

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, October 18, 2016**  
**7:00 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**DRAFT AGENDA FOR REGULAR BUSINESS MEETING**

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2016 and \_\_\_\_\_. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

## NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- |                       |                               |
|-----------------------|-------------------------------|
| 1. September 6, 2016  | Executive Session Meeting     |
| 2. September 6, 2016  | Workshop and Business Meeting |
| 3. September 20, 2016 | Executive Session Meeting     |
| 4. September 20, 2016 | Business Meeting              |

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

## SUPERINTENDENT’S REPORT

### PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

## ACTION AGENDA

### **1.0** ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

#### 1.1 Routine Monthly Report – Accept the following reports:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Fire/Security Drill Report

#### 1.2 Policy Second Reading and Adoption – Adopt the following policy as a second reading:

2270 Religion in the Schools

## 2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

### 2.1 Out-of-District Placements 2016-2017

Approve the following Out-of-District placements for the 2016/2017 school year.

Pupil ID	School	Dates	TUITION		Total for Year
			ESY	RSY	
100369	Hunterdon County Polytech School Shared Aide	9/1/2016-6/30/17		\$5,555.00	\$8,807.00
				\$3,252.00	
102976	Montgomery Academy	10/3/16-6/22/17		\$52,647.00	\$52,647.00
102976	Child Therapeutic Day School-UBHC	9/7/16-6/22/17 Withdrawal		-\$67,100.00	-\$67,100.00

## 3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of September 30, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of September 30, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of September 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of September 30, 2016 after review of the Board Secretary's and Treasurer's monthly

financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for October – approve the monthly bills as follows:

General Operating  
Food Services

3.6 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Submission of Comprehensive Maintenance Three-Year Plan – approve the following resolution regarding the approval and submission of the district’s comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Whereas, specific proposed expenditures will be subject to review and approval by the Board of Education prior to the commitment of any funds,

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Montgomery Township School District in compliance with Department of Education requirements.

3.8 Maximum Capital Reserve Deposit – That the Montgomery Township Board of Education adopt the following statement:

Whereas, the Montgomery Township School District has \_\_ projects identified in its current Long-Range Facility Plan that have not been initiated or advanced, and

Whereas, the \_\_\_ projects have an estimated total cost over the five-year period of \$\_\_\_\_\_ and

Whereas, it is estimated that projects totaling the amount of \$\_\_\_\_\_ have been identified as Other Capital Projects that are not eligible for State funding in the form of debt service aid or NJSCC grant funds, and

Whereas, it is estimated that the district has remaining projects in the amount of \$\_\_\_\_\_ that are eligible for State funding in the form of debt service aid or NJSCC grant funds in the amount of \$\_\_\_\_\_ and

Whereas, the estimated local share of these eligible projects is \$\_\_\_\_\_.

Now, therefore be it resolved, that the **maximum** amount the Montgomery School District may deposit in its capital reserve for the local share of eligible projects is \$\_\_\_\_\_.

- 3.9 Approval of Joint Transportation Agreement – approve joint transportation with Montgomery as the host and Hillsborough as the joiner at a total cost of \$31,494 to Hillsborough for the 2016-2017 School Year as Follows:

<u>Route#</u>	<u>Destination</u>	<u># Montgomery Students</u>	<u>#Hillsborough Students</u>	<u>Joiner Cost</u>
EDEN	Eden	1	2	\$31,494

- 3.10 Approval of Joint Transportation Agreement – approve joint transportation with Hopewell Valley Regional as the host and Montgomery as the joiner at a total cost of \$14,563.03 to Montgomery for the 2016-2017 School Year as Follows:

<u>Route#</u>	<u>Destination</u>	<u># Hopewell Students</u>	<u>#Montgomery Students</u>	<u>Joiner Cost</u>
CNS01	Center School Somerset, NJ	3	1	\$14,563.03

#### 4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### ANNOUNCEMENTS BY THE PRESIDENT

#### ADJOURNMENT