

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

**Meeting, Tuesday, March 28, 2017
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center**

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. February 14, 2017 Executive Session Meeting
2. February 14, 2017 Workshop and Business Meeting
3. February 22, 2017 Special Meeting
4. February 23, 2017 Special Meeting
5. February 28, 2017 Executive Session Meeting
6. February 28, 2017 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

SUPERINTENDENT’S REPORT

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Fire/Security Drill Report

1.2 Policy Adoption – Accept and adopt the following policies following a second reading:

2415.30 Title I - Educational Stability for Children in Foster Care

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approval – Approve Project U.S.E. (Urban Suburban Environments) to provide the final one day of professional development to train Grades 9 – 12 HPE teacher on challenge course in April 2017, at a total cost of \$1,200.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of February 28, 2017:

- Board Secretary’s Report
- Treasurer’s Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of February 28, 2017.

3. Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of February 28, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of February 28, 2017 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Monthly Bills for February – approve the monthly bills as follows:

General Operating
Food Services

- 3.6 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per the attached list.

- 3.7 Renewal of Bus Routes – approve renewal of Bids B11-09, B16-01 and B17-03, multi-contracts RTT11, RTT16 and RTT17 to Montgomery High School, Montgomery Upper Middle School, Montgomery Lower Middle School, Village Elementary School and Orchard Hill Elementary School for the 2017-2018 school year to Irvin Raphael, Inc. East Brunswick as follows:

TRIPLE	ROUTE#	2016-17 Cost	INCREASE	2017-18 Cost	Mileage +/-
TT27	1H	18827.25	56.48	18883.73	1.95
	2LM	18827.25	56.48	18883.73	1.95
	1V	18827.25	56.48	18883.73	1.95
TT3	5H	18827.25	56.48	18883.73	1.95
	16LM	18827.25	56.48	18883.73	1.95
	16R	18827.25	56.48	18883.73	1.95
TT6	10H	18827.25	56.48	18883.73	1.95
	20LM	18827.25	56.48	18883.73	1.95
	6R	18827.25	56.48	18883.73	1.95
TT7	11H	18827.25	56.48	18883.73	1.95
	17LM	18827.25	56.48	18883.73	1.95
	3R	18827.25	56.48	18883.73	1.95
TT9	15H	18827.25	56.48	18883.73	1.95
	7LM	18827.25	56.48	18883.73	1.95
	7R	18827.25	56.48	18883.73	1.95
TT11	25H	18827.25	56.48	18883.73	1.95
	4LM	18827.25	56.48	18883.73	1.95
	9R	18827.25	56.48	18883.73	1.95
TT21	18H	18827.25	56.48	18883.73	1.95
	7UM	18827.25	56.48	18883.73	1.95
	10V	18827.25	56.48	18883.73	1.95
TT23	21H	18827.25	56.48	18883.73	1.95
	17UM	18827.25	56.48	18883.73	1.95
	8V	18827.25	56.48	18883.73	1.95
TT24	23H	18827.25	56.48	18883.73	1.95
	19UM	18827.25	56.48	18883.73	1.95
	12V	18827.25	56.48	18883.73	1.95
TT4	6H	19002.70	57.00	19059.70	1.95
	3LM	19002.70	57.00	19059.70	1.95
	3R	19002.70	57.00	19059.70	1.95
TT12	26H	19002.70	57.00	19059.70	1.95
	5LM	19002.70	57.00	19059.70	1.95
	12R	19002.70	57.00	19059.70	1.95
TT2	4H	20666.00	61.99	20727.99	1.95
	18LM	20666.00	61.99	20727.99	1.95
	14R	20668.00	62.00	20730.00	1.95
TT8	14H	20666.00	61.99	20727.99	1.95

	13LM	20666.00	61.99	20727.99	1.95
	8R	20668.00	62.00	20730.00	1.95
			Total:	\$748,590.87	

- 3.8 Renewal of Contract/District Fire Alarm Testing, Maintenance and Repair (B17-05) – It is recommended that the Board of Education renew for the 2017-2018 school year the following bid B17-05 of 2016-2017, awarded on July 19, 2016 in accordance with N.J.S.A. 18A:18A-42.

<u>Vendor</u>	July 1, 2016 – June 30, 2017
Alarm & Communications Technologies, Inc.	Yearly Maint. \$26,553.00
Wharton, NJ	Straight Time- \$105.00
	Mon.-Friday, 8:00 AM-5:00 PM
	After Hours and Weekends \$157.50
	Holidays \$210.00
	Discount Off List: 20%

The renewal is at no increase to the Board of Education.

- 3.9 Approval of Boiler Inspection, Cleaning and Repair – It is recommended that the Board of Education approve the contract for district boiler inspection, cleaning and repair entered into on behalf of the Educational Data Services, Inc., Boiler Inspection, Cleaning and Repair, EDS Bid #6860.

<u>Vendor</u>	<u>Contract Title and Contract #</u>	<u>Total</u>
Mack Industries, Inc. Trenton, NJ	Boiler Inspection Cleaning and Repair, EDS Bid #6860	\$13,414.00

- 3.10 Approval of Boiler Repair (Emergency Callout) – It is recommended that the Board of Education approve the contract for district boiler repair on as need bases entered into on behalf of the Educational Data Services, Inc., Boiler Repair (Emergency Callout) EDS Bid #6861.

<u>Vendor</u>	<u>Contract Title and Contract #</u>	
Mack Industries, Inc. Trenton, NJ	Boiler Repair (Emergency Repair) Hourly Rate- EDS Bid #6861 8:00 AM-5:00 PM	\$82.00
	After Hours & Sat.	\$123.00
	Sun. & Holidays	\$164.00
	Disc. Off List 10%	

- 3.11 Receipt and Award of Bid – New Walkway at Montgomery High School (Bid #CP18-08/PSA-6423HS) – Bids were received on March 21, 2017 for new walkways at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>
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It is recommended that the Board of Education award Bid #CP18-08 (PSA-6423HA) for new walkways at Montgomery High School as follows:

Vendor

- 3.12 Receipt and Award of Bid – New Playground at Lower Montgomery Middle School (Bid #CP18-09/PSA-6423LMS) – Bids were received on March 21, 2017 for a new playground at Lower Montgomery Middle School as follows:

Vendor

Base Bid

It is recommended that the Board of Education award Bid #CP18-09 (PSA-6423LMS) for a new playground at Lower Montgomery Middle School as follows:

Vendor

- 3.13 Receipt and Award of Bid – District Wide Gymnasium Upgrades at Orchard Hill Elementary School and Upper Montgomery Middle School (Bid #CP18-10/PSA-6423OH1/6423OH2/ 6423UMS) – Bids were received on March 21, 2017 for district wide gymnasium upgrades at Orchard Hill Elementary School and Upper Montgomery Middle School as follows:

Vendor

Base Bid

It is recommended that the Board of Education award Bid #CP18-10 (PSA-6423OH1/6423OH2/ 6423UMS) for district wide gymnasium upgrades at Orchard Hill Elementary School and Upper Montgomery Middle School as follows:

Vendor

- 3.14 Receipt and Award of Bid – Home Economics Conversion at Upper Montgomery Middle School (Bid #CP18-11/PSA-6423UMS) – Bids were received on March 21, 2017 for home economics conversion at Upper Montgomery Middle School as follows:

Vendor

Base Bid

It is recommended that the Board of Education award Bid #CP18-11 (PSA-6423UMS) for home economics conversion at Upper Montgomery Middle School as follows:

Vendor

- 3.15 Receipt and Award of Bid – Media Center Renovations at Upper Montgomery Middle School (Bid #CP18-12/PSA-6423UMS) – Bids were received on March 21, 2017 for media center renovations at Upper Montgomery Middle School as follows:

Vendor

Base Bid

It is recommended that the Board of Education award Bid #CP18-12 (PSA-6423UMS) for media center renovations at Upper Montgomery Middle School as follows:

Vendor

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT