled.

- 3.6 Acceptance/Filing of Auditor’s Management Report on Administrative Findings – Financial, Compliance and Performance – for Fiscal Year Ended June 30, 2020 – Accept and file the Auditor’s Management Report on Administrative Findings – Financial Compliance and Performance for Fiscal Year Ended June 30, 2020.

- 3.7 Approve the Following Resolution Regarding the 2019-2020 Audit:

WHEREAS, the Montgomery Township Board of Education is in receipt of the Comprehensive Annual Financial Report FY 2019-20 (CAFR) and the Auditor’s Management Report as prepared and submitted by Suplee, Clooney & Company and

WHEREAS, the Montgomery Township Board of Education is required to accept the report and approve the corrective action plans for any recommendations from the auditing firm,

NOW, THEREFORE BE IT RESOLVED that the Montgomery Township Board of Education accepts and files with the Department of Education the Comprehensive Annual Financial Report and Management Report on Administrative Compliance and Performance for the Fiscal Year Ended June 30, 2020 and approves the following corrective action plan for the recommendation in the report.

Recommendation 2020-001: District to review purchase orders at June 30 for proper classification. All orders that will not be liquidated within the suggested time frame of 60 to 90 days of year-end should be canceled.

Corrective Action: Year-end review of purchase orders to ensure they have been properly classified and liquidated within the suggested time frame. If not, appropriate action should be taken.

- 3.8 Approve the Use of Nonpublic funds – Approve the use of nonpublic funds as follows:

WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of \$29,050 from the State of New Jersey in FY 2021; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment within the limits of the funds provided by this program in the FY 2021 school year; and

WHEREAS, Princeton Montessori and the Waldorf School representatives along with the SCESC consultant reviewed the proposed security expenditures with the MTSD Business Administrator; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

Nonpublic Security	
Princeton Montessori	
Mackertek – Indoor and Outdoor Security Cameras	\$14,119.00
Total	\$14,119.00
FUNDING ALLOCATION	\$14,350.00
Waldorf School	
Eastern Datacomm – Lockdown Emergency Notification System (Indoor)	\$7,280.00
Eastern Datacomm – LENS (outdoor)	\$7,202.00
Total	\$14,482.00
FUNDING ALLOCATION	\$14,700.00

- 3.9 Authorize Bidding for Goods and Services – Authorize the solicitation of bids for goods and services for the 2021-2022 school year as determined by the School Business Administrator.
- 3.10 Approve Athletic Training Services Agreement with Robert Wood Johnson University Hospital Somerset – Approve an athletic training services agreement with Robert Wood Johnson University Hospital Somerset effective November 23, 2020 to June 30, 2023 to provide a licensed athletic trainer to render athletic training services to school student athletes on a per diem basis at a rate of \$50 per hour (including holidays and Sundays) per athletic trainer with a two-hour minimum daily charge for each athletic event.
- 3.11 Approval of the New Jersey Educator’s Health Plan (NJEHP) Medical and Prescription Rates – Approve the following rates to be in effect for Medical and Prescription plans under the New Jersey Educator’s Health Plan effective January 1, 2021 through June 30, 2021:

NJEHP Rates	Single	Parent & Child(ren)	2 Adults	Family	Dependents Under 31
Medical	\$799.26	\$1,486.63	\$1,598.54	\$2,285.90	\$485.95
Rx Drug	\$274.03	\$381.38	\$592.97	\$592.97	\$166.61
Total	\$1,073.30	\$1,868.00	\$2,191.50	\$2,878.87	\$652.56

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT