

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Tuesday, June 27, 2017  
7:00 p.m. Executive Session  
7:30 p.m. Public Session  
Upper Middle School Media Center**

**DRAFT AGENDA FOR REGULAR BUSINESS MEETING**

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and \_\_\_\_\_. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

## NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. May 9, 2017 Executive Session Meeting
2. May 9, 2017 Workshop and Business Meeting
3. May 23, 2017 Executive Session Meeting
4. May 23, 2017 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

## SUPERINTENDENT’S REPORT

### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

## ACTION AGENDA

### **1.0** ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

#### 1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Fire/Security Drill Report

#### 1.2 Policy Adoption – Accept and adopt the following policies following a second reading:

- |        |              |
|--------|--------------|
| 3431.1 | Family Leave |
| 4431.1 | Family Leave |

## 2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2016-2017 - Approve the following Out-of-District placements for the 2016/2017 school year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100276	Sage Day School Withdrawal	5/22/17-6/16/17		-\$5,909.00	-\$5,909.00
000049	Rutgers Day School/UBHC	5/18/17-6/30/17		\$9,150.00	\$9,150.00

2.2 Out-of-District Placements 2017-2018 - Approve the following Out-of-District placements for the 2017/2018 school year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102976	Montgomery Academy	7/3/17-6/22/18	\$6,841.40	\$61,572.60	\$68,414.00
181961	Montgomery Academy	7/3/17-6/22/18	\$6,841.40	\$61,572.60	\$68,414.00
100590	Midland School	7/5/17-6/20/18	\$9,683.70	\$58,201.20	\$67,785.90
055307	Midland School	7/5/17-6/20/18	\$9,683.70	\$58,201.20	\$67,785.90
102370	Collier School	7/5/17-6/21/18	\$9,210.00	\$55,260.00	\$64,470.00
101610	Collier School	7/5/17-6/21/18	\$9,210.00	\$55,260.00	\$64,470.00
181524	Collier School	7/5/17-6/21/18	\$9,210.00	\$55,260.00	\$64,470.00

2.3 Consultant Approvals 2017/2018 - Approve the following consultants for the 2017/2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Advanced Behavior/ Communication Solutions	AAC & AT Evaluation (7 hours) Educational Consultation & Training AAC/AT, Behavior, Speech	\$1120.00/Eval \$160.00/hour
Advancing Opportunities	Assistive Technology: Evaluation Support/Training Augmentative Alternative Communication: Evaluations Support/Training *Travel included	\$990.00/Eval \$155.00/hour  \$1320.00/Eval \$185.00/hour
Alexander Road Associates	Psychiatric Evaluations, School Reports	\$595.00/Eval
Behavior Therapy Associates	Behavioral Consults/Functional Behavioral	

	Assessments: Amy Golden & Elena Zalkes Dr. Gordon Dr. Selbst, Dr. Salzman Dr. Panter Dr. Slomen Dr. Schulman Dr. Panter"	\$150.00/hour \$320.00/hour \$260.00/hour \$240.00/hour \$220.00/hour \$125.00/hour \$240.00/hour
Beyond Communications	Teacher of Deaf Services / Itinerant Speech/Language Itinerant Education Evaluation Speech/Language Evaluation	\$160.00/hour \$140.00/hour \$1600.00/eval \$1600.00/eval
Bridges to Employment Division of Alternatives	1:1 Transition / SLE Services	\$60.00/hour
Educational Specialized Associates LLC	Educational Evaluation Psychological Evaluation Neuro Psychiatric Evaluation Neuro Developmental Assessment Speech/Language Assessment Occupational Therapy Assessment Physical Therapy Assessment Home Instruction	\$500.00/Eval \$500.00/Eval \$800.00/Eval \$800.00/Eval \$500.00/Each \$500.00/Each \$500.00/Each \$75.00/hour
Hugh Bases, MD, PLLC	Pediatric Neurodevelopmental Evaluations	\$650.00/Eval
Hunterdon Healthcare Developmental Pediatrics	Neurodevelopmental Evaluations Re-Evaluations	\$927.00/Eval \$521.00/Eval
Hunterdon Healthcare Speech & Hearing Center	Central Auditory Process Evaluation w/report Audiology Test	\$1,652.00/Eval \$746.00/Test
Life Enhancement Institute	Psychiatric Evaluation + report Emergency Psychiatric Consult, clear for return to school, NO report	\$550.00/Eval \$300.00/Eval
Learning Tree Multicultural /Multilingual Evaluation & Consulting, Inc.	Bilingual Spanish CST Evaluations Bilingual CST Evaluations -other languages	\$750.00/Eval \$780.00/Eval
Mintz, Jesse, MD.,FAAP	Neuro-Developmental Pediatric Evaluation	\$450.00/Eval
Morris-Union Jointure Commission	Adaptive Physical Education Occupational Therapy Physical Therapy Speech/Language	\$235.00/hour \$245.00/hour \$270.00/hour \$286.00/hour
Occupational Therapy Consultants	Occupational Therapy Evaluation Physical Therapy Evaluation	\$400.00/Eval \$400.00/Eval

	OT or PT Intervention Services OT Assistant Intervention Services Speech/Language Intervention Services Home Based Services 30-60 minutes	\$90.00/hour \$82.00/hour \$92.00/hour \$110.00/visit
Princeton Mental Health, LLC Saranga Bhalla, M.D.	Psychiatric Evaluation with report	\$700.00/Eval
Professional Education Services, Inc.	Medical Bedside Instruction	\$59.98/hour
Rutgers UBHC Child & Adolescent Unit Inpatient	Bedside Instruction	\$65.00/hour
Silvergate Prep	Medical Bedside Instruction	\$55.00/hour
Speech & Hearing Associates	Evaluations with reports: Central Auditory Process Comprehensive Peripheral Audiological Hearing Aid Speech-Language Bilingual Speech-Language Language Processing Evaluation AAC Evaluation	\$550/Eval \$250/Eval \$375/Eval \$550/Eval \$650/Eval \$750/Eval \$750/Eval
Tiny Tots Therapy, Inc.	<u>Speech Therapy:</u> Per Hour Full Time 30+ hrs/week CCC/CFY Part Time < 30 hrs/week CCC/CFY Urgent Placement < 3 weeks' notice CCC/CFY Temporary Placement < 6 months CCC/CFY <u>Occupational/Physical Therapy:</u> Full Time 30+ hrs/week Part Time < 30 hrs/week Urgent Placement < 3 weeks' notice Temporary Placement < 6 months	\$85.00/\$70.00 \$87.50/\$72.50 \$100.00/\$85.00 \$97.00/\$82.00 \$80.00/hour \$82.50/hour \$95.00/hour \$90.00/hour
Wilson Language Training	Summer Introductory Workshop Level I Training Level II Training Level II Advanced Strategies Training	\$435.00 \$4500.00 \$1500.00 \$290.00

- 2.4 ECRA Group, Inc. Consultative Services – Approve the agreement between Montgomery Township School District and ECRA Group, Inc. for consultative services to support the implementation of the strategic plan for the 2017-2018 school year at a cost of \$30,000.00.
- 2.5 Professional Development School Network (PDSN) Partnership Agreement – Approve the agreement between Montgomery Township School District and The College of New Jersey’s Professional Development School Network for the 2017-2018 school year at a cost of \$3,570.75.

### 3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of May 31, 2017:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of May 31, 2017

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of May 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of May 31, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for June – approve the monthly bills as follows:

General Operating  
Food Service

3.6 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approval to Issue Checks – authorize the School Business Administrator to issue checks dated June 30, 2017 to be subsequently ratified by the Board of Education at its meeting of July 18, 2017.

3.8 Authorization to Cancel Outstanding Checks - authorize the School Business Administrator/Board Secretary to cancel the following outstanding checks:

- 3.9 Resolution to Transfer Current Year Surplus to Capital Reserve – approve the following resolution to transfer current year surplus to capital reserve:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-7b. permit a Board of Education to establish and/or deposit into a capital reserve account at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Montgomery Township Board of Education wishes to deposit anticipated current year surplus into a capital reserve account at year end, and

WHEREAS, the Montgomery Township Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Montgomery Township Board of Education that it hereby authorizes the district's School Business Administrator to request approval from the Somerset County Executive County Superintendent to make this transfer consistent with all applicable laws and regulations.

- 3.10 Authorization for Change Orders - approve authorization to the operations, facilities and finance committee during the summer months of construction to approve change orders on facility projects in between board meetings capped at a limit of 2.5% of the base contract for the contractor for each change order with ratification to occur by the board of education at the subsequent business meeting.

- 3.11 Approval of Weather Services 2017-18 School Year – approve Weatherworks services for the 2017-18 school year in the amount of \$610.

- 3.12 Frontline Technologies Renewal – Approve the annual license renewal for Aesop, MLP Oasys/Danielson Teacher Evaluation Model, Document Repository Annual Subscription, All Student Subscription, IEP Direct Annual Subscription services and Applictrack Recruiting at a cost of \$\_\_\_\_\_.

- 3.13 Approval for the Purchase of District Technology Equipment and Supplies – approve the purchase of HP chromeboxes, LED monitors, keyboard and mouse sets, HP ProDesk 400 G3 computers, LCD projectors, Canon PowerShot digital camera, HP Color LaserJet Pro, HPE ProLiant DL360 Gen9 Performance, HPE DDR4, hard drives, network adapters and installations, Google chrome management console licenses, Malwarebytes Anti-Malware licenses and support, entered into on behalf of the Educational Services Commission of New Jersey, Cooperative Pricing System #65MCESSCCPS, Technology Supplies Bid #MRESC 15/16-11.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
CDW-G	Technology Supplies Bid # MRESC 15/16-11	\$67,403.99

Vernon Hills, IL

- 3.14 Receipt and Award of Bid – Fall Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B18-05) – Bids were received on June 13, 2017 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

Vendor

Base Bid

It is recommended that the Board of Education award Bid #B18-05 for fall athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

Vendor

Total Bids Awarded

\$

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT