

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, November 27, 2018
_____ p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. October 6, 2018 Executive Session Meeting
2. October 6, 2018 Special Meeting
3. October 16, 2018 Executive Session Meeting
4. October 16, 2018 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of October 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of October 31, 2018.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of October 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of October 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for November – approve the monthly bills as follows:

General Operating	\$
Food Service	\$

3.6 Travel Reimbursement -2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Receipt and Award of Bid – New Fueling Facility at Upper Montgomery Middle School (Bid #CP19-01/PSA-6423UMS) – Bids were received on November 20, 2018 for a new fueling facility at Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
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It is recommended that the Board of Education award Bid #CP19-01 (PSA-6423UMS) for a new fueling facility at Upper Montgomery Middle School as follows:

Vendor

3.8 **WHEREAS**, on March 16, 2017 the Montgomery Township Board of Education awarded Industrial Cooling Corporation original bid for mechanical upgrades at Lower Middle School and Orchard Hill Elementary School in the total contract lump sum of \$787,000.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Industrial Cooling Corporation for work completed at Lower Middle School in the amount of \$55,681.65:

- #4R Furnish and install 1 5/8” refrigerant liquid line and 1/8” suction line in place of 1 3/8” liquid and 2 5/8” suction lines. \$8,251.40
- #5 Labor and material costs to install line stops and fittings, Removal/replacement of existing air separator, reclaiming/pumping existing glycol into systems. \$38,500.00
- #6R Not to exceed costs for time and material to complete refrigerant pipe and chiller start up on 8/22/17. \$8,930.25

WHEREAS, the project was substantially completed as of 10/13/17. Below is an accounting of the allowances:

Original Contract Amount	\$524,665.00
Original Contract Allowances	\$100,000.00
Allowances (Change Orders #1R, #2, #3, #4R, #5, #6R)	<u>\$ 65,227.65</u>
Remaining Contract Allowance	\$ 34,772.35
 New Contract Sum	 \$489,892.65

3.9 **WHEREAS**, on March 16, 2017 the Montgomery Township Board of Education awarded Industrial Cooling Corporation original bid for mechanical upgrades at Lower Middle School and Orchard Hill Elementary School in the total contract lump sum of \$787,000.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Industrial Cooling Corporation for work completed at Orchard Hill Elementary School in the amount of \$9,879.40:

- #1R Furnish and install (1) Neptune DBF Chemical Feeder \$2,080.00
- #2 Furnish and install (1) inline 4” Wye Strainer with (2) valves for isolation \$2,230.00
- #3 Furnish and install (1) valve to isolate the air separator \$1,578.00
- #4 Time and material for the rerouting of the fresh air intake. \$3,991.40

WHEREAS, the project was substantially completed as of 10/13/17. Below is an accounting of the allowances:

Original Contract Amount	\$262,335.00
Original Contract Allowances	\$ 35,000.00
Allowances (Change Orders #1R, 2, 3 & 4)	<u>\$ 9,879.40</u>
Remaining Contract Allowance	\$ 25,120.60
 New Contract Sum	 \$237,214.40

3.10 Approval of Joint Transportation Agreement - approve joint transportation agreement with North Brunswick as the host and Montgomery as the joiner at a total cost of \$705 to Montgomery for the 2018-2019 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># North Brunswick Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
St. Joe 1	St. Joseph H.S.	23	1	\$705

3.11 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2018-2019 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2018-2019 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2018, to June 30, 2019.

	Vendors	State Contract #
Walk-in Bldg. Supplies (M-8001)	Home Depot	#18FLEET000234
	Lowes Home Centers Inc.	#18FLEET000235
NASPO Valuepoint Computer Equipment (M-0483)	Cisco Systems, Inc.	#89966
	Dell Marketing	#89967
	HP Inc.	#89974
	Hewlett Packard Enterprise	#40116
	Howard Industries Inc.	#89976
	Lenovo United States	#40121
	Oracle America Inc.	#42967
Software License & Related Services (M-0003)	CDW Government LLC	#89819
	Dell Marketing LP	#89850
	Insight Public Sector Inc.	#89853
	Shi International Corp.	#89851
Data Communications Equipment (M-7000)	Barracuda Networks Inc.	#88792
	Cisco Systems Inc.	#87720
	Dell Marketing LP	#88796
	Extreme Networks	#87722
	Authorized Dealer:	
	Marketing Matters/Networking Matters Hewlett Packard Enterprise	#88130
Heating, Ventilating & Air Conditioning Repair Parts (T-0537)	Charles F. Connolly Dist. Co	#41607
	T & T Supply Co. dba Johnstone Supply	#41608

**Maint. & Repair for Heavy
Duty Vehicles
(T-2108)**

Campbell Freightliner, LLC #89264
Creston Hydraulics Inc. #89297
H A Dehart & Son Inc. #89272
Mercer Spring #89285
Raphael Bus Sales/Irvin #89265
Raphael, Inc.
R & H Truck Parts & #89270
Service Inc.
Robert H. Hoover & Sons/ #89257
Hoover Truck Centers, Inc.

**Cabling Products & Services, Data
Center Management Solutions
(T-1778)**

Graybar Electric Co. Inc. #85151

**Classroom & Library Furniture
(G-1219)**

Brodart Company #83737
Jasper Seating Company Inc. #83741
Virco Inc. #83753

**Library Supplies, School Supplies
& Teaching Aids
(T-0114)**

Becker's School Supplies #17FOOD00249
Blick Art Materials, LLC #17FOOD00254
BMI Educational Service #17FOOD00260
Cascade School Supplies #17FOOD00243
CMF Business Supplies, Inc. #17FOOD00252
Demco Inc. #17FOOD00246
Discount School Supply #17FOOD00251
EAI Education Eric Armin #17FOOD00258
Educatemenet #17FOOD00265
Kaplan Early Learning #17FOOD00248
Kurtz Brothers #17FOOD00247
Lakeshore Learning #17FOOD00250
Materials
Lightspeed Technologies Inc. #17FOOD00261
NASCO #17FOOD00267
Paper Clips, Inc. #17FOOD00259
S & S Worldwide Inc. #17FOOD00253
School Specialty #17FOOD00242
Includes: Abilitations Special Needs
ABC Early Childhood
Childcraft
Premier Agenda's Inc.
Sax Arts & Crafts
Sportime
Steps to Literacy #17FOOD00245
Tele-Measurements, Inc. #17FOOD00256
Troxell Communications Inc. #17FOOD00244
United Supply Corp. #17FOOD00262

Office Supplies & Recycled Copy Paper Statewide (T-0052)	W. B. Mason	#88839
Plumbing & Heating Supplies/ Equipment (T-3027)	Lincoln Supply LLC	#89799
Sporting Goods (T-0118)	Leisure Unlimited Corp./ Leisure Sporting Goods	#40743
Telecommunications Equipment & Services (T-1316)	Unify Inc.	#80803
Tires & Tubes (M-8000)	Goodyear Tire & Rubber Co. Authorized Dealer: Custom Bandag, Inc. Service Tire Truck Center Inc.	#82527
Wireless Devices and Services (T-216A)	Verizon Wireless Inc.	#82583
Parts and Repairs for Lawn and Grounds Equipment (T-2187)	Cammps Hardware & Lawn Products Inc. Central Jersey Equipment, LLC Cherry Valley Tractor Sales Lawson Products Inc. Storr Tractor Company	#43032 #43037 #43022 #43023 #43038
OEM Automotive Parts and Accessories For Light Duty Vehicles (T-2760)	Flemington Dodge Chrysler Flemington Buick Chevrolet Malouf Ford Inc.	#79599 #79159 #79154& #79165
NON-OEM Automotive Parts and Accessories For Light Duty Vehicles (T-2761)	Uni Select USA, Inc. dba Fleet Parts (Auto Plus)	#85996
Publication Media (G-3000)	EBSCO Subscription Serv. Perma Bound	#86068 #86070

Radio Communications Equipment and Accessories (T-0109)	Battery Zone Inc. #83910 Motorola Solutions Inc. #83909 Authorized Dealer: M & W Communications Inc. Pinnacle Wireless Inc. New Jersey Business Systems#83899 Pinnacle Wireless Inc. #83918
Furniture: Office, Lounge (G-2004)	Adelphia Steel Equip Co. #81606 Authorized Dealer: Ergospace Design, Inc. Nickerson NJ Inc. W.B. Mason The Hon Company #81641 Jasper Seating Co. #81718 Kimball International #81628 Authorized Dealer: Dancker, Sellow Douglas, Inc. Steelcase Inc. #81639 Authorized Dealer: Dancker, Sellow Douglas, Inc.
Mailroom Equipment, Accessories, Supplies & Maintenance (T-0200) (Payment status only)	Mailfinance Inc. #75239 Neopost USA Inc. #75256
HVAC, Refrigeration and Boiler Services-Statewide (T-1372)	Core Mechanical Inc. #88697 Marlee Contractors #88692
GSA/FSS Reprographics Schedule Use (T-2075) (Payment status only)	Ricoh Americas Corp. #51464& #51465 Sharp Electronics Corp #51143 Xerox Corporation #51145
Copiers, Maint., and Supplies (G-2075)	Ricoh Americas Corp. #40467 Xerox Corporation #40469
Electric Equipment & Supplies, Luminaires w/Associated Lamps Light Poles – DOT (T-2419)	Franklin Griffith, LLC #88957 Pemberton Electrical #88955 Supply Co.
Electrical Equipment & Supplies, North, Central & South Regions (T-0167)	Franklin Griffith, LLC #85580 Jewel Electric Supply Co. #85578 Pemberton Electrical #85579 Supply Co.

**Building Management – Life Safety
Equipment; AED
(T-2478)**

Lifesavers, Inc. #84689
Authorized Dealer:
School Health
Team Life

**Automotive Parts for Heavy
Duty Vehicles**

Bus Parts Warehouse #42088
Campbell Freightliner, LLC #42074
Creston Hydraulics Inc. #42125
H A Dehart & Son Inc. #42122
Hoover Truck Centers, Inc. #42068
Lawson Products Inc. #42111
R & H Truck Parts &
Service Inc. #42078
Wolfington Body Co. Inc. #42076

**OEM & Non-OEM Maintenance &
Repair Services for Light/Medium
Duty Vehicles
(T-0126)**

Campbell Freightliner, LLC #40814
Cliffside Body Corp. #40822
Creston Hydraulics Inc. #40823
H A Dehart & Son, Inc. #40816
Malouf Ford Inc. #40808
Raphael Bus Sales/Irvin
Raphael, Inc. #40818

**Facilities Maintenance and Repair &
Operations (MRO) and Industrial
Supplies
(M-0002)**

W.W. Grainger Inc. #19FIEET00566

**Enclosed Trailers, Single Axle/Double
Axle, Up to 7,000 Lb. GVWR
(T-2622)**

FDR Hitches #82779

**Police and Homeland Security
Equipment and Supplies-Statewide
(T-0106)**

Triangle Comm., LLC #81343
West Trenton Hard., LLP #81353

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT