

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, January 15, 2019
6:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and January 11, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation, and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

PRESENTATIONS

- Strategic Plan Goals 3 and 4 Update

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Board of Education Executive Council (BEC)
- Human Resource Committee (HRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Pupil Services and SEL Committee (PSELC)
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

1. December 18, 2018 Executive Session Meeting
2. December 18, 2018 Workshop and Business Meeting

REVIEW OF THE DRAFT JANUARY 29, 2019 BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 **Routine Monthly Report** – Accept the following reports:

- a. Harassment, Intimidation and Bullying (HIB) Report

1.2 **Affirmative Action Officers 2018-2019** – appoint the following personnel as Affirmative Action/504 Officers for the 2018-2019 school year:

- Daniel VanHise (OHES), Jaime Maccarone (VES), Georgianna Kichura (LMS), Kimberly Dewrell (UMS), Christina Steffner (UMS), Naoma Green (MHS) - Students.
- Kelly Mattis – District Personnel

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 **Consultant Approvals 2018-2019** - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Morris Psychological Group	Neuropsychological Evaluation (Full) Educational Assessment-Additional 2 Units Extensive Record Review On-Site Observation On-Site Travel Fee	\$3,000.00/Evaluation \$300.00/Unit \$300.00/Hour \$300.00/Hour \$200.00

2.2 **FY 2019 IDEA Grant Amendment** – Approve an amendment to the FY 2019 IDEA Grant due to the carry-over of funds from the FY2018 IDEA Grant. The amendment is being requested as a result of unexpended Non-Public funds of \$20,526.00 in Basic.

2.3 **FY2019 ESEA, Title Grant Amendment** - Approve an amendment to the FY2019 ESEA Grant. The amendment is being requested to include carry over funds from last year.

2.4 **New Course – 2019-2020** – Approve the following new course for the 2019-2020 school year: MHS – Peer II.

- 2.5 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Folger Shakespeare Library	One (1) Day of On-Site Professional Development for K-12 Faculty on February 15, 2019	\$4,250 <i>To Be funded by ESEA Title II Grant Funds</i>

- 2.6 Robotics Team Field Trip Approval – Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics World Champion Competition in Detroit, Michigan, from April 23, 2019 through April 28, 2019, at no cost to the Montgomery Township School District.

- 2.7 Athletic Team Field Trip Approval – Approve field trip for the Varsity Dance Team and coaches to participate in the National Dance Championships in Orlando, Florida from January 30, 2019 to February 4, 2019 at no cost to the Montgomery Township School District.

- 2.8 Athletic Team Field Trip Approval – Approve field trip for the varsity cheerleading team and coaches to participate in the National Cheerleading Championships in Orlando, Florida from February 7, 2019 to February 11, 2019 at no cost to the Montgomery Township School District.

- 2.9 Athletic Team Field Trip Approval – Approve field trip for qualifying wrestlers and coaches to participate in the NJSIAA Wrestling State Championships in Atlantic City, New Jersey from February 28, 2019 to March 2, 2019 at a cost not to exceed \$980.14. The cost includes lodging, meals, and travel expenses for the athletes and coaches.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Travel Reimbursement – 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.2 Appointments – The Board President will make the following committee assignments for 2019 as per the attached list.

- 3.3 Approval of Joint Transportation Revised Agreement - approve joint transportation revised agreement with North Brunswick as the host and Montgomery as the joiner at a total cost of \$750 to Montgomery for the 2018-2019 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># North Brunswick Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
St. Joe 1	St. Joseph H.S.	23	1	\$750

- 3.4 Approval of Professional Services Agreement with Summit Management Solutions, LLC
– approve the following resolution:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) and Summit Management Solutions, LLC, (hereinafter referred to as “Summit”) entered into a Consultant Agreement providing services from February 11, 2019 through June 30, 2019; and

WHEREAS, the parties have agreed upon the terms of the Consultant Agreement; and

WHEREAS, the parties are desirous of memorializing the Consultant Agreement;

NOW THEREFORE BE IT RESOLVED that the Board hereby agrees to enter into the Consultant Agreement between Summit and the Board, and agrees to be bound by the terms and conditions thereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and Business Administrator/Board Secretary to execute the Consultant Agreement and any other documents necessary to effectuate same.

- 3.5 Receipt and Award of Rebid – Site Improvements at Upper Montgomery Middle School (Rebid #CP19-02/PSA-6423UMS) – Bids were received on January 8, 2019, for site improvements at Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
KM Construction Corp. Irvington, NJ	\$1,495,100.00
Top Line Construction Corp. Somerville, NJ	\$1,523,297.02
Black Rock Enterprises, LLC Old Bridge, NJ	\$1,530,295.00
S. Batata Construction, Inc. Parlin, NJ	\$1,750,00.00
Your Way Construction Inc. Irvington, NJ	\$1,684,250.00

It is recommended that the Board of Education award rebid #CP19-02 (PSA-6423UMS) site improvements at Upper Montgomery Middle School as follows:

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for Site Improvements Project at Montgomery Upper Middle School (“Project”); and

WHEREAS, on January 11, 2019, the Board received bids for the Project; and

WHEREAS, the purported low bidder, KM Construction Corp., listed itself as the sewer piping and storm drains subcontractor, but it is not classified by the Division of Property Management and Construction to perform such work; KM Construction also did not include a DPMC Form 701 identifying the total amount of uncompleted contracts, as well as the Bidder Certification form for its subcontractors, which together are non-waivable material defects; and

WHEREAS, the purported next low bidder, Top Line Construction Corp., submitted a bid in the amount of \$1,523,297.02; and

WHEREAS, Top Line Construction’s bid is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Top Line Construction.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to Top Line Construction for a total contract sum of \$1,523,297.02.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT