

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, November 10, 2015
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

DRAFT AGENDA FOR REGULAR BUSINESS MEETING

2015-2016 District Goals

Goal 1: To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.

Goal 2: To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

Goal 3: To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and _____. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. October 13, 2015 Executive Session Meeting
2. October 13, 2015 Workshop and Special Meeting
3. October 20, 2015 Executive Session Meeting
4. October 20, 2015 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

PRESENTATION - Comprehensive Annual Financial Report for the 2014-2015 School Year

SUPERINTENDENT'S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent's Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report

- 3. Teacher Absence Report
- 5. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- 3218 Substance Abuse
- 3218R Substance Abuse Regulation
- 4218 Substance Abuse
- 4218R Substance Abuse Regulation

1.3 Policy Second Reading and Adoption – Accept and adopt the following policies following a second reading:

- 7450 Property Inventory

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
101610	New Hope Academy	Withdrawn 11/6/2015		-\$27,812.00	-\$27,812.00
101610	Bridge Academy	11/9/15-6/1716		\$30,620.87	\$30,620.87
100369	Hunterdon County Polytech	10/15/15-6/30/16		\$4,621.45	\$4,621.45
100369	Hunterdon County Polytech – Shared Aide	10/15/15-6/30/16		\$2,709.80	\$2,709.80

2.2 Consultant Approvals - Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Behavior Therapy Associates	Educational Testing	\$3,600.00/case
Somerset County Educational Services Commission	Educational Evaluation	\$320.00/Evaluation
Eden Autism Services	Comprehensive Evaluation Speech-Language Evaluation Behavioral Observation – 2 hours	\$1,400.00/Evaluation \$550.00/Evaluation \$500.00/Observation

- 2.3 Approval of Five-Year Master Special Education Tuition Contract - that the Board approve a five-year master special education tuition contract with Middlesex Regional Educational Services Commission inclusive of school years September 1, 2015 through June 30, 2020. The contract covers the services, procedures and responsibilities of each district relevant to the out-of-district placements of Montgomery Twp. students in one of the Middlesex Regional ESC schools.
- 2.4 Chapters 192/193 Funding 2015-16 – Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$40,169.48 for the 2015-16 school year to be allocated as follows:

Chapter 192 Compensatory Education	\$1,692.00
Chapter 192 E.S.L.	<u>\$863.00</u>
Chapter 192 Total	\$2,555.00

Chapter 193 Exam and Classification	\$21,976.00
Chapter 193 Corrective Speech	\$8,361.00
Chapter 193 Supplementary Instruction	<u>\$7,277.48</u>
Chapter 193 Total	\$37,614.48

Grand Total	\$40,169.48
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3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of October 31, 2015:
- Board Secretary's Report
 - Treasurer's Report
 - Investment Report
 - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of October 31, 2015
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of October 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of October 31, 2015 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for November – approve the monthly bills as follows:

General Operating
 Food Service

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Acceptance/Filing of Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2015 – accept and file the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2015.

Recommendations – None

3.8 Acceptance/Filing of Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance – for Fiscal Year Ended June 30, 2015 – accept and file the Auditor's Management Report on Administrative Findings – Financial Compliance and Performance for Fiscal Year Ended June 30, 2015.

3.9 Approval for the Purchase of Diesel Fuel – approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-15.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0. per gallon
	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 st through April 15 th)	\$0. per gallon

3.10 Receipt and Award of Quote – Purchase of Cafeteria Appliances for the Lower Montgomery Middle School (Q16-33) – receive quote Q16-33 for two (2) reach-in heated cabinets and one (1) reach-in refrigerator, as follows:

<u>Vendor</u>	<u>Base Bid</u>
Denver Equipment Co. of Charlotte, Inc. Charlotte, NC	\$19,793.00
Singer Equipment Company Elverson, PA	\$27,880.32

It is recommended that the Board of Education award quote Q16-33 for the purchase of two (2) reach-in heated cabinets and one (1) reach-in refrigerator as follows:

<u>Vendor</u>	
Denver Equipment Co. of Charlotte, Inc. Charlotte, NC	\$19,793.00

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT