

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, November 24, 2015
7:00 p.m. Executive Session
7:30 p.m. Public Session
Upper Middle School Media Center

AGENDA FOR REGULAR BUSINESS MEETING

2015-2016 District Goals

Goal 1: To review, evaluate and assess current programs and staffing structures to determine gaps/needs. Raise academic performance of all demographics and results should compare favorably against similar districts year after year. Special focus on the MHS Science department, where a measurement of student achievement will be developed in 2015 and used every year to measure positive progress.

Goal 2: To identify and implement social emotional learning programming to be addressed district wide through the counseling programs. Specifically, implement evidence based social and emotional learning programs with the aim to prevent bullying, discipline problems and improving school climate (and stress) for all children.

Goal 3: To identify and effectively utilize specific communication practices with students, parents, staff and community members that are timely, accessible, and consistent in message. Administer a district-wide communications survey and compare the results with the Spring 2013 results.

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2015 and November 19, 2015. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, student disciplinary matters and special education litigation. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. October 13, 2015 Executive Session Meeting
2. October 13, 2015 Workshop and Special Meeting
3. October 20, 2015 Executive Session Meeting
4. October 20, 2015 Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 10/16/15 from A. Wirsul regarding class rank
2. Email dated 10/25/15 from D. Freitor regarding curriculum
3. Email dated 11/2/15 from P. Blodgett regarding campaign flyer
4. Email dated 11/5/15 from K. Matches regarding election signs
5. Email dated 11/5/15 from M. Louie regarding fundraising
6. Email dated 11/9/15 from L. Johnson regarding personnel
7. Email dated 11/11/15 from R. Cavalli regarding referendum
8. Email dated 11/11/15 from R. Cavalli regarding policy
9. Email dated 11/11/15 from A. Wirsul regarding Trigeration Systems
10. Email dated 11/11/15 from C. Horn regarding class rank
11. Email dated 11/12/15 from M. Parise regarding November 10th Board meeting
12. Email dated 11/12/15 from D. O'Reilly regarding Board

SUPERINTENDENT'S REPORT

ACTION AGENDA

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following report:

1. Student Control Report
2. Harassment, Intimidation and Bullying (HIB) Report
3. Teacher Absence Report
5. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies and regulations as a first reading:

- 3218 Substance Abuse
- 3218R Substance Abuse Regulation
- 4218 Substance Abuse
- 4218R Substance Abuse Regulation

1.3 Policy Second Reading and Adoption – Accept and adopt the following policy following a second reading:

- 7450 Property Inventory

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements – Approve the following Out-of-District placements for the 2015/16 school year.

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
101610	New Hope Academy	Withdrawn 11/6/2015		-\$27,812.00	-\$27,812.00
101610	Bridge Academy	11/9/15- 6/1716		\$30,620.87	\$30,620.87

100369	Hunterdon County Polytech	10/15/15-6/30/16		\$4,621.45	\$4,621.45
100369	Hunterdon County Polytech – Shared Aide	10/15/15-6/30/16		\$2,709.80	\$2,709.80
101125	Somerset County Education Commission Services Secondary High School	10/26/15-6/30/16		\$38,052.95	\$38,052.95
101125	Somerset County Vocational & Technical Schools	Withdrawn 10/5/2015		-\$20,607.93	-\$20,607.93

2.2 Consultant Approvals - Approve the following consultants for the 2015/16 school year.

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Behavior Therapy Associates	Educational Testing	\$3,600.00/case
Somerset County Educational Services Commission	Educational Evaluation	\$320.00/Evaluation
Eden Autism Services	Comprehensive Evaluation Speech-Language Evaluation Behavioral Observation – 2 hours	\$1,400.00/Evaluation \$550.00/Evaluation \$500.00/Observation
Centris Group	IEP Direct Training	\$1,350.00/day

2.3 Approval of Five-Year Master Special Education Tuition Contract - Approve a five-year master special education tuition contract with Middlesex Regional Educational Services Commission inclusive of school years September 1, 2015 through June 30, 2020. The contract covers the services, procedures and responsibilities of each district relevant to the out-of-district placements of Montgomery Twp. students in one of the Middlesex Regional ESC schools.

2.4 Chapters 192/193 Funding 2015-16 – Approve original funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$40,169.48 for the 2015-16 school year to be allocated as follows:

Chapter 192 Compensatory Education	\$1,692.00
Chapter 192 E.S.L.	<u>\$863.00</u>
Chapter 192 Total	\$2,555.00

Chapter 193 Exam and Classification	\$21,976.00
Chapter 193 Corrective Speech	\$8,361.00
Chapter 193 Supplementary Instruction	<u>\$7,426.00</u>
Chapter 193 Total	\$37,763.00

Grand Total	\$40,318.00
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2.5 Approval of Participation in High School Athletics -

WHEREAS, a student whose name is on file in the Superintendent's Office who is a resident of the Montgomery Township School District (hereinafter referred to as the "District") and is placed by his parents at their own expense at a non-public school for the treatment of students with disabilities; and

WHEREAS, the student's parents have applied to the District to participate in the interscholastic athletic program and, specifically, the ice hockey program; and

WHEREAS, the Superintendent has determined from the records provided to her by the non-public school that this student is in good academic standing and is, therefore, eligible for participation in the ice hockey program, provided he otherwise meets the eligibility requirements of said program.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for this student to participate in the District's ice hockey program, provided he otherwise meets the eligibility requirements of said program. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the New Jersey State Interscholastic Athletic Association consistent with this Resolution.

2.6 Approval of Co-curricular Activity at UMS-Project Unify -

WHEREAS, a new co-curricular activity is proposed at the Upper Middle School entitled Project Unify and sponsored and funded by Special Olympics, New Jersey; and

WHEREAS, Special Olympics, New Jersey, will provide a monetary stipend up to \$1,000.00, but not less than \$500.00 to a Montgomery Township School District staff member advisor. The amount will be prorated for the 2015-2016 school year, as the club will not be operational for the full year; and

WHEREAS, the Montgomery Township School District Board of Education will not be responsible for funding Project Unify now or in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for the commencement of this co-curricular activity provided it meets the requirements of relevant Board Policies. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the Special Olympics, New Jersey, consistent with this Resolution.

2.7 Approval of New Co-curricular Activity at UMS-Young Entrepreneur Club -

WHEREAS, a new co-curricular activity is proposed at the Upper Middle School entitled Young Entrepreneur Club and funded by a private donation; and

WHEREAS, two parents of an Upper Middle School student, whose names are on file in the Superintendent's Office, and who are residents of the Montgomery Township School District will provide a monetary stipend of \$2,000.00 to a Montgomery Township School District staff member advisor; and

WHEREAS, the Montgomery Township School District Board of Education will not be responsible for funding Young Entrepreneur Club now or in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby grants its approval for the commencement of this club provided it meets the requirements of relevant Board Policies. The School Business Administrator/Board Secretary is hereby authorized to issue written approval on behalf of the Board of Education to the donors of the monetary donation of \$2,000.00, consistent with this Resolution.

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of October 31, 2015:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of October 31, 2015

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of October 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary

Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of October 31, 2015 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for November – approve the monthly bills as follows:

General Operating	\$7,560,871.58
Food Service	\$172,268.50

3.6 Travel Reimbursement – 2015/2016 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Approve Resolution for a Special Election Date – approve the following resolution:

The Montgomery Township Board of Education hereby determines to hold a special election for the purpose of considering a bond proposal at the March 8, 2016 special election date permitted by law. The Business Administrator/Board Secretary is authorized and directed to notify the County Clerk, Municipal Clerk and other appropriate County officials of the special election date. The form of the bond proposal will be approved by this Board at a later time and then submitted as required.

3.8 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

3.9 Approval for the Purchase of Diesel Fuel – approve the purchase of Red Dyed #2 Diesel Ultra Low Sulfur Fuel and Red Dyed Winter Blend Ultra Low Sulfur Fuel entered into on behalf of the Somerset County Cooperative Pricing Bid #2SOCCP, Red Dyed #2 Diesel Fuel (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil, #CC-0036-15.

<u>Vendor</u>	<u>Fuel Type</u>	<u>Fixed Delivery Prices</u>
National Fuel Oil, Inc. Newark, NJ	#2D Diesel Ultra Low Sulfur Fuel (April 16 th through October 31 st)	\$0.0649 per gallon
	#2D Winter Blend Ultra Low Sulfur Fuel (November 1 st through April 15 th)	\$0.0649 per gallon

3.10 Receipt and Award of Quote – Purchase of Cafeteria Appliances for the Lower Montgomery Middle School (Q16-33) – receive quote Q16-33 for two (2) reach-in heated cabinets and one (1) reach-in refrigerator, as follows:

<u>Vendor</u>	<u>Base Bid</u>
Denver Equipment Co. of Charlotte, Inc. Charlotte, NC	\$19,793.00
Singer Equipment Company Elverson, PA	\$27,880.32

It is recommended that the Board of Education award quote Q16-33 for the purchase of two (2) reach-in heated cabinets and one (1) reach-in refrigerator as follows:

<u>Vendor</u>	
Denver Equipment Co. of Charlotte, Inc. Charlotte, NC	\$19,793.00

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT