

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, July 18, 2017

6:30 p.m. Executive Session

7:30 p.m. Public Session

Administration Building Large Conference Room

WORKSHOP AND BUSINESS MEETING AGENDA

2017-2018 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and July 14, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, a special education settlement agreement, negotiations with the Montgomery Township Education Association and possible litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources and Negotiations Committee Report
- Policy Committee Report
- Communications Committee Report
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. June 13, 2017 Executive Session Meeting
2. June 13, 2017 Workshop and Business Meeting
3. June 27, 2017 Executive Session Meeting
4. June 27, 2017 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 6/14/17 from A. Wirsul regarding Organization culture and physics first
2. Email dated 6/21/17 from MES PTA Officers regarding funding for 2016-17 school year
3. Email dated 6/28/17 from A. Wirsul regarding observations/questions to the BOE

SUPERINTENDENT'S REPORT

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Fire/Security Drill Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2017-2018 - Approve the following Out-of-District placements for the 2017/2018 school year:

Pupil ID	School	TUITION			
		Dates	ESY	RSY	Total for Year
000182	Bridge Academy	9/5/17-6/16/18	\$	\$24,640.00	\$24,640.00
100333	Bridge Academy	9/5/17-6/16/18	\$	\$41,580.00	\$41,580.00
057415	Lakeview School	7/6/17-6/20/18	\$14,167.20	\$85,003.20	\$99,170.40
103382	Academy Learning Center	6/26/17-8/4/17	\$4,930.00		\$4,930.00
103382	Academy Learning Center 1:1 Aide		\$3,190.00		\$3,190.00

2.2 Consultant Approvals 2017/2018 - Approve the following consultants for the 2017/2018 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Union County Educational Services Commission	Medical Bedside Instruction: Regular Behavior Unit Specialized Behavior Unit	\$66.00/hour \$89.00/hour
Building Behavior Solutions, LLC	Conducting FBAs, Behavioral Consultation, Program Coordination Direct 1:1 ABA Therapy Full Day Training Half Day Training Miles + Tolls	\$145.00/hour \$80.00/hour \$1,200.00 \$800.00 \$.53.5/mile
Orvos, Lisa	Behavioral Consultation	\$125.00/hour
Eden Autism	ADOS Testing Evaluation Func Behavior Assessment Social Skill Assessment Behavior Assessment - BCBA Behavior Assessment - Behavior Specialist ABA Program In Home - BCBA ABA Program In Home - Behav Therapist Speech/Language Evaluation Speech/Language Consult Speech/Language Therapy	\$650.00/eval \$1600.00/eval \$1500.00/eval \$150.00/hour \$90.00/hour \$150.00/hour \$80.00/hour \$550.00/eval \$150.00/hour \$150.00/hour

2.3 NJSIAA Membership – 2017-2018 – Approve Montgomery High School to continue its membership for 2017-2018 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.

2.4 Approval of Participation in High School Athletics -

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by his parents at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic program and, specifically, the diving team program; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the diving team program, provided he otherwise meets the eligibility requirements of said program.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's diving team program, provided he otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution

- 2.5 Field Trip Approval – Approve a field trip for the cheerleading team and coaches to attend cheer camp at Trails End Cheer Camp in Honesdale, Pennsylvania from August 24 to August 27, 2017 at no cost to the Montgomery Township School District.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of June 30, 2017:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of June 30, 2017

- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of June 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of June 30, 2017 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

- 3.5 Approval of Bills to close out Year End - approve the end of year bills as follows:

General Operating	\$512,172.72
Food Service	\$10,531.52

- 3.6 Approval of Monthly Bills for July – approve the monthly bills as follows:
General Operating \$2,099,925.08
- 3.7 Travel Reimbursement – 2017/2018– approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.8 Approval of Fees for the 2017-18 School Year – approve the following fees for the 2017-18 school year:
- High School student parking fee – \$200
 - High School football games – Adults \$5, Students \$2
 - High School basketball games – Adults \$4, Students \$2
 - High School wrestling matches – Adults \$4, Students \$2
 - High School fall play – Adults \$6, Students \$5
 - High School spring musical – Adults \$8, students \$7
 - Upper Middle School spring musical – Adults \$10, Students \$5

- 3.9 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.10 **WHEREAS**, on April 25, 2017 the Montgomery Township Board of Education awarded Northeastern Interior Services, LLC original bid for Restroom Renovations at Orchard Hill Elementary School and Upper Middle School in the total contract lump sum of \$1,059,000.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Northeastern Interior Services, LLC in the amount of \$5,338.41:

- #1 Credit for installing toilet stalls manufactured by Scranton products in lieu of Bobrick Washroom Equip. -\$5,750.00
- #3 New heating element and radiator covers to be installed at only the student restrooms at Upper Middle School \$8,316.52
- #4 New heating element and radiator covers to be installed at only the faculty restrooms at Upper Middle School \$2,771.89

- 3.11 Receipt and Award of Revised Request for Proposal – Information Technology Management Services (Revised RFP18-01) – Proposals were received on July 11, 2017 for the revised request for proposal for an information technology management services as follows:

<u>Vendor</u>	<u>Base Bid</u>
Pitt Bull Secure Technologies Summerhill, PA	\$296,500.00
Pinnacle Consulting Fairfield, NJ	\$345,000.00

It is recommended that the Board of Education award Revised RFP18-01 for an information technology management services as follows:

<u>Vendor</u>	<u>Base Bid</u>
Pitt Bull Secure Technologies Summerhill, PA	\$90,000.00

- 3.12 Receipt and Award of Quote – Musical Instrument Cabinets/Racks and Other Miscellaneous Music Room Supplies for Village Elementary School (Quote #B18-18) – Quotes were received for musical instrument cabinets/racks and other miscellaneous music room supplies for Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Melhart Music Center McAllen, TX	\$37,550.50
Wenger Corporation Owatonna, MN	\$48,508.00

It is recommended that the Board of Education award quote Q18-18 for musical instrument cabinets/racks and other miscellaneous music room supplies for Village Elementary School as follows:

<u>Vendor</u>	<u>Base Bid</u>
Melhart Music Center McAllen, TX	\$37,550.50

- 3.13 Approval for the Purchase of Managed Print Services and Equipment – approve the purchase of managed print services and equipment entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, GSA/FSS Reprographics Schedule Use (#T-2075):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Xerox Corporation c/o Stewart Business Systems Burlington Twp., NJ	#51145	\$23,304.00

- 3.14 Approval for the Purchase of Managed Print Services and Equipment - approve the purchase of managed print services and equipment entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Copiers, Maint., and Supplies (#G-2075):

<u>Vendor</u>	<u>State Contract #</u>	<u>Total</u>
Xerox Corporation c/o Stewart Business Systems Burlington Twp., NJ	#40469	\$40,821.60

- 3.15 Approval for the Purchase of Diesel Fuel – approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-15.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil, Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0.0649 per gallon
	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 st through April 15 th)	\$0.0649 per gallon

*Contract expires November 15, 2017.

- 3.16 **WHEREAS**, on February 28, 2017 the Montgomery Township Board of Education awarded Paley Construction Co. original bid for Band Room at Village Elementary School in the total contract lump sum of \$828,624.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to Paley Construction Co. in the amount of \$704.00:

- #1 Furnish hardware as School Standard \$1,790.00
- #2 Credit to eliminate hardware set #3 -\$1,086.00

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT