

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, December 16, 2025**  
**6:30 p.m. Executive Session**  
**7:00 p.m. Public Session**

**Orchard Hill Elementary School Cafeteria**

**BUSINESS MEETING AGENDA**

2025-2026 District Goals

- Goal 1: The Student Experience - Student Achievement, Teaching, and Learning  
MTSD will advance student learning and engagement by integrating UDL principles and personalized instruction, fostering authentic, real-world experiences driven by a revised Portrait of a Graduate. We will continue our work expanding community partnerships, refining core curricula through content analysis, and strategically building internal capacity for professional development.
- Goal 2: Communication, Community Engagement, and Outreach  
MTSD is dedicated to enhancing district-community communication to foster stronger relationships essential for student success. Based on survey data and stakeholder feedback, we will prioritize refining communication tools while maintaining a strong connection with our township partners.
- Goal 3: Climate and Culture (Social-Emotional Learning (SEL) - Cultural Sensitivity, Health and Wellness, Resilience)  
MTSD is committed to nurturing a healthy school climate and supporting student well-being through proactive programming, responsive interventions, and an inclusive curriculum. We will maintain our focus on addressing the potential risks of technology and social media, administer an annual climate survey to highlight areas of strength and growth, and intentionally recognize students who exemplify the core values we uphold.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 9, 2025 and December 12, 2025. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

## EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, and 8. Action may take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

## ROLL CALL

RECONVENE IN OPEN SESSION – 7:00 p.m.

## SALUTE THE FLAG

## MTSD STUDENT REPRESENTATIVE REPORT

## SUPERINTENDENT’S REPORT / PRESENTATIONS

- MTSD Unified Program

## COMMITTEE/REPRESENTATIVE REPORTS

### Representative Reports

- MTEA Report
- Board Member Delegate/Representative Reports  
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

### Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)

APPROVAL OF MINUTES - It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- |                      |                   |
|----------------------|-------------------|
| 1. November 18, 2025 | Executive Session |
| 2. November 18, 2025 | Business Meeting  |

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

- 1. Email dated November 17, 2025 from Karen Anderson regarding Staff Behavior at Board Meetings.
- 2. Email dated November 20, 2025 from Ray Wang regarding Public Comment.
- 3. Email dated November 22, 2025 from Evelyn Li regarding Public Comment.

ACTION AGENDA ITEMS PUBLIC COMMENT

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda items ONLY** for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any liability on the part of the speaker, the board discourages defamatory and discourteous remarks. The public comment portions of the meeting are not structured as question-and-answer sessions but rather are offered as opportunities for the public to share their thoughts with the Board. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

ACTION AGENDA

**1.0     ADMINISTRATIVE**

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1     Routine Monthly Reports – Accept the following reports:
  - a. Student Control Report
  - b. Fire/Security Drill Report
  - c. Harassment, Intimidation and Bullying (HIB) Report
  
- 1.2     Policy/Regulation Second Reading – Accept and adopt the following policies and regulations following a second reading:

0173	Duties of Public School Accountant
0177	Professional Services
1570	Internal Controls
1570R	Internal Controls
1620	Administrative Employment Contracts
2200	Curriculum Content
5111	Eligibility of Resident/Non-Resident Students
6111	Special Education Medicaid Initiative (SEMI) Program
6111R	Special Education Medicaid Initiative (SEMI) Program

- 1.3 District Calendar Approval, 2026-2027 - Approve the Academic District Calendar for the 2026-2027 school year.

## 2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Placements: 2025-2026 - Approve the following Out-of-District placements for the 2025-2026 School Year:

Student ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
108064	Mercer County Special Services School District  Tuition 1:1 Aide Non-Resident Fee	11/17/2025 – 06/30/2026		\$45,500.00 \$27,300.00 \$3,900.00	\$76,700.00
107373	Princeton Child Development Institute	01/05/2026-06/17/2026		\$75,260.00	\$75,260.00
105366	Newgrange School <i>Withdrawal</i>	11/11/2025		(\$50,760.15)	(\$50,760.15)

- 2.2 Consultant Approvals for Special Services: 2025-2026 - Approve the following consultants for Special Services for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
All In for Inclusive Education	Professional Development and Coaching Training Full Day Coaching Half Day <i>*Not to exceed \$6,100.00*</i>	\$2,500.00/Day \$1,200.00/Half-Day
Summit Speech School	Itinerant Teacher of the Deaf Services, Two (2) x per week. <i>*Not to exceed \$9,450.00*</i>	\$9,450.00 Per Year
NJ Education Specialists, LLC	LDT-C Contractor <i>*Not to exceed \$15,000.00*</i>	\$500.00/Per Evaluation

- 2.3 Consultant Approvals for Curriculum and Instruction: 2025-2026 - Approve the following consultants for Curriculum and Instruction for the 2025-2026 School Year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Kristen DeLorenzo	Provide Professional Development to Kindergarten - Grade 3 Staff on the Bridges in Mathematics Program.	Not to Exceed \$4,032.00 <i>To be funded by ESEA Title II</i>

- 2.4 Riverside Insights – Approve purchase of online CogAT (Cognitive Abilities Test) testing licenses that will be used as one of the data measures in the identification process for gifted and talented. Cost: Not to Exceed \$34,226.50.
- 2.5 Educational Research Project – Approve Andrew DeSisto, Grade 7 Social Studies Teacher, to conduct an educational research project in accordance with Policy 3245.
- 2.6 MHS Robotics Team 1403 Field Trip Approval - Approve the field trip for the MHS Robotics Team to participate in the FIRST Robotics Championship Competition, pending qualification, from April 29, 2026 to May 2, 2026 at the George R. Brown Convention Center in Houston, Texas, at no cost to the Montgomery Township School District.
- 2.7 MHS Civic Engagement Club Field Trip Approval - Approve the field trip for the MHS Civic Engagement Club to participate in the YMCA Model U.N. Conference from January 9, 2026 to January 11, 2026, at the Hershey Convention Center in Hershey, Pennsylvania, at no cost to the Montgomery Township School District.
- 2.8 MHS Science Olympiad Team Field Trip Approval - Approve the field trip for the MHS Science Olympiad to participate in the 12<sup>th</sup> Annual MIT Science Olympiad Invitational Tournament on the Massachusetts Institute of Technology campus in Cambridge Massachusetts, from January 23, 2026 to January 24, 2026, at no cost to the district.
- 2.9 MHS Aerospace Club Field Trip Approval – Approve the field trip for the MHS Aerospace Club to participate in the American Rocketry Challenge from May 15, 2026 to May 16, 2026 at the Great Meadow in The Plains, Virginia, at no cost to the district.

### 3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

#### 3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending October 31, 2025 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending October 31, 2025; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

### 3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through October 31, 2025 within the 2025-2026 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

### 3.3 Approval of Bill List Fiscal Year 2026

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated December 16, 2025 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$8,397,654.37 and

General Account	\$ 8,207,187.51
Food Service Account	\$ 190,466.86
TOTAL	\$ 8,397,654.37

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

- 3.4 Travel Reimbursement – 2025-2026 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 12/16/25.
- 3.5 Approval of Contract with D&B Service Group, LLC – Approve D&B Service Group, LLC to replace RTU 13 at the Montgomery High School in the amount not to exceed \$229,580.00 (*OMNIA pricing - contract #R200401*).
- 3.6 Approval to Prepare and Submit the District Long Range Facility Plan
- RESOLVED that the Montgomery Township Board of Education, upon the recommendation of the Superintendent, approves Parette Somjen Architects to prepare and submit all necessary plans and paperwork to the Department of Education for the submission of the District's Long Range Facility Plan (LRFP) as part of the Capital Improvement Plan (CIP).
- 3.7 Approval of Contract Addendum with Vendor Taykz Tyme – Approve the Contract Addendum for Route DLCW of Multi Contract TTM26 Bid B26-02 with vendor Taykz Tyme LLC from \$375.00 per diem to \$440.00 per diem due to an added aide fee of \$65.00 per diem, effective September 2, 2025.
- 3.8 Approval of Purchase with General Recreation, Inc. - Approve the purchase from General Recreation, Inc. for items associated with playground repairs at OHES, in the amount not to exceed \$12,010.97.
- 3.9 Approval of Contract with Gordian - Approve the contract with Gordian for district-wide concrete repairs in the amount not to exceed \$161,913.19 (*ESCNJ State Approved Coop Pricing #65MCESCCPS Bid #ESCNJ 23/24-28*).

- 3.10 Approval of Contract with Open Systems Integrators - Approve the contract with Open Systems Integrators for intercom system upgrades at MHS in the amount not to exceed \$142,088.00 (*ESCNJ State Approved Coop Pricing #65MCESCCPS, Bid #ESCNJ 23/24-32 & #65-MCESCCPS, Bid #ESCNJ 23/24-33*).

- 3.11 Approve Jack Devine Floor Restoration, Inc. - Approve Jack Devine Floor Restoration, Inc. to remove/replace 1,000 square feet with Robbins 25/32 flooring for MHS main gym floor (2 coats of sealing and repaint game lines) in the amount of \$36,850.00 for the 2025-2026 school year under Co-Op ED #12213 as follows:

<u>Vendor</u>	<u>Amount</u>
Jack Devine Floor Restoration, Inc.	\$36,850.00

- 3.12 Public Agency Compliance Officer (P.A.C.O.) – In accordance with N.J.A.C. 17:27-3.3, the Board designates Andrew Italiano as the Public Agency Compliance Officer to ensure the Districts implementation and administration of all procedures pertaining to Equal Employment Opportunity and Affirmative Action for public procurement for the district.

- 3.13 Approval to Withdraw From Capital Reserve To Fund Local Share of ROD Grant Project

RESOLVED, that the Board, upon the recommendation of the Superintendent of Schools, approves to withdraw from capital reserve to fund the local share costs of the Montgomery Township School District Upper Middle School HVAC System Upgrades School Facilities Project (Grant G5-6744 / NJDOE Project 3320-070-23-R502).

- 3.14 Approval to Withdraw From Capital Reserve To Fund Local Share of ROD Grant Project

RESOLVED, that the Board, upon the recommendation of the Superintendent of Schools, approves to withdraw from capital reserve to fund the local share costs of the Montgomery Township School District Upper Middle School Roof Replacement School Facilities Project (Grant G5-6743 / NJDOE Project 3320-070-23-R501)

- 3.15 Approval of the Use of Nonpublic Funds

WHEREAS, the Montgomery Township Board of Education received nonpublic technology aid in the amount of \$5,755.00 and nonpublic security aid in the amount of \$30,955.00 from the State of New Jersey in FY 2026; and

WHEREAS, the State of New Jersey directed the Montgomery Township Board of Education having nonpublic schools within its boundaries, the responsibility for providing security services, equipment, or technology to help ensure a safe and secure environment for students attending nonpublic schools and for providing nonpublic students technology within the limits of the funds provided by this program in the FY 2026 school year; and

WHEREAS, iGo Stem Academy, Princeton Montessori School and Waldorf School of Princeton representatives along with the SCESC consultant reviewed the proposed technology and security aid expenditures with the Business Administrator; and

WHEREAS, the State of New Jersey requires that the local Board of Education authorize the specific nonpublic expenditures for each of these grant awards;



NOW, THEREFORE, BE IT RESOLVED that the Montgomery Township Board of Education authorizes the following nonpublic expenditures:

**NONPUBLIC TECHNOLOGY**

**Total**

**iGo Stem Academy**

May spend up to allotted amount per guideline \$119.00

**Total** \$119.00

**Funding Allocation** **\$119.00**

**Princeton Montessori School**

Apple Inc: 2 13 inch MacBook Air, 3 USB-C multiport adaptors, \$2,378.00  
3 35W USB-C power adaptors, 4 USB-C MagSafe 3 Cable

**Total** **\$2,378.00**

**Funding Allocation** **\$2,897.00**

**Waldorf School of Princeton**

PlanbookEdu \$600.00

Typing.com \$287.70

May spend up to allotted amount per Guideline \$1,851.30

**Total** **\$887.70**

**Funding Allocation** **\$2,739.00**

**NONPUBLIC SECURITY AID**

**iGo Stem Academy**

May spend up to allotted amount per guideline \$615.00

**Total** **\$615.00**

**Funding Allocation** **\$615.00**

**Princeton Montessori School**

Instant Blinds: Blinds & shades w/installation \$15,000.00

**Total** **\$15,000.00**

**Funding Allocation** **\$15,375.00**

**Waldorf School of Princeton**

Critical Response Group: Annual Implementation & \$535.00  
Maintenance Subscription

Hogan Security Group: Install Aiphone IX PC Master Station \$2,600.80  
Software w/50 Salto Blue Fobs

Hogan Security Group: Install Wireless Lockset & Gateway \$4,356.88  
for Front Door & Gateway for Grade School Front Door

Lawrenceville Home Improvement: Window & Door Purchase \$6,584.70  
and Installation

Scenario Learning: Vector Training, K-12 Edition \$731.50

**Total** **\$14,808.88**

**Funding Allocation** **\$14,965.00**

- 3.16 Approval of Professional Services Contract - Approve a professional services contract with Parette Somjen Architects for architectural services, bidding and construction services for an accessible walkway at Upper Middle School in accordance with their proposal of \$63,500.

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve Personnel Resolutions which may include: Resignations/Retirements, Leaves of Absence, Appointments of Staff, Transfers Voluntary/Involuntary, Appointments Funded by ESEA Grant, Appointments of Mentor Teachers, Appointments of SOAR, Appointments of Substitutes, Appointments of Visual and Performing Arts, Tuition Reimbursement, Appointments of Co-Curricular, Appointments of Extra Curricular Activities, and Other following discussion in Executive Session.

#### **NEW BUSINESS FROM PUBLIC**

The Board of Education welcomes and encourages input from the public. Members of the public are allotted one opportunity to bring any **NEW BUSINESS** to the Board for up to a maximum of three (3) minutes per speaker. All comments must be directed to the Board. Before you make your comment, please state your full name and address and enter both on the chromebook provided. Being mindful of privacy rights regarding students, board employees, and board members, and to avoid any potential liability on the part of the speaker, the board discourages defamatory and discourteous remarks.

The public comment portions of the meeting are not structured as question-and-answer sessions. The Board may need to refer an issue to the superintendent if the issue has not been handled through the appropriate chain of command, usually starting at the school level. Responses may be provided at the end of this session.

#### **CLOSING DISCUSSION OF THE BOARD**

#### **ADJOURNMENT**