

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION**  
**Skillman, New Jersey 08558**

**Meeting, Tuesday, October 18, 2016**  
**6:30 p.m. Executive Session**  
**7:30 p.m. Public Session**  
**Upper Middle School Media Center**

**AGENDA FOR REGULAR BUSINESS MEETING**

2016-2017 District Goals

- Goal 1: Growth in Achievement for All Students
- Goal 2: Cultivating a Culture that Emphasizes Student Resilience, Perseverance, Awareness, and Growth
- Goal 3: Planning for Growth While Employing Fiscal Responsibility
- Goal 4: Develop Three-to-Five Year Strategic Plan for District

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 7, 2016 and October 14, 2016. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying incidents, special education litigation and superintendent's merit goals. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

- |                       |                               |
|-----------------------|-------------------------------|
| 1. September 6, 2016  | Executive Session Meeting     |
| 2. September 6, 2016  | Workshop and Business Meeting |
| 3. September 20, 2016 | Executive Session Meeting     |
| 4. September 20, 2016 | Business Meeting              |

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

1. Email dated 9/16/16 from K. Sokoloff regarding school calendar
2. Email dated 9/30/16 from B. Verma regarding world languages survey
3. Email dated 10/4/16 from A. Wirsul regarding cell tower
4. Email dated 10/5/16 from A. Wirsul regarding board meetings and policy
5. Email dated 10/7/16 from A. Wirsul regarding financial information
6. Email dated 10/10/16 from A. Wirsul regarding strategic plan process

SUPERINTENDENT’S REPORT

- District Violence & Vandalism Report 2015-2016 – Opportunity for Public Hearing
- Student Achievement and College Admissions Review

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Superintendent’s Report** or the **Action Agenda** for a maximum of five (5) minutes during this period of the meeting. All responses will be provided at the end of this session.

ACTION AGENDA

**1.0** ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Routine Monthly Report – Accept the following reports:

- a. Student Control Report
- b. EVVRS Report Period Two – 2015-2016
- c. Harassment, Intimidation and Bullying (HIB) Report
- d. Fire/Security Drill Report

1.2 Policy First Reading – Accept the following policies as a first reading:

- 1220 Employment of Chief School Administrator
- 1310 Employment of School Business Administrator/Board Secretary
- 3125 Employment of Teaching Staff Members

1.3 Policy Adoption – Adopt the following policy following a second reading:

- 2270 Religion in the Schools

1.4 New Jersey Quality Single Accountability Continuum Review (NJQSAC) – Approve the New Jersey Quality Single Accountability Continuum Statement of Assurance for submission to the New Jersey Department of Education.

**2.0 CURRICULUM & INSTRUCTION**

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

2.1 Out-of-District Placements 2016-2017

Approve the following Out-of-District placements for the 2016/2017 school year.

Pupil ID	School	Dates	TUITION		Total for Year
			ESY	RSY	
100369	Hunterdon County Polytech School Shared Aide	9/1/2016-6/30/17		\$5,555.00 \$3,252.00	\$8,807.00
102976	Montgomery Academy	10/3/16-6/22/17		\$52,647.00	\$52,647.00
102976	Child Therapeutic Day School-UBHC	9/7/16-6/22/17 Withdrawal		-\$67,100.00	-\$67,100.00
009226	YALE School Southeast II	9/30/16-6/16/17 1:1 Aide		\$31,160.00	\$31,160.00
158805	Somerset County Secondary Academy	9/7/16-6/20/17		\$46,889.00	\$46,889.00

2.2 Consultant Approvals 2016/2017

Approve the following consultants for the 2016/2017 school year.

<b>CONSULTANT NAME/VENDOR</b>	<b>SERVICES PROVIDED</b>	<b>RATES OF SERVICE</b>
Learning Ally	Institution Site License	\$6,750.00
Eterpreting, LLC	Translation @ IEP Meetings Spanish Telephone Translation After 1 <sup>st</sup> hour All Other Language Telephone Translation After 1 <sup>st</sup> hour	\$60.00/hour \$1.00/minute \$90.00/hour \$1.25/minute
Solange A. Lopes-Murphy, Ph.D.	Provide 1 day PD to pupil services staff and ELL teachers regarding referrals of ELL students to special education, on 11/9/16.	\$1,250.00 Funded by NCLB Title III Immigrant Grant
IDE Corp.	Provide 3 days PD for district administrators on executive function skills connected to Depth of Knowledge and understanding by Design and moving from compliant students to engaged students during the 2016-2017 school year.	\$6,690.00 Funded by NCLB Title II Grant
Frank Veronsky	Provide 1 day PD for K-12 art faculty regarding Principals of Art and Elements of Design through Photography on 11/9/16.	\$900.00
Nathan White	Provide 1 day PD for 4-12 orchestra faculty regarding Specifics of Teaching, Performing and Instructional Materials on the Bass on 11/9/16.	\$500.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following reports as of September 30, 2016:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

3.2 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of September 30, 2016

3.3 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of September 30, 2016 no line item account has

encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

3.4 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of September 30, 2016 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).

3.5 Approval of Monthly Bills for October – approve the monthly bills as follows:

General Operating	\$8,046,228.85
Food Services	\$204,746.00

3.6 Travel Reimbursement – 2016/2017 – approve the Board member and/or staff conference and travel expenses as per the attached list.

3.7 Submission of Comprehensive Maintenance Three-Year Plan – approve the following resolution regarding the approval and submission of the district's comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Montgomery Township School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Whereas, specific proposed expenditures will be subject to review and approval by the Board of Education prior to the commitment of any funds,

Now, therefore, be it resolved, that the Montgomery Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Montgomery Township School District in compliance with Department of Education requirements.

3.8 Maximum Capital Reserve Deposit – That the Montgomery Township Board of Education adopt the following statement:

Whereas, the Montgomery Township School District has 53 projects identified in its current Long-Range Facility Plan that have not been initiated or advanced, and

Whereas, the 53 projects have an estimated total cost over the five-year period of \$14,796,475 and

Whereas, it is estimated that projects totaling the amount of \$2,383,115 have been identified as Other Capital Projects that are not eligible for State funding in the form of debt service aid or NJSCC grant funds, and

Whereas, it is estimated that the district has remaining projects in the amount of \$12,413,360 that are eligible for State funding in the form of debt service aid or NJSCC grant funds in the amount of \$4,965,344 and

Whereas, the estimated local share of these eligible projects is \$7,448,016,

Now, therefore be it resolved, that the maximum amount the Montgomery School District may deposit in its capital reserve for the local share of eligible projects is \$7,448,016.

- 3.9 Approval of Joint Transportation Agreement – approve joint transportation with Montgomery as the host and Hillsborough as the joiner at a total cost of \$31,494 to Hillsborough for the 2016-2017 School Year as Follows:

<u>Route#</u>	<u>Destination</u>	<u># Montgomery Students</u>	<u>#Hillsborough Students</u>	<u>Joiner Cost</u>
EDEN	Eden	1	2	\$31,494

- 3.10 Approval of Joint Transportation Agreement – approve joint transportation with Hopewell Valley Regional as the host and Montgomery as the joiner at a total cost of \$14,563.03 to Montgomery for the 2016-2017 School Year as Follows:

<u>Route#</u>	<u>Destination</u>	<u># Hopewell Students</u>	<u>#Montgomery Students</u>	<u>Joiner Cost</u>
CNS01	Center School Somerset, NJ	3	1	\$14,563.03

- 3.11 Amend Award for the Purchase of Managed Print Services and Equipment - amend the award of August 16, 2016 for the purchase of managed print services and equipment entered into on behalf of the State of the Division of Purchase and Property pursuant to N.J.S.A. 18A:18A-10 under the New Jersey State Contract Title, Copiers, Maint., and Supplies (#G-2075):

<u>Vendor</u>	<u>Award of August 16, 2016</u>	<u>Amended Award</u>
Xerox Corporation c/o Stewart Business Systems Burlington Twp., NJ State Contract #40469	\$32,484.00	\$35,638.80

3.12 Approve the Following Resolution Regarding the Refunding of all or a Portion of the Outstanding Callable School Bonds –

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED APRIL 3, 2007, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$46,200,000, APPROPRIATING NOT TO EXCEED \$37,400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$37,400,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable refunding school bonds of the School District issued in the original principal amount of \$46,200,000 and dated April 3, 2007 (the "2007 Bonds"). The 2007 Bonds maturing on or after April 1, 2018 may be redeemed at the option of the School District in whole or in part on any date on or after April 1, 2017 (the "Redemption Date") at a redemption price equal to the par amount of the 2007 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$37,400,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$275,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt

of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary, the Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2007 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

3.13 Approve the Following Resolution Authorizing Agreement for Certain Legal Services – approve the following resolution:

WHEREAS, there exists a need for specialized legal services in connection with the capital program and the authorization and the issuance of obligations of the Board of Education of the Township of Montgomery in the County of Somerset (the “Board”), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the law firm of McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET AS FOLLOWS:

1. The law firm of McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board in accordance with an Agreement dated as of October 18, 2016 and submitted to the Board (the “Contract”).
2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.



4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Courier News.

3.14 Approve the Following Resolution Authorizing Agreement for Certain Financial Advisory Services – approve the following resolution:

WHEREAS, there exists a need for specialized financial advisory services in connection with the financing of not-to-exceed \$37,400,000 Refunding School Bonds (“Bonds”) by The Board of Education of the Township of Montgomery in the County of Somerset, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements; structuring the various terms and conditions associated with the financing in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the financing; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONTGOMERY IN THE COUNTY OF SOMERSET, NEW JERSEY AS FOLLOWS:

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services necessary in connection with the Bonds by the Board in accordance with a Proposal submitted to the Board (the "Proposal").
2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.

3.15 Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2016-2017 School Year

Whereas, the Montgomery Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

Whereas, the Montgomery Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Montgomery Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

Resolved, the Montgomery Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2016-2017 school year pursuant to all conditions of the individual State contracts; and be it further

Resolved, that the Montgomery Township Board of Education School Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

Resolved, that the duration of the contracts between the Montgomery Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2016, to June 30, 2017.

	<b>Vendors</b>	<b>State Contract #</b>
Maint. & Repair for Heavy Duty Vehicles (T-2108)	Campbell Freightliner LLC	#89264
Automotive Parts for Heavy Duty Vehicles (T-2085)	Campbell Freightliner LLC	#42074
OEM & Non-OEM Maintenance & Repair Services for Light/Medium Duty Vehicles (T-0126)	Campbell Freightliner LLC	#40814

#### **4.0 PERSONNEL**

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

#### **ANNOUNCEMENTS BY THE PRESIDENT**

#### **ADJOURNMENT**