

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, May 23, 2017
5:30 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and May 18, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, negotiations, harassment, intimidation and bullying incidents, and a special education settlement agreement. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. April 25, 2017 Executive Session Meeting
2. April 25, 2017 Organization of Business and Academic Affairs and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 4/26/2017 from A. Wirsul regarding April 25, 2017 board meeting
2. Email dated 4/26/2017 from A. Wirsul regarding science program
3. Email dated 5/3/2017 from D. Freitor regarding school calendar
4. Email dated 5/9/2017 from C. Buszka regarding science program
5. Email dated 5/10/2017 from A. Wirsul regarding May 9, 2017 board meeting

SUPERINTENDENT’S REPORT

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Routine Monthly Report – Accept the following reports:
 - a. Student Control Report
 - b. Harassment, Intimidation and Bullying (HIB) Report
 - c. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- 3431.1 Family Leave
- 4431.1 Family Leave
- 5512 Harassment, Intimidation and Bullying

1.3 Policy Adoption – Accept and adopt the following policies following a second reading:

- R1510 Americans with Disabilities
- 3124 Employment Contract
- 3212 Attendance
- 4124 Employment Contract
- 4212 Attendance

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2016-2017

Approve the following Out-of-District placements for the 2016/2017 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000561	YALE Memorial Middle School	Withdrawn as of 5/4/17		-\$8,644.16	-\$8,644.16
102327	Somerset County Vo-Tech	Withdrawn as of 4/26/17		-\$5,658.00	-\$5,658.00
102327	Somerset County Secondary Academy	4/27/17-6/30/17		\$9,898.78	\$9,898.78

2.2 Consultant Approvals 2016/2017

Approve the following consultants for the 2016/2017 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Approved Fire Protection	Inspection of Oxygen Cylinders in District Nurses Office 10 cylinders x \$5.40 each	\$54.00
Christian Smith	Five days assistance in instrumental music placements for current 3 rd grade students; develop appropriate instrumentation for 4 th grade bands. Work to be completed by 6/15/17	\$500.00

Mark Dolan	Provide one day PD for 5 th -8 th grade vocal teachers on pedagogical needs for middle school students on 5/25/17.	\$700.00
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2.3 Out-of-District Placements 2017-2018

Approve the following Out-of-District placements for the 2017/2018 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
100041	Morris-Union Jointure DLC	6/28/17-6/12/18	\$14,820.00	\$90,414.00	\$105,234.00
100041	Morris-Union Jointure DLC 1:1 Aide	6/28/17-6/12/18	\$10,426.50	\$69,510.00	\$79,936.50
181201	Morris-Union Jointure DLC	6/28/17-8/9/18	\$14,820.00	\$90,414.00	\$105,234.00
009226	Morris-Union Jointure DLC	6/28/17-6/12/18	\$14,820.00	\$90,414.00	\$105,234.00
101201	HI-STEP @ Behavior Therapy Associates	7/5/17-8/4/17	\$3,600.00		\$3,600.00
102736	HI-STEP @ Behavior Therapy Associates	7/5/17-8/4/17	\$3,600.00		\$3,600.00

2.4 Chapters 192/193 Funding 2016-17 – Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$2,150.00 for the 2016-17 school year to be allocated as follows:

		Year to Date
Chapter 192 Compensatory Education	\$537.00	\$2,149.00
Chapter 193 Exam and Classification	\$1083.00	\$10,808.00
Chapter 193 Corrective Speech	\$530.00	\$6,715.00

2.5 TEAMS Trip Proposal/MHS – Approve MHS TEAMS to attend the TEAMS National Conference and Competition in Orlando, Florida from June 21 – June 24, 2017.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of April 30, 2017:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of April 30, 2017.

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of April 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of April 30, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for May – approve the monthly bills as follows:

General Operating	\$7,592,907.29
Food Service	\$136,795.35

3.6 Travel Reimbursement – 2016/2017– approve the Board member and/or staff conference and travel expenses as per Schedule A.

3.7 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per Schedule B.

3.8 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per Schedule C.

3.9 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per Schedule D.

3.10 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per Schedule E.

3.11 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per Schedule F.

3.12 Resolution to Renew Insurance Brokers of Record as Extraordinary Unspecifiable Service (EUS)

Approve the renewal of CBIZ Insurance Services/Brown and Brown Benefits Advisors as the Board's insurance broker of record for all property and casualty insurance programs as an Extraordinary Unspecifiable Service for the 2017-18 school year.

3.13 Approval to Provide Transportation for the Montgomery Township Recreation Department – approve to provide transportation for the Montgomery Township Recreation Department summer Rec-N-Crew program to various locations in New Jersey and Pennsylvania between June 28 – August 2 at a rate of \$45/hour.

3.14 Approval for the Purchase of Three (3) 54 Passenger School Busses – approve the purchase of one three (3) 54 Passenger School Busses, entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESSCCPS, School Bus Bid # ESCNJ 16/17-35.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Truck King International Sales & Service, Inc. Newark, NJ	School Bus, Bid #ESCNJ 16/17-35	54 Passenger	\$289,222.65

3.15 Approval for the Purchase of Two (2) 24 Passenger School Bus-Type B – approve the purchase of two (2) 24 Passenger School Bus-Type B entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESSCCPS, School Bus Bid # ESCNJ 16/17-35.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Bus Description</u>	<u>Total</u>
Wolffington Body Company, Inc.	School Bus, Bid #ESCNJ 16/17-35	24 Passenger School Bus- Type B	\$121,497.00

3.16 Approval for the Purchase of Furniture for the Library at Upper Montgomery Middle School - approve the purchase of library furniture for the library at Upper Montgomery Middle School entered into on behalf of the Educational Services Commission Cooperative Pricing System #65MCESSCCPS, Furniture: School and Office #MRESC 16/16-09.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
Hertz Furniture Systems, LLC	Furniture: School and Office Bid #MRESC 15/16-09	\$212,950.47

- 3.17 Receipt/Award of Bid – Building Use at the Montgomery Township School District (B18-04) – Bids were received on May 17, 2017 for building use (before and after school care) at the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Princeton Family YMCA Princeton, NJ	\$142,000.00
AlphaBEST Education, Inc. Lewisville, NC	\$35,000.00

It is recommended that the Board of Education award the bid for building use (before and after school care) at the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Princeton Family YMCA Princeton, NJ	\$142,000.00

- 3.18 New Jersey Cooperative Bid (Educational Data Services) – approval of the award of bids received by Educational Service Commission of Morris County, Morris Plains, NJ on behalf of the New Jersey Cooperative Bid Members for the 2017-2018 school year as follows:

<u>Category</u>	<u>Vendor</u>
Custodial Supplies	Indco, Inc. Scoles Floorshine Industries Staples Contract & Commercial, Inc. W.W. Grainger, Inc.

- 3.19 Approval for the Purchase of District Technology Equipment and Supplies – approve the purchase of HP chromebooks, Google chrome management console licenses, custom asset or labels and service for chromebooks entered into on behalf of the Educational Services Commission of New Jersey, Cooperative Pricing System #65MCESCCPS, Technology Supplies Bid #MRESC 15/16-11.

<u>Vendor</u>	<u>Contract Title and MRESC Contract #</u>	<u>Total</u>
CDW-G Vernon Hills, IL	Technology Supplies Bid # MRESC 15/16-11	146,406.76

- 3.20 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business

Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.21 Approval of Paperless Board Meeting Service – approve an annual agreement with Schoolboardnet, LLC for the paperless board meeting service at an annual cost of \$1,888.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT