

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, May 23, 2017
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 25, 2017 Executive Session Meeting
2. April 25, 2017 Organization of Business and Academic Affairs and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

SUPERINTENDENT’S REPORT

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- | | |
|--------|---------------------------------------|
| 3431.1 | Family Leave |
| 4431.1 | Family Leave |
| 5512 | Harassment, Intimidation and Bullying |

1.3 Policy Adoption – Accept and adopt the following policies following a second reading:

R1510	Americans with Disabilities
3124	Employment Contract
3212	Attendance
4124	Employment Contract
4212	Attendance

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approval – Approve Christian Smith to provide five days assistance in instrumental music placements for current 3rd grade students and develop appropriate instrumentation for 4th grade bands. Work will be completed by June 15th. Cost: \$500.00
- 2.2 Consultant Approval – Approve Mark Dolan to provide one day professional development for 5th-8th grade vocal teachers on pedagogical needs for middle school students on May 25, 2017. Cost: \$700.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of April 30, 2017:
- Board Secretary's Report
 - Treasurer's Report
 - Investment Report
 - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of April 30, 2017
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of April 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating
Food Service

3.6 Travel Reimbursement – 2016/2017 and 2017/2018 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Resolution to Renew Insurance Brokers of Record as Extraordinary Unspecifiable Service (EUS)

Approve the renewal of CBIZ Insurance Services/Brown and Brown Benefits Advisors as the Board's insurance broker of record for all property and casualty insurance programs as an Extraordinary Unspecifiable Service for the 2017-18 school year.

3.8 Approval to Provide Transportation for the Montgomery Township Recreation Department – approve to provide transportation for the Montgomery Township Recreation Department summer Rec-N-Crew program to various locations in New Jersey and Pennsylvania between June 28 – August 2 at a rate of \$45/hour.

3.9 Approval for the Purchase of Three (3) 54 Passenger School Busses – approve the purchase of one three (3) 54 Passenger School Busses, entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESCCPS, School Bus Bid # ESCNJ 16/17-35.

<u>Vendor</u>	<u>Contract Title and MRES Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Truck King International Sales & Service, Inc. Newark, NJ	School Bus, Bid #ESCNJ 16/17-35	54 Passenger	\$289,222.65

3.10 Approval for the Purchase of Two (2) 24 Passenger School Bus-Type B – approve the purchase of two (2) 24 Passenger School Bus-Type B entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESCCPS, School Bus Bid # ESCNJ 16/17-35.

<u>Vendor</u>	<u>Contract Title and MRES Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Wolfington Body Company, Inc.	School Bus, Bid #ESCNJ 16/17-35	24 Passenger School Bus- Type B	\$121,497.00

- 3.11 Approval for the Purchase of Furniture for the Library at Upper Montgomery Middle School - approve the purchase of library furniture for the library at Upper Montgomery Middle School entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESCCPS, Furniture: School and Office #MRESC 16/16-09.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
Hertz Furniture Systems, LLC	Furniture: School and Office Bid #MRESC 15/16-09	\$212,950.47

- 3.12 Receipt/Award of Bid – Building Use at the Montgomery Township School District (B18-04) – Bids were received on May 17, 2017 for building use (before and after school care) at the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
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It is recommended that the Board of Education award the bid for building use (before and after school care) at the Montgomery Township School District as follows:

Vendor

- 3.13 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members for the 2017-2018 school year as follows:

<u>Category</u>	<u>Vendor</u>
Custodial Supplies	Indco, Inc.
	Scoles Floorshine Industries
Staples Contract & Commercial, Inc.	
W.W. Grainger, Inc.	

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT