

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, June 26, 2018
_____ p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 8, 2018 Executive Session Meeting
2. May 8, 2018 Workshop and Business Meeting
3. May 22, 2018 Executive Session Meeting
4. May 22, 2018 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Bus Evacuation Drill Report
 - d. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy Second Reading – Accept and adopt the following policies and regulations following a second reading:

- 1550 Equal Employment/Anti-Discrimination Practices
- 1550R Equal Employment/Anti-Discrimination Practices
- 2431 Athletic Competition
- 2431.2R Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- 2624R Grading System
- 5350 Student Suicide Prevention
- 5350R Student Suicide Prevention
- 5420 Reporting Student Progress
- 5420R Reporting Student Progress
- 5533 Student Smoking
- 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 5561R Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 8462 Reporting Potentially Missing or Abused Children

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Beyond Communications	Teacher of Deaf Services / Itinerant Speech/Language Itinerant Education Evaluation Speech/Language Evaluation	\$160.00/hour \$140.00/hour \$2400.00/Eval \$2400.00/Eval
Somerset County Educational Services Commission	LDTC Evaluation Psychological Evaluation Social Evaluation Per Team Member, Per Conference Annual Review/Update IEP/SP Case Manager/Writing IEP Psychiatric Evaluation Neurological Exam Home Instruction (Within 10 miles of	\$345.00/case \$345.00/case \$345.00/case \$70.00/hour \$275.00/case \$530.00/case \$694.00/case \$694.00/case \$74.00/hour

	SCESC) Home Instruction (Beyond 10 miles SCESC) Speech Correction Services Articulation Evaluation Speech/Language Evaluation Nursing Services	\$94.00/hour \$86.00/hour \$113.00/Eval \$404.00/Eval \$249.00/day
EBS - Educational Based Services	Speech Language Pathology Occupational Physical Therapy School Psychologist Registered Behavior Technicians (RBT) Board Certified Behavior Analyst (BCBA)	\$79.85/hour \$79.85/hour \$82.85/hour \$85.85/hour \$43.85/hour \$104.85/hour
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
Advanced Behavior/Communication Solutions LLC	AAC & AT Evaluation (7 hours) Remote Consultation (phone/online) Educational Consultation & Training AAC/AT, Behavior, Speech	\$1120.00/Eval \$100.00/hour \$160.00/hour
Advancing Opportunities	<u>Assistive Technology:</u> Evaluation Support/Training <u>Augmentative Alternative Communication:</u> Evaluations Support/Training *Travel included	\$990.00/Eval \$155.00/hour \$1320.00/Eval \$185.00/hour
Alexander Road Associates	Psychiatric Evaluations, School Reports	\$595.00/Eval
Center for Neurological & Neurodevelopmental Health - CNNH	Neurological Evaluation Neuropsychiatric Evaluation Psychiatric Evaluation Neuropsychological Testing/Evaluation	\$660.00 each \$660.00 each \$660.00 each \$2750.00 each
Child Development Center	Neurodevelopmental Evaluation Education Evaluation Psychological Evaluation Social History	\$675.00/each \$575.00/each \$508.00/each \$190.00/each
Eden Autism Services	Functional Behavior Assessment (FBA) Occupational Therapy Evaluation Social Skills Assessment Speech/Language Evaluation	\$1700.00/each \$800.00/each \$1650.00/each \$750.00/each

	Speech/Language Consultation Speech/Language Therapy Behavior Assessment-BCBA Behavior Assessment-Behav Specialist Home Based Services-BCBA Home Based Services-Behav Specialist On Site Workshop/Prof Develop-Full Day On Site Workshop/Prof Develop-Half Day	\$150.00/hour \$110.00/hour \$150.00/hour \$90.00/hour \$150.00/hour \$90.00/hour \$1200/each \$600.00/each
Educational Specialized Associates LLC	Educational Evaluation Psychological Evaluation Neuropsychiatric Evaluation Neurological Evaluation Neurodevelopmental Assessment Speech/Language Assessment Occupational Therapy Assessment Physical Therapy Assessment Home Instruction Assistive Technology Evaluations	\$500.00/Eval \$500.00/Eval \$800.00/Eval \$800.00/Eval \$800.00/Eval \$500.00/Each \$500.00/Each \$500.00/Each \$75.00/hour \$1200.00/Each
EI US, LLC	Medical Bedside Instruction	\$51.50/hour
Garden State AAC Specialists, LLC	<u>Evaluations:</u> Augmentative/Alternative Communication Tier 1 Tier 2 Functional Communication Consultation + Travel Time Meetings Prof Develop/Training/In-Services Written Implementations Plans Travel Time	\$1250.00/each \$2125.00/each \$475.00/each \$135.00/hour \$135.00/hour \$135.00/hour \$135.00/hour \$135.00/hour \$35.00/hour
Elliot Gursky	Psychiatric Evaluation w/report	\$600.00/each
Hunterdon Healthcare Developmental Pediatrics	Neurodevelopmental Evaluations 2018 2019 Re-Evaluations 2018 2019	\$927.00/Eval \$927.00/Eval \$521.00/Eval \$537.00/Eval
Learning Tree Multicultural/Multilingual Evaluation & Consulting, Inc.	Bilingual Spanish CST Evaluations Bilingual CST Evaluations - other languages	\$750.00/Eval \$780.00/Eval
Life Enhancement Institute, LLC Nupur Lahiri, MD	Psychiatric Evaluation + report	\$500.00/Eval

Mintz, Jesse, MD.,FAAP	Neurodevelopmental Evaluation	\$450.00/Eval
NJ Commission for the Blind and Visually Impaired	Education Services for Students Level 1 Level 2 Level 3 Level 4	\$1,900 each \$4,500 each \$12,600 each \$14,300 each
Occupational Therapy Consultants	Occupational Therapy Evaluation Physical Therapy Evaluation OT or PT Intervention Services OT Assistant Intervention Services Speech/Language Intervention Services Home Based Services 30-60 minutes	\$400.00/Eval \$400.00/Eval \$90.00/hour \$82.00/hour \$92.00/hour \$110.00/visit
Princeton Mental Health, LLC Saranga Bhalla, M.D.	Psychiatric Evaluation w/report	\$700.00/Eval
Princeton Speech Language Learning Center	Speech/Language Therapy - 40 min session Speech/Language - 1 hour Social Thinking Group Psychological Therapy Psycho-Educational Evaluation Speech/Language Evaluations *depending on student & prior testing	\$148.00/Session \$180.00/hour \$118.00/hour \$160.00/hour \$260.00/hour \$3900.00/Eval \$350-\$2000/Eval
Speech & Hearing Associates	<u>Evaluations with reports:</u> Central Auditory Process Comprehensive Peripheral Audiological Hearing Aid Speech-Language Bilingual Speech-Language Language Processing Evaluation Speech/Language Therapy - 30 min S/L Therapy - 45 min S/L Therapy - 1 hour AAC Evaluation In-School Consult-2 hr minimum	\$575/Eval \$275/Eval \$400/Eval \$575/Eval \$750/Eval \$770/Eval \$85.00/30 min \$127.00/45 min \$150.00/hour \$750/Eval \$150.00/hour
Technology for Education and Communication Consulting Group	Evaluations: Speech & Language Augmentative Communication On Site On Site & Home Visit Assistive Technology Assistive Tech/Augment Comm Consult Speech Consult / Speech Therapy Assistive Technology/AAC Gen Training iPad Training 1/2 Day iPad Training Full Day	\$550.00/each \$875.00/each \$975.00/each \$825.00/each \$125.00/hour \$125.00/hour \$150.00/hour \$750.00 each \$1000.00/each

Trinitas Children's Therapy Services	Services/Evaluations (4 hrs average): Occupational Therapy Physical Therapy Speech	\$86.00/hour \$86.00/hour \$91.00/hour
United Therapy Solutions	Occupational / Physical Therapy - in district Speech - in district Occupational/Physical/Speech: Home Out of District School Occupational/Physical Evaluations In district Out of District School Speech Evaluation In District Out of District School	\$78.00/hour \$80.00/hour \$125.00/hour \$145.00/hour \$275.00/hour \$285.00/hour \$385.00/hour \$350.00/hour
Valley Medical Group Dr. Lisa Nalven Dr. Santiago Marivic	Neurodevelopmental Evaluations	\$675.00/each
Bayada Home Health Care Inc.	Nurse-Accompany children on bus 1:1 Nursing – LPN 1:1 Nursing – RN	\$73.00/hour \$44.50/hour \$54.50/hour
Bancroft	Functional Behavior Assessment Board Certified Behavior Analyst	\$1250.00/each \$115.00/hour
Educational Services Commission of New Jersey	Medical Bedside Instruction: Outpatient/Hospital Children's Specialized Hospital Psychological/Learning Evaluation Bi-Lingual Psych/Learning Evaluation Social History Evaluation Bi-Lingual Social History Evaluation Occupational/Physical Therapy Evaluation Speech/Language Evaluation	\$48.00/hour \$69.00/hour \$252.00/each \$420.00/each \$242.00/each \$357.00/each \$357.00/each \$289.00/each
Professional Education Services, Inc.	Medical Bedside Instruction Subject to change when new Board Approved rate changes.	\$59.98/hour

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of May 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of May 31, 2018

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of May 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of May 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$
Food Service	\$

3.6 Travel Reimbursement – 2017/2018 and 2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval to Issue Checks – authorize the School Business Administrator to issue checks dated June 30, 2018 to be subsequently ratified by the Board of Education at its meeting of July 17, 2018.

3.8 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

<u>Check Date</u>	<u>Check #</u>	<u>Amount</u>
01/25/2017	50781	\$442.00
01/25/2017	50829	\$442.00
02/28/2017	51189	\$100.03
02/28/2017	51207	\$30.25
03/29/2017	51593	\$470.00
03/29/2017	51602	\$38.87
04/26/2017	51765	\$3,937.50
06/28/2017	52303	\$250.00
06/28/2017	52624	\$245.50
06/28/2017	52633	\$442.00
06/28/2017	52684	\$442.00
06/28/2017	52685	\$442.00
06/28/2017	52809	\$442.00

3.9 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$_____ is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

3.10 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

- 3.11 Approval of Weather Services 2018-19 School Year – approve Weatherworks services for the 2018-19 school year in the amount of \$610.
- 3.12 Frontline Technologies Renewal – Approve the annual license renewal for Aesop, MLP Oasys/Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services and Applicant Tracking at a cost of \$62,670.91.
- 3.13 Approval for “Share911.com” – approve the “Share911.com” system entered into on behalf of the Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS, “Share911.com” Bid #MRESC 15/16-80.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
OnScene Technologies, Inc. Ramsey, NJ	“Share 911.com” Bid #MRESC 15/16-80	\$18,000.00

3.14 Resolution Appointing a District Qualified Purchasing Agent:

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000) may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Montgomery Township Board of Education pursuant to the statutes cited above hereby appoints Annette M. Wells (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Montgomery Township Board of Education; and

BE IT FURTHER RESOLVED, that Annette M. Wells is hereby authorized to award contracts on behalf of the Montgomery Township Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Annette M. Wells is hereby authorized to seek competitive quotations when applicable and practicable and award contracts on behalf of the Montgomery Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

- 3.15 Approval for Systems 3000 - Professional Services, Support and License –renew the contract with Systems 3000, which is our accounting, payroll and personnel software provider, for professional services, support and license including annual hosting and backup services from July 1, 2018 to June 30, 2019 as follows:

<u>Vendor</u>	
Systems 3000, Inc. Eatontown, NJ	\$34,682.00

- 3.16 Receipt and Award of Bid – Commercial Appliance Repair (Bid #B19-05) – Bids were received on May 30, 2018 for a service contract for commercial appliance repair as follows:

<u>Vendor</u>	<u>Base Bid</u>
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It is recommended that the Board of Education award Bid #B19-05 for a service contract for commercial appliance repair as follows:

Vendor

- 3.17 Receipt and Award of Bid – Annual Boiler Service and Repair (Bid #B19-06) – Bids were received on May 30, 2018 for the annual boiler service and repair as follows:

<u>Vendor</u>	<u>Base Bid</u>
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It is recommended that the Board of Education award Bid #B19-06 for a service contract for the annual boiler service and repair as follows:

Vendor

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT