

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, December 19, 2023**

**6:30 p.m. Executive Session**

**7:30 p.m. Public Session**

**Orchard Hill Elementary School Cafeteria**

**BUSINESS MEETING AGENDA**

2023-2024 District Goals

Goal 1: Academics

Increase academic achievement for all students, using the implementation of Universal Design for Learning (UDL) principles and practices in all learning environments.

Goal 2: Equity

Continue building a culturally competent school community that demonstrates a commitment to diversity, equity, inclusion, and belonging (DEIB).

Goal 3: Social-Emotional Learning (SEL)

Increase learning opportunities designed to develop essential life skills, emotional intelligence, and positive social behaviors for all students.

Goal 4: Communication

Standardize base frequency, methodology, and communication content across all buildings, leveraging messaging and social media platforms to share information and celebrate student success.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2023 and December 15, 2023. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

### EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

### ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

### SALUTE THE FLAG

### MTSD STUDENT REPRESENTATIVE REPORT

### SUPERINTENDENT'S REPORT / PRESENTATIONS

### ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

## COMMITTEE/REPRESENTATIVE REPORTS

### Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Equity Committee (EC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- Officers' Report

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. November 21, 2023                      Executive Session Meeting
2. November 21, 2023                      Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 11/21/23 from K. Anderson regarding last BOE public session
2. Email dated 11/29/23 from J. Church regarding BOE meeting
3. Email dated 11/30/23 from M. McLoughlin regarding BOE meeting
4. Email dated 12/1/23 from G. Zayova regarding Third Request: Strategic Plan
5. Email dated 12/1/23 from G. Zayova regarding BOE member
6. Email dated 12/1/23 from M. McLoughlin regarding Third Request: Strategic Plan
7. Email dated 12/1/23 from G. Zayova regarding Third Request: Strategic Plan
8. Email dated 12/5/23 from J. Church regarding BOE meeting
9. Email dated 12/7/23 from G. Zayova regarding BOE
10. Email dated 12/11/23 from J. Church regarding October 30 BOE – Public Comments
11. Email dated 12/12/23 from C. Newman regarding BOE member
12. Email dated 12/15/23 from J. Church regarding Board comment

## NEW BUSINESS FROM BOARD/PUBLIC

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your name and address and write both in the notebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

**ACTION AGENDA**

**1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Reports – Accept the following reports:

- a. Student Control Report
- b. Fire/Security Drill Report
- c. Harassment, Intimidation and Bullying (HIB) Report

1.2 Policy/Regulation Second Reading - Accept and adopt the following policies and regulations following a second reading:

- 3212 Attendance – Teaching Staff Members
- 3212R Attendance – Teaching Staff Members
- 4212 Attendance – Support Staff
- 4212R Attendance – Support Staff
- 5517 School District Issued Student Identification Cards

1.3 Annual Health and Safety Evaluation of School Buildings - Approve the Annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2023-2024 School Year.

1.4 Safe Return to In-Person Instruction Plan – Approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the Federal American Rescue Act, Section 2001(i), as amended and approved on December 19, 2023.

1.5 Nursing Services Plan – Approve the Montgomery Township School District Nursing Services Plan for the 2023-2024 School Year.

1.6 FY2024 ESEA, Title Grant Amendment – Approve an amendment to the FY2024 ESEA Grant. The amendment is being requested to include carry over funds.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals: 2023-2024 - Approve the following consultants for the 2023-2024 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Educational Services Commission of New Jersey	Medical Bedside Instruction	\$80.00/hour

Soliant Health, LLC	School Psychologist Counselor/Social Worker Sign-Language Interpreter School Nurse (LPN,RN,CSN) Teacher of Deaf Teacher of Visually Impaired Behavior Aide/Paraprofessional Board Certified Behavior Analyst (BCBA) Behavior Specialist (RBT) Speech Language Pathologist (SLP) Speech Language Pathologist Assistant Occupational Therapist (OT) Physical Therapist (PT)	\$90-\$120/hour \$70-\$90/hour \$70-\$80/hour \$65-\$80/hour \$75-\$95/hour \$75-\$95/hour \$45-\$55/hour \$80-\$95/hour \$55-\$65/hour \$90-\$120/hour \$65-\$85/hour \$85-\$110/hour \$85-\$110/hour
Cross River Therapy NJ	BCBA Assessment & Supervision RBT 1:1 Therapy	\$150.00/hour \$75.00/hour
Para-Plus Translation, Inc.	Interpretation and Translation Services for the 2023-2024 School Year for the Guidance and World Languages Departments	Language Services Range, Contractual Rate Per Language: \$63.00/Hour to \$147.00/Hour

2.2 Out-of-District Placements: 2023-2024 - Approve the following Out-of-District Placement for the 2023-2024 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
181939	Children's Specialized Hospital Program Withdrawal	10/26-23-6/3/2024		-\$181,050	-\$181,050
108939	Morris-Union Jointure Commission-Developmental Learning Center	10/23/23-6/11/24		\$84,850.00	\$84,850.00
105621	Rock Brook School Withdrawal	12/8/23-6/18/24		-\$43,054.66	-\$43,054.66
105621	Rock Brook School 1:1 Aide Withdrawal	12/8/23-6/18/24		-\$33,630.00	-\$33,630.00

- 2.3 Educational Research Project - Approve Tamara Harrington, Teacher, Village Elementary School, to conduct an educational Research Project in accordance with Policy 3245.
- 2.4 Program of Studies: MHS – Approve the Montgomery High School Program of Studies for the 2024-2025 school year, which includes the following new courses:
- AP Psychology
  - AP World History: Modern
  - Contemporary Issues & Leadership Honors
  - Economics
  - Foundations of Python
  - The History of Everything Honors
  - School of Rock

### **3.0 OPERATIONS, FACILITIES AND FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

#### **3.1 Acceptance of the Financial Reports**

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

#### **3.2 Approval of Transfers**

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through November 30, 2023 within the 2023-2024 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List Fiscal Year 2024

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated December 19, 2023 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$11,212,178.66 and

General Account	\$11,021,580.00
Food Service Account	\$ 190,598.66
TOTAL	\$11,212,178.66

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2023-2024 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 12/19/23.

3.5 Receipt and Award of Bid- B24-10 Spring Athletics Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District – Bids were received on December 6, 2023 for the Spring Athletics Awards, Equipment, Supplies and Uniforms for the Montgomery School District as follows:

<u>Vendor</u>	<u>Amount</u>
BSN Sports, Passon’s Sports & US Games Jenkintown, PA	\$17,420.10
Sportsman Johnstown, PA	\$15,559.88
MFAC LLC. W Warwick, RI	\$5,104.00

For Approval and award Bid 24-10 for Spring Athletics Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Amount</u>
BSN Sports, Passon’s Sports & US Games Jenkintown, PA	\$4,435.71
Sportsman Johnstown, PA	\$8,547.08
MFAC LLC. W Warwick, RI	\$220.00

Total Bids Awarded for B24-10 \$13,202.79

Resolution/Rejection of Bid 24-10 - Spring Athletic Awards, Supplies and Uniforms for the Montgomery Township School District – It is recommended the Board of Education reject the bids from the following vendors; pursuant to N.J.S. 18A:18A-22:

e. The purposes or provisions or both N.J.S. 18A:18A-1 et seq. are being violated:

Sportsman’s, Johnstown, PA - The low bid received for the following items are being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use, or requested brand:

- MS Track - Gildan Unisex Softstyle 4.5 oz White T-Shirt

BSN Sports, Farmers Branch, TX - The low bid received for the following items are being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use, or requested brand:

- Boys Spring Track - First Place Superbands ¼”
- Girls Spring Track - Pole Vault Cross Bar
- Girls Spring Track - High Jump Cross Bar
- Boys Lacrosse - 6mm Black Lacrosse Net
- Girls Lacrosse - 6 mm Black Lacrosse Net



- 3.6 Approve Keystone Sports Construction – Approve Keystone Sports Construction for the removal of existing turf field and install new synthetic athletic turf field at the MHS Cougar Stadium in the amount of \$590,735.40 entered on behalf of ESCNJ 22/23-37 for the 23/24 school year to be funded by ARP ESSER III funds as follows:

<u>Vendor</u>	<u>Amount</u>
Keystone Sports Construction Phoenixville, PA	\$590,735.40

- 3.7 Approval for the Purchase of Diesel Fuel – Approve the purchase of Red Dye #2 Diesel Ultra Low Sulfur Fuel and Red Dye Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid # CC-0036-23 for 23/24 school year as follows:

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 <sup>th</sup> - Oct 31 <sup>st</sup> )	up charge@.0749 per gallon
National Fuel Oil Inc. Newark, NJ	Winter Blend Ultra Low Sulfur ( Nov 9 <sup>th</sup> - April 15 <sup>th</sup> )	up charge@.0749 per gallon

- 3.8 Approve the Purchase of 65 - 4G Network Tablets from Tyler Technologies – Approve Tyler Technologies for the purchase of 65 - 4G Network Tablets (included is wiring, harnesses and installation of the tablets along with the software service for one year for the Montgomery School District Transportation Department entered into on behalf under Sourcewell National Co-op # 90320 TTI for the 23/24 school year to be funded by ARP ESSER III funds as follows:

<u>Vendor</u>	<u>Amount</u>
Tyler Technologies Inc. Latham , NY	\$ 138,780.00

- 3.9 Approve the Purchase of 15,000 RFID cards from Card Integrators Corp. – Approve the purchase of 15,000 custom RFID cards, clear badge holders & lanyards, and five ID card printers -- one for each school in the District for custom student ID cards entered into on behalf of TIPS#211102 ( National Co-op) for the 23/24 school year to be funded by ARP ESSER III funds as follows:

<u>Vendor</u>	<u>Amount</u>
Card Integrators Corp. Dba CI Solutions Los Alamitos, CA	\$58,788.75

- 3.10 Approve the Purchase of a Camera System from Turn Key Technologies for the Montgomery Lower Middle School – Approve the installation of security cameras for LMS, included with the installation is (1 yr. license contract, TTI tech assistance-1yr. wiring multi sensor accessories for cameras – training sessions) this is entered on behalf of ESCNJ 22/23-38 for the 23/24 school year to be funded by ARP ESSER III funds as follows:

<u>Vendor</u>	<u>Amount</u>
Turn Key Technologies Inc. Sayreville, NJ	\$62,957.54

- 3.11 Approve the Purchase of Portable Security Radios from Triangle Communications LLC – Approve the purchase of a portable security radio system from Triangle Communications LLC. for the Montgomery Township School District in the amount of \$119,623.19 entered on behalf of HCESC - CAT 22-09 for the 23/24 school year to be funded by ARP ESSER III funds as follows:

<u>Vendor</u>	<u>Amount</u>
Turn Key Technologies Inc. Sayreville, NJ	\$119,623.19

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded ESSER Grant, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**