

## **The Committee of Chairs and Policy [CCP]**

### **Committee Governance: Committees Preamble:**

The Board of Education may choose to use standing and ad hoc committees to provide oversight of the district's strategic plan and deployment, investigate, report, and recommend to the whole Board. Such committees may not act independently from the Board or make commitments which bind the Board without specific prior authorization. The Board shall determine at its annual organization meeting, or as soon thereafter as is practical, which standing committees it will constitute for the following year.

The Board President and Superintendent shall be ex officio members of all committees.

**The Committee of Chairs and Policy [CCP]:** The CCP Committee has been designated a standing committee. This charter constitutes a statement of the CCP's structure and responsibilities. It provides guidance for the CCP's interactions with the Board, District management and others. The CCP comprised the Chairs of the Standing Committees. If in total there are more than Four Chairs with the addition of the President and or Vice President, members will be rotated through meetings. The District Superintendent shall be the designated representative to the CCP.

The CCP will review Charter annually. The CCP will meet minimally monthly [12 times per year] and to hold at least two additional strategic [two times per year] CCP committee meetings annually. The CCP will provide at least one public meeting which will not share confidential information. The first school year meeting [September] will be the annual school year calendaring meeting of reporting to the BOE.

The CCP is charged with providing oversight and ensuring the sharing of information and the functioning of Committees in achieving the Goals and Strategic Plan of the Board and the District. The CCP will also provide several key roles that include but are not limited to:

1. Continuous oversight in achieving and updating the evaluation of the District's Strategic Plan
2. Developing and implementing Board Goals, the development of MTSD enterprise wide goals, setting and oversight of School, Administration and Functional Goals
3. Ensure the effectiveness of the Committee Structure related to their roles as provided in the Committee Charters
4. The development and implementation of the on-boarding and orientation of newly-elected Board members and the implementation of annual team building Board retreat
5. The recommendation to Board President of need [creation and dissolution] and composition Ad Hoc and or Sub-committees.
6. Co-develop with Board and the Ad Hoc Negotiations Committee an overall strategy for agreements with the collective bargaining units, affiliated employees, unaffiliated employees, MTSD administration and management, and the Superintendent consistent with the Vision, Mission, Core Values and Strategy of the District.

The CCP in relation to Policy shall be responsible for:

1. Informing the Board and community of enacted or pending legislation that could affect the schools

2. Provide oversight to ensure policies, support the goals and needs of the Board of Education and School District, as well as ensure that District policies are in conformance with law and the general practices of school districts in the State of New Jersey
3. Periodically review current Board policies for possible revision and generate needed Board policies to guide the operation of the District.
4. Time to time and as needed, the CCP will refer policies for review and recommendation to other Committees of the Board.