

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION  
Skillman, New Jersey 08558**

**Meeting, Tuesday, December 18, 2018**

**5:30 p.m. Executive Session**

**7:30 p.m. Public Session**

**Upper Middle School Media Center**

**WORKSHOP AND BUSINESS MEETING AGENDA**

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and December 14, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing a parent appeal on a student disciplinary matter, items related to personnel, harassment, intimidation and bullying reports, a special education settlement agreement, a legal matter and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

## SALUTE THE FLAG

### SUPERINTENDENT'S REPORT/PRESENTATIONS

- Board Recognition
- Strategic Plan Goal 2: Science Presentation
- Strategic Dashboard
- Strategic Planning Progress Review
- School Safety, Security and Emergency Management Assessment

### NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

### COMMITTEE/REPRESENTATIVE REPORTS

#### Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

#### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Board of Education Executive Counsel (BEC)
- Human Resource Committee (HRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Pupil Services and SEL Committee (PSELC)

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. November 13, 2018      Executive Session Meeting
2. November 13, 2018      Workshop and Business Meeting
3. November 27, 2018      Executive Session Meeting
4. November 27, 2018      Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 11/28/18 from R. Chesbro regarding negotiations
2. Email dated 12/5/18 from C. Callan regarding MHS parking fee

3. Email dated 12/6/18 from A. Weigand regarding bus 7H
4. Email dated 12/7/18 from M. Potts regarding bus13LM
5. Email dated 12/13/18 from A. Wirsul regarding Wreaths Across America Program

**PUBLIC COMMENTS**

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

**ACTION AGENDA**

**1.0 ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Reports – Accept the following reports:
  - a. Student Control Report
  - b. Fire/Security Drill Report
  - c. Harassment, Intimidation and Bullying (HIB) Report
- 1.2 Calendar Approvals – Approve the Academic School Calendars for the 2019-2020 and 2020-2021 school years.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Advanced Medical Personnel Services	Speech/Language (SLP) / Physical Therapy / Occupational Therapy Clinical Fellow Speech Lang Pathologist School Psychologist (LSSP) BCBA-Board Certified Behavioral Specialist	\$70.00/hour \$65.00/hour \$80.00/hour \$75.00/hour
Rutgers University Behavioral Health Care	Medical Bedside Instruction	\$65.00/hour

- 2.2 Nursing Services Plan - Approve the Nursing Services Plan for 2018-2019.
- 2.3 Donation – Accept the donation of photography equipment from Mr. Mario Fiorentini to be utilized by the Montgomery High School Photography program.
- 2.4 Program of Studies/MHS – Approve the Montgomery High School Program of Studies for the 2019-2020 school year.
- 2.5 Program of Studies/UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2019-2020 school year.
- 2.6 MHS Concert Tour of Italy and Austria – April 2020 - Approve the MHS Orchestra and Concert Choir students’ international tour of Italy and Austria: April 13-21, 2020.

### **3.0 FINANCE**

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of November 30, 2018:
  - Board Secretary’s Report
  - Treasurer’s Report
  - Investment Report
  - Food Services Report
- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds’ line items as of November 30, 2018.
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of November 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of November 30, 2018 after review of the Board Secretary's and Treasurer’s monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for December – approve the monthly bills as follows:

General Operating	\$7,850,952.92
Food Service	\$130,787.94

3.6 Travel Reimbursement –2018/2019 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approve the Following Resolution Regarding Nonpublic Aid:

WHEREAS, the Montgomery Township Board of Education received nonpublic security aid in the amount of \$14,700.00 and nonpublic technology aid in the amount of \$6804.00 from the State of New Jersey in FY 2019; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment and the responsibility for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2019 school year; and

WHEREAS, Princeton Montessori and the Waldorf School representatives along with the SCESC consultant reviewed the proposed security and technology expenditures with the Director of Student Services; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;

NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

**Nonpublic Security**

<b>Princeton Montessori</b>	<b>Total</b>
ADT	6900.00
<b>Total</b>	<b>6900.00</b>
<b>FUNDING ALLOCATION</b>	<b>\$6900.00</b>
<b>Waldorf</b>	
Hogan Security- locks/exit devices and installation	6927.45
<b>Total</b>	<b>6927.45</b>
<b>FUNDING ALLOCATION</b>	<b>\$7800.00</b>

**Nonpublic Technology**

<b>Princeton Montessori</b>	<b>Total</b>
1- iPad pro	\$779.00
1-iMac	1049.00
1- Epson projector	699.99
1- smart tv	429.99
<b>Total</b>	<b>\$2957.98</b>
<b>FUNDING ALLOCATION</b>	<b>\$3168.00</b>

**Waldorf School**

1- Computer charging cart	439.47
1- Cyber Civics 1yer subscription	149.00
2 - iPad-128gb Wi-Fi	798.00
1- Google Educator training level one	185.00
21- SureLock Android Subscriptions	419.79
6- Logitech Keyboard	227.58
6- Asus Zenpad	752.22
<b>Total</b>	<b>\$2971.06</b>
<b>FUNDING ALLOCATION</b>	<b>\$3636.00</b>

- 3.8 Receipt and Award of Rebid – New Fueling Facility at Upper Montgomery Middle School (Rebid #CP19-01/PSA-6423UMS) – Bids were received on December 11, 2018 for a new fueling facility at Upper Montgomery Middle School as follows:

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for New Fueling Facility Project at Montgomery Upper Middle School(“Project”); and

WHEREAS, on December 11, 2018, no bids were received; and

WHEREAS, having now twice advertised for bids for the Project, where on the first occasion the sole bidder was rejected for submitting a bid that was materially defective, the Board may now proceed to negotiate a contract pursuant to N.J.S.A. 18A:18A:-5(c).

NOW, THEREFORE, BE IT RESOLVED pursuant to N.J.S.A. 18A:18A-5(c), the Business Administrator is hereby authorized to enter into negotiations for the Project.

3.9 Receipt and Award of Bid – Site Improvements at Upper Montgomery Middle School (Bid #CP19-02/PSA-6423UMS) – Bids were received on December 11, 2018 for site improvements at Upper Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate A-1</u>
KM Construction Corp. Irvington, NJ	\$1,497,000.00	\$42,500.00
Top Line Construction Corp. Somerville, NJ	\$1,500,309.00	+\$60,530.00
S. Batata Construction, Inc. Parlin, NJ	\$1,545,000.00	+\$25,000.00
Black Rock Enterprises, LLC Old Bridge, NJ	\$1,955,000.00	Not Attached
Halecon Inc. Bridgewater, NJ	\$1,955,220.00	+\$15,000.00
Flanagan’s Contracting Group, Inc. Hillsborough, NJ	\$2,047,743.00	No Change
Berto Construction, Inc. Rahway, NJ	\$2,196,167.00	+\$97,000.00

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for Site Improvements Project at Montgomery Upper Middle School (“Project”); and

WHEREAS, on December 11, 2018, the Board received bids for the Project; and

WHEREAS, the purported low bidder, KM Construction Corp., did not indicate whether the Alternate was an “add, deduct, or no change,” and did not include a Division of Property Management and Construction Form 701 identifying the total amount of uncompleted contracts for its electrical and road construction and paving subcontractors, which together are non-waivable material defects; and

WHEREAS, the purported next low bidder, Top Line Construction Corp., failed to list a plumbing subcontractor as required by the Project specifications, which is a non-waivable material defects; and

WHEREAS, the purported next low bidder, S. Batata Construction, Inc., also failed to list a plumbing subcontractor as required by the Project specifications, which is a non-waivable material defects; and

WHEREAS, the remaining bids exceed the cost estimates for the Project.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids submitted by KM Construction, Top Line Construction, and S. Batata for all being materially defective.

BE IT FURTHER RESOLVED that the remaining bids are rejected for exceeding the Board's costs estimates for the Project.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to re-advertise for the Project.

- 3.10 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### ANNOUNCEMENTS BY THE PRESIDENT

#### ADJOURNMENT