

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, December 14, 2021

4:00 p.m. Executive Session

7:30 p.m. Public Session

Upper Middle School Media Center

BUSINESS MEETING AGENDA

2020-2021 District Goals

- Goal 1: Provide deeper student-teacher-parent connection to allow for continued excellent academic education and emotional well-being of students regardless of mode of instruction during the COVID19 pandemic.
- Goal 2: Revise the Science Curriculum and Structure to reflect new developments and requirements in Science.
- Goal 3: Implement curricular changes to incorporate diversity and inclusion.
- Goal 4: Prioritize our financial resources to drive innovation in ongoing student education.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2021 and December 9, 2021. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Montgomery News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board of Education adopt a resolution to convene in executive session as follows:

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items 3, 4, 7, and 8. Action may take place on these items.

The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

ROLL CALL

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT’S REPORT / PRESENTATIONS

- Village Elementary School - School Leadership Team (SLT)
- Village Elementary School Student Recognition
- Fiscal Year 2021 Audit Report
- Board Member Recognition

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new business to the Board for up to a maximum of three (3) minutes per speaker. All comments or questions must be directed to the board president. The Board of Education welcomes and encourages input from the public. There are two times during board meetings that the public is invited to speak. One time is now when members of the public are invited to bring any new business to the board for up to a maximum of three minutes per speaker. Later in the meeting there will be a second opportunity to address the board regarding the Action Agenda.

Before you make your comment, please state your name, address and subject matter. Being mindful of privacy rights regarding students and board employees and to avoid any potential liability on the part of the speaker, the board discourages references to specific individuals. While directing your comments or questions to the board president, please understand that the public comment portions of the meeting are not structured as question and answer sessions but rather are offered as opportunities for you to share your thoughts with the board. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command with the school district before coming to the board for a response. Responses may be provided at the end of this session. However, there are times when comments and questions will require additional information gathering before a response is provided.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Anti-Racism and Reform Committee (ARRC)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- Human Resource Committee (HRC)
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. November 23, 2021 Executive Session I Meeting
2. November 23, 2021 Executive Session II Meeting
3. November 23, 2021 Business Meeting

CORRESPONDENCE TO THE BOARD – List of correspondence to the Board:

1. Email dated 11/22/21 from A. Miller regarding Parent Education Workshop
2. Email dated 11/23/21 from R. Cavalli regarding MHS Special Education
3. Email dated 11/23/21 from R. Cavalli regarding Board Census
4. Email dated 11/23/21 from R. Cavalli regarding MHS Special Education
5. Email dated 11/23/21 from R. Cavalli regarding Request for Drop Down Analysis
6. Email dated 11/23/21 from R. Cavalli regarding MHS Grading and Implications
7. Email dated 12/2/21 from Frustrated Parent regarding IPELS Honors Course
8. Email dated 12/2/21 from V. Shamiyeh regarding IPELS Honors Curriculum
9. Email dated 12/6/21 from G. & R. Jacinto regarding Rumors
10. Email dated 12/6/21 from G. & R. Jacinto regarding Rumors
11. Email dated 12/7/21 from M. & J. James regarding Safety Concern
12. Email dated 12/7/21 from M. & J. James regarding Safety Concern
13. Email dated 12/8/21 from D. DeScenza regarding Nutrition Program
14. Email dated 12/9/21 from N. Saraiya regarding 9th Grade IPELS Honors/CP Course Concerns

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of three (3) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Accept Resignation of Board Member - Accept the resignation of Dr. Antoine Yver, board member, effective November 23, 2021.
- 1.2 Routine Monthly Reports – Accept the following reports:
 - a. Student Control Report
 - b. Fire/Security Drill Report
 - c. Harassment, Intimidation and Bullying (HIB) Report
- 1.3 HIB Self-Assessment 2020-2021

WHEREAS, the Superintendent of Schools has recommended that the Board of Education approve the schools' completed Harassment, Intimidation, and Bullying Self-Assessment Scores for the 2020-2021 school year;

WHEREAS, the Board of Education finds that it is in the best interest of the school district to accept the Superintendent's recommendation;

NOW, THEREFORE BE IT RESOLVED, that the HIB School Self-Assessment is approved by the Board of Education on December 14, 2021.

- 1.4 Policy First Reading - Accept the following policies/regulations as a first reading:
 - 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs
 - 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures
 - 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest
 - 6311 Contracts for Goods or Services Funded by Federal Grants
 - 8420 Emergency and Crisis Situations
 - 8420.1R Fire and Fire Drills
 - 8561 Procurement Procedures for School Nutrition Programs
- 1.5 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:
 - 2425 Emergency Virtual or Remote Instruction Program
 - 5460.02 Bridge Year Pilot Program
 - 5460.02R Bridge Year Pilot Program
 - 6471 School District Travel
 - 6471R School District Travel
- 1.6 Annual Health and Safety Evaluation of School Buildings - Approve the Annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2021-2022 School Year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Out-of-District Placements: 2021-2022 - Approve the following Out-of-District placements for the 2021-2022 School Year:

Student ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
102465	Somerset County Vo-Tech Schools TOPS	11/18/21-6/30/22		\$19,433.00	\$19,433.00

- 2.2 Special Olympics New Jersey (SONJ) Grant – Accept grant money in the amount of \$5,000 from SONJ for school liaison and coaching positions in MHS for implementation of Unified Champion School implementing Unified Sports, Youth Leadership, Unified Sports and Whole School Engagement programs.

- 2.3 Community Based Instruction – Approve the following locations for Community Based Instruction for Montgomery High School Students:

Montgomery		
Montgomery Shopping Center	Alfonso's	Princeton Fitness and Wellness (CPR)
Bagel Barn		
Princeton		
Princeton Shopping Center		
Hillsborough		
Kohl's	Applebee's	Nelson's Corner
Star Diner	Hillsborough Cinema	
Lawrence		
Quakerbridge Mall	Mercer Mall	Marketfair
Colonial Lanes	Terhune Orchard	Special Olympics NJ
Nassau Park Pavilion		
Other		
Somerset Patriots Baseball	Bridgewater Mall	Retro Fitness (Kingston)
New Jersey State Museum	Residence Inn (Route 1)	Hopewell Valley Mobile Food Pantry
Dare 2 Dream		

- 2.4 Program of Studies: MHS – Approve the Montgomery High School Program of Studies for the 2022-2023 school year.

- 2.5 Program of Studies: UMS – Approve the Montgomery Upper Middle School Program of Studies for the 2022-2023 school year.

2.6 Textbook Approvals - Approve the following textbooks:

Title	Course
The House in the Cerulean Sea	MHS – Senior English
Born a Crime: Stories from a South African Childhood	MHS – 11 CP Heroes, Villains and Monsters
Between the Word and Me	MHS – It’s All Relative Honors/CP and From Beyond the Boundaries Honors/CP
Girl, Serpent, Thorn	MHS – 11 CP Heroes, Villains and Monsters
The Night Watchman	MHS – 11 CP Heroes, Villains and Monsters

3.0 OPERATIONS, FACILITIES AND FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Acceptance of the Financial Reports

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the Montgomery School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the Montgomery Township School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Montgomery Township School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending November 30, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

3.2 Approval of Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education ratifies and approves the transfers through October 31, 2021 and November 30, 2021 within the 2021-2022 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district;

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Montgomery Township Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the Montgomery Board of Education with regards to exercising the intent of this resolution.

3.3 Approval of Bill List

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated December 15, 2021 is being presented to the board with the recommendation that they be ratified and paid respectively; and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2;

NOW THEREFORE BE IT RESOLVED, that the Montgomery Township Board of Education approves the list of bills for payment in the grand sum of \$3,590,101.20 and

General Account	\$3,461,727.80
Food Service Account	\$ 128,373.40
TOTAL	\$3,590,101.20

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Montgomery Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

3.4 Travel Reimbursement – 2021-2022 – Approve the Board member and/or staff conference and travel expenses as per the travel reimbursement list dated 12/3/21.

3.5 Approval of Joint Transportation Agreement - approve joint transportation agreement with Educational Services Commission of Morris County as the host and Montgomery as the joiner at a total cost of \$15,000 to Cornerstone Day School for the 2021-2022 school year as follows:

<u>Route#</u>	<u>Destination</u>	<u># MCESC Students</u>	<u># Montgomery Students</u>	<u>Joiner Cost</u>
CS050	Cornerstone Day School	2	1	\$15,000

3.6 School Development Authority Grant – accept grant money in the amount of \$114,675 from the School Development Authority for the following projects:

Water bottle filling stations	\$50,000
Drainage improvements at OHES	\$45,675
Carpet in classrooms (4-5 classrooms in VES and LMS)	<u>\$19,000</u>
	\$114,675

3.7 School Security Grant – accept the school security grant in the amount of \$267,839 from the New Jersey Department of Education.

3.8 Approval of Professional Services Contract – approve a professional services contract with Parette Somjen Architects for architectural services, bidding and construction services for the partial roof replacement at Upper Middle School in accordance with their proposal at a figure not to exceed \$54,000. This project is authorized through the 2016 referendum.

3.9 Receipt/Award Electrician- approve the vendor below for electrician services (Time/Material) on behalf of the New Jersey Cooperative Bid (Ed Data Services CO-OP #9740) as follows:

<u>Vendor</u>	<u>Award</u>
Sal’s Electric Jersey City, NJ	\$18,210.00

3.10 Receipt and Award of Bid – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid # 22-07) - Bids were received on December 8, 2021 for Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Riddell Elyria, OH	\$6,068.43
BSN Sports, Passon’s Sports & US Games Jenkintown, PA	\$17,785.08
Sportsman Johnstown, PA	\$22,561.18
MFAC LLC West Warwick, RI	\$3,565.00

Scholastic Sports Sales Manlius, NY	\$1,732.44
Winning Teams by Nissel Flemington, NJ	\$3,794.75

For approval and award Bid #22-07 for spring Athletics Awards, Equipment, Supplies and Uniforms for the Montgomery Township school District as follows:

<u>Vendor</u>	<u>Bid Amount</u>
Riddell Elyria, OH	\$2,069.43
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$6,771.01
Sportsman Johnstown, PA	\$9,842.14
MFAC LLC West Warwick, RI	\$918.00
Scholastic Sports Sales Manlius, NY	\$362.40
Winning Teams by Nissel Flemington, NJ	\$200.00
Total Bids Awarded for Bid 22-07	\$20,162.98

It is recommended the Board of Education reject the bids from the following vendors; pursuant to N.J.S.A 18A:18A-22e. The purposes or provisions or both N.J. S.A. 18A:18A-1 et seq. are being violated:

Sportsman's, Johnstown, PA - The low bid received for the following items is being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use, or requested brand:

- Baseball - Peterson Scorebooks
- Baseball - Twin City Baseball Socks - White
- Baseball - Batting Cage Net
- Softball - Lite Flite Softballs
- Softball - Shutt Bases
- Boys Track - Starting Blocks
- Boys Track - Boys Discus
- Girls Track - Girls Discus
- MS Baseball - Shutt Bases
- MS Baseball - Base Plugs
- MS Softball - Tube Socks

Scholastic Sports Sales, Manlius, NY - The low bid received for the following items is being rejected because the vendor cannot supply the requested bid item. The vendor substituted the requested bid for another style/brand. The style must match current uniform in use or requested brand:

- Baseball - Twin City Baseball Socks - White
- MS Softball-Tube socks

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT