

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, May 22, 2018
_____ p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 10, 2018 Executive Session Meeting
2. April 10, 2018 Workshop and Business Meeting
3. April 24, 2018 Executive Session Meeting
4. April 24, 2018 Organization of Business and Academic Affairs and Business Meeting
5. April 26, 2018 Executive Session Meeting
6. April 26, 2018 Special Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of April 30, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of April 30, 2018

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of April 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for April – approve the monthly bills as follows:

General Operating	\$
Food Service	\$

3.6 Travel Reimbursement – 2017/2018 and 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval of Paperless Board Meeting Service – approve an annual agreement with Schoolboardnet, LLC for the paperless board meeting service at an annual cost of \$1,888.

- 3.8 Appointment of School Physician – appoint Dr. Bert Mandelbaum as school physician for the 2018-2019 school year at the cost of \$20,000.
- 3.9 Approval to Provide Transportation for the Montgomery Township Recreation Department – approve to provide transportation for the Montgomery Township Recreation Department summer Rec-N-Crew program to various locations in New Jersey and Pennsylvania between June 28 – August 8 at a rate of \$45/hour.
- 3.10 Receipt and Award of Rebid – Sidewalk Improvements at Montgomery High School (Rebid CP18-17/PSA-6423HS) – Bids were received on May 3, 2018 for sidewalk improvements at Montgomery High School as follows:

Vendor

Base Bid

It is recommended that the Board of Education award rebid of CP18-17 (PSA-6423HS) sidewalk improvements at Montgomery High School as follows:

Vendor

- 3.11 Receipt and Award of Bid –Epoxy Floor Replacement at Montgomery High School (Bid CP18-18/PSA-6423HS) – Bids were received on May 3, 2018 for epoxy floor replacement at Montgomery High School as follows:

No bids were received on Thursday, May 3, 2018 for bid CP18-18, Epoxy Floor Replacement at Montgomery High School.

- 3.12 Receipt and Award of Bid – Student Transportation Services – To and From School (Bid B19-02) – Bids were received on May 1, 2018 for student transportation services-to and from school as follows:

<u>Vendor</u>	<u>Base Bids</u>	
	<u>First Student</u>	<u>May Transportation</u>
	<u>Hillsborough, NJ</u>	<u>Dayton, NJ</u>
TT1/2H	\$22,483.20	No Bid
TT1/15LM	\$22,483.20	
TT1/16R	\$22,483.20	
+/- Adjustment	+/- \$1.00	
Cost		
Tier Cost	\$67,449.60	
TT10/22H	\$22,579.80	No Bid
TT10/21UM	\$22,579.80	
TT10/17V	\$22,579.80	
+/- Adjustment	+/- \$1.00	
Cost		
Tier Cost	\$67,739.40	

TT11/25H	\$23,925.60	\$22,680.00
TT11/4LM	\$23,925.60	\$22,680.00
TT11/9R	\$23,925.60	\$22,680.00
+/- Adjustment	+/- \$1.00	+/- \$1.65
Cost		
Tier Cost	\$71,776.80	\$68,040.00
TT24/23H	\$23,923.80	\$22,680.00
TT24/9UM	\$23,923.80	\$22,680.00
TT24/10R	\$23,923.80	\$22,680.00
+/- Adjustment	+/- \$1.00	+/- \$1.96
Cost		
Tier Cost	\$71,771.40	\$68,040.00

It is recommended that the Board of Education award bid B19-02 for student transportation services-to and from school as follows:

Vendor

<u>First Student</u> <u>Hillsborough, NJ</u>	TT1/2H	\$22,483.20
	TT1/15LM	\$22,483.20
	TT1/16R	\$22,483.20
	+/- Adjustment	+/- \$1.00
	Cost	
	Tier Cost	\$67,449.60
	TT10/22H	\$22,579.80
	TT10/21UM	\$22,579.80
	TT10/17V	\$22,579.80
	+/- Adjustment	+/- \$1.00
	Cost	
	Tier Cost	\$67,739.40
<u>May Transportation</u> <u>Dayton, NJ</u>	TT11/25H	\$22,680.00
	TT11/4LM	\$22,680.00
	TT11/9R	\$22,680.00
	+/- Adjustment	+/- \$1.65
	Cost	
	Tier Cost	\$68,040.00
	TT24/23H	\$22,680.00
	TT24/9UM	\$22,680.00
	TT24/10R	\$22,680.00
	+/- Adjustment	+/- \$1.96
	Cost	
	Tier Cost	\$68,040.00

- 3.13 Receipt/Award of Bid – Student Transportation Services – School Related Activity (Bid B19-03) – Bids were received on May 1, 2018 for student transportation services– school related activity as follows:

*No bids were received on Tuesday, May 1, 2018 for bid B19-03,
Student Transportation Services –School Related Activity.*

- 3.14 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members for the 2018-2019 school year as follows:

<u>Category</u>	<u>Vendor</u>
General Classroom Supplies	Cascade School Supplies
Audio Visual Supplies	Camcor, Inc. Paper Clips, Inc. Valiant National AV Supply
Copy Duplicator Paper	W. B. Mason Co., Inc.
Custodial Supplies	Interboro Packaging Corporation Staples Contract & Commercial, Inc. United Sales USA Corp. W. B. Mason Co., Inc.
Family/Consumer Science Supplies	NASCO Education LLC S.A.N.E.
Fine Arts Supplies	Blick Art Materials LLC Cascade School Supplies Ceramic Supply, Inc. NASCO Education LLC National Art & School Supplies, Inc. School Specialty, Inc./Sax Arts Education Triarco Arts & Crafts, LLC W. B. Mason Co., Inc.
Health & Trainer Supplies	Henry Schein Inc. Medco Supply Co. School Health Corporation
Library Supplies	Cascade School Supplies DEMCO, Inc. The Library Store. Inc.
Math Supplies	EAI Education/Eric Armin Inc. NASCO Education LLC

Office/Computer Supplies	Staples Contract & Commercial, Inc.
Physical Education Supplies	NASCO Education LLC Passon's Sports/BSN Sports & US Games School Specialty, Inc./Sportime
Rocketry	Metco Supply Inc. Midwest Technology Products Pitsco Education/Hearlihy
Science Supplies	Carolina Biological Supply, Co. Fisher Scientific Company LLC Flinn Scientific Inc. Frey Scientific Co. Metco Supply Inc. NASCO Education LLC PARCO Scientific Company Sargent-Welch/VWR International LLC Ward's Science/VWR International LLC
Special Needs	School Health Corporation School Specialty, Inc./Abilitations Super Duper Publications, Inc.
Teaching Aids	Becker's School Supplies Cascade School Supplies Discount School Supply/Earlychildhood, LLC EAI Education/Eric Armin Inc. Kaplan Early Learning Company Kutz Bros. Lakeshore Learning Materials NASCO Education LLC Really Good Stuff, LLC School Specialty, Inc./Childcraft
Technology Supplies	Electronix Express/Electronics Inc. Klingspor's Woodworking Shop Midwest Technology Products Paxton Patterson, LLC Pitsco Education/Hearlihy Valley Litho Supply Co.
World Languages	Teachers Discovery/American Eagle Co. Inc.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT