

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, January 24, 2017
6:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 6, 2017 and January 19, 2017. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, special education litigation and parent appeals to harassment, intimidation and bullying determinations. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. December 15, 2016 Executive Session Meeting
2. December 15, 2016 Special Meeting
3. December 20, 2016 Executive Session Meeting
4. December 20, 2016 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 12/19/2016 from A. Lutkowski regarding cell tower
2. Email dated 12/20/2016 from D. Wierzbicki regarding cell tower
3. Email dated 1/5/2017 from J. Subramanian regarding class size
4. Email dated 1/5/2017 from W. Minggia regarding student issue

SUPERINTENDENT’S REPORT

- District Goals Update – Upper Middle School and Lower Middle School
- Budget Presentations – Human Resources and Pupil Services

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. Harassment, Intimidation and Bullying (HIB) Report
- c. Fire/Security Drill Report

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Consultant Approvals – Approve the following consultants for the 2016-2017 school year:

Solange A. Lopes-Murphy, Ph.D., to provide one day of professional development regarding referrals of ELL students to Special Education for all academic support staff and ELL teachers on 2/17/17. Total cost \$1,250 to be funded by NCLB Title III Immigrant Grant.

Webb Align – Provide one full day of site-based PD for district supervisors and some teachers on February 8, 2017. Cost: \$5,000.00 to be funded by NCLB Title II funds.

Kiker Learning – Provide 2 days of site-based PD: Google Educator Level 1 Certification training for district staff in March. Cost: \$5500.00 to be funded by NCLB Title II funds.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of December 31, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of December 31, 2016
- 3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of December 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

- 3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of December 31, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.5 Approval of Monthly Bills for January – approve the monthly bills as follows:

General Operating	\$6,509,748.62
Food Services	\$151,891.21

- 3.6 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.7 Agreement between Montgomery Township Board of Education and the Township of Montgomery regarding the High School Pool – approve the revised agreement between Montgomery Township Board of Education and the Township of Montgomery granting the Recreation Department access to and use of the swimming pool located at Montgomery High School for the benefit of the residents of the Township of Montgomery. The term of the agreement shall be from July 1, 2017 to June 30, 2018.
- 3.8 Election of Delegate - It is recommended that the Board of Education elect Phyllis Bursh as delegate to the Somerset County Educational Services Commission and Minkyo Chenette as alternate delegate.
- 3.9 Authorize Bidding for Goods and Services – authorize the solicitation of bids for goods and services for the 2017-2018 school year as determined by the School Business Administrator.
- 3.10 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file,

are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.11 Information Technology Management Services - approve the following resolution regarding information technology management services:

WHEREAS, the Montgomery Township Board of Education (hereinafter referred to as the “Board”) is desirous of retaining an information technology firm to perform Information Technology Management Services for the Board (hereinafter referred to as the “Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A:-4.1 (b)(2) allows boards of education to use “competitive contracting” in lieu of public bidding for such Services; and

WHEREAS, the Board is seeking specific proposals from interested information technology firms that are capable of successfully providing such Services.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby authorizes the Business Administrator to develop a request for proposals from qualified vendors interested and capable of providing the Services desired.
 2. The Board President and the Business Administrator are hereby authorized to execute any and all documents necessary to effectuate the terms of this Resolution.
- 3.12 Receipt and Award of Quote – On-site IT Manager (Quote #Q17-44) – Quotes were received for an on-site IT manager for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Pitt Bull Secure Technologies Inc. Summerhill, PA	\$17,280.00
Enterprise Direct Universe Windber, PA	\$20,016.00
Educational Development Software Burlington, NJ	\$20,880.00

It is recommended that the Board of Education award Quote #Q17-44 for an on-site IT manager for the Montgomery Township School District as follows:

<u>Vendor</u>	
Pitt Bull Secure Technologies Inc. Summerhill, PA	\$17,280.00

- 3.13 Receipt and Award of Bid – Spring Athletic Awards, Equipment, Supplies and Uniforms for the Montgomery Township School District (Bid #B17-07) – Bids were received on January 13, 2017 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid</u>
Metuchen Center Inc. Sayreville, NJ	\$41,251.07
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$33,636.21
Triple Crown Sports, Inc. Old Bridge, NJ	\$32,925.80
Leisure Sporting Goods Iselin, NJ	\$29,664.42
Longstreth Sporting Goods Spring City, PA	\$25,750.53
Riddell Elyria, OH	\$15,887.12
Pyramid School Products Tampa, FL	\$13,181.06
Aluminum Athletic Equipment Royersford, PA	\$10,741.44
School Specialty, Inc. Lancaster, PA	\$7,040.73
S& S Worldwide Colchester, CT	\$2,693.84
MFAC, LLC West Warwick, RI	\$2,439.80
The Neff Co. Greenville, OH	\$383.52

It is recommended the Board of Education reject the bids received from the following vendors; pursuant to 18A:18A-22e since the purposes or provisions or both of N.J.S.A.18A:18A-1 et seq. are being violated:

Riddell, Elyria, OH - The low bids received for *baseball and softball bassets* are being rejected because the vendor offered a different brand that will not fit into the current peg system. The low bids received for *boys and girls lacrosse goals* are being rejected because the vendor bid on lacrosse nets not goals. The low bid received for *boys' golf team shirts* is being rejected because the vendor substituted a different brand that does not meet our specifications

School Specialty, Lancaster, PA - The low bid received for *girls' lacrosse shin guards* is being rejected because the vendor offered a lesser brand that is not suitable for this level of play.

It is recommended that the Board of Education award Bid #B17-07 for spring athletic awards, equipment, supplies and uniforms for the Montgomery Township School District as follows:

<u>Vendor</u>	
Leisure Sporting Goods Iselin, NJ	\$14,168.42
BSN Sports, Passon's Sports & US Games Jenkintown, PA	\$10,246.50
Triple Crown Sports, Inc. Old Bridge, NJ	\$4,262.40
Pyramid School Products Tampa, FL	\$1,018.38
Aluminum Athletic Equipment Royersford, PA	\$880.00
Metuchen Center Inc. Sayreville, NJ	\$625.55
Longstreth Sporting Goods Spring City, PA	\$379.04
S & S Worldwide Colchester, CT	\$351.40
The Neff Co. Greenville, OH	\$99.84
Riddell Elyria, OH	\$36.36

School Specialty, Inc.
Lancaster, PA

\$33.28

Total Bids Awarded

\$32,101.17

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT