

MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558

Meeting, Tuesday, August 14, 2018
6:30 p.m. Executive Session
7:30 p.m. Public Session
Board Office Large Conference Room

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 10, 2018, and August 10, 2018. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of discussing items related to personnel, harassment, intimidation and bullying reports, negotiations with the Montgomery Township Education Association and a special education settlement agreement. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

SUPERINTENDENT'S REPORT

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for up to a maximum of five (5) minutes per speaker. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee Report
- Operations, Facilities and Finance Committee Report
- Human Resources Committee Report
- Policy Committee Report
- Chairs Committee Report
- President's Report

APPROVAL OF MINUTES – It is recommended that the Board of Education approve the minutes of the following Board Meeting(s):

1. July 17, 2018 Executive Session Meeting
2. July 17, 2018 Workshop and Business Meeting

ACCEPTANCE OF CORRESPONDENCE – It is recommended that the Board of Education accept the correspondence as follows:

None

PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the **Action Agenda** for up to a maximum of five (5) minutes during this period of the meeting. All comments or questions must be directed to the board president. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

- 1.1 Comprehensive Equity Plan - Approve the Comprehensive Equity Plan Statement of Assurance for the 2018-2019 School Year for submission to the New Jersey Department of Education.
- 1.2 Professional Development Plan - Approve the Professional Development Plan for the 2018-2019 School Year.

2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 NJSIAA Membership 2018-2019 - Approve Montgomery High School to continue its membership for 2018-2019 in the New Jersey State Interscholastic Athletic Association at a cost of \$2,150.00 and abide by all bylaws, rules and regulations including student-athlete eligibility.
- 2.2 Professional Development School Network (PDSN) Partnership Agreement – Approve the agreement between the Montgomery Township School District and The College of New Jersey’s Professional Development School Network for the 2018-2019 school year at a cost of \$3,493.50.
- 2.3 Integrated Physical, Earth and Life Sciences Course Curriculum – Approve the course curriculum for a new high school science course.
- 2.4 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Hugh Bases	Pediatric Neurodevelopmental Evaluations	\$650.00/each
Envision CVI	Direct Vision Service Consultative Vision Service IEP Meeting/Annual	\$140.00/hour \$140.00/hour \$140.00/hour
The Reading and Writing Project Network, LLC	Twenty (20) Days of Site-Based Professional Development for K-6 Faculty	\$49,000.00

2.5 Out-of-District Placements 2018-2019 - Approve the following Out-of-District Placements for the 2018-2019 School Year:

Pupil ID	School	Dates	TUITION		
			ESY	RSY	Total for Year
000182	Bridge Academy	9/4/18-6/18/19		\$22,654.93	\$22,654.93
100333	Bridge Academy	9/4/18-6/18/19	\$3,900.00	\$43,693.20	\$47,593.20
104777	Shepard Preparatory High School	9/4/18-6/20/19		\$52,736.94	\$52,736.94
105191	Garfield Park Academy	9/9/18-6/20/19	\$6160.00	\$55,440.00	\$61,600.00
105191	Garfield Park Academy 1:1 Aide	9/9/18-6/2/19	\$2980.00	\$26,820.00	\$29,800.00
057415	Lakeview School	7/9/18-6/20/19	\$14,239.50	\$85,437.00	\$99,676.50
102294	Hunterdon Preparatory School	9/4/18-6/18/19		\$47,124.00	\$47,124.00
103382	Academy Learning Center	7/1/18-8/7/18	\$4,988.00		\$4,988.00
103382	Academy Learning Center 1:1 Aide	7/1/18-8/7/18	\$3,219.00		\$3,219.00
000985	Hunterdon Preparatory School Revised Educational Program	7/2/18-6/18/19	\$7,854.00	\$31,338.00	\$39,192.00
102547	Collier School	7/5/18-6/21/19	\$9,840.00	\$59,040.00	\$68,880.00

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

3.1 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following revised reports as of June 30, 2018:

- Board Secretary's Report
- Treasurer's Report

3.2 Financial Reports - As prepared by the School Business Administrator and Treasurer of School Moneys which are in agreement, and presented by the Superintendent, approve the following preliminary reports as of July 31, 2018:

- Board Secretary's Report
- Treasurer's Report
- Investment Report
- Food Services Report

- 3.3 Ratification of Transfers - ratify the transfer of funds among the general, special revenue and capital projects funds' line items as of July 31, 2018
- 3.4 Receipt of Certification from Board Secretary - Pursuant to NJAC 6A:23-2.12 (c) 3, I, Annette M. Wells, certify that as of July 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.12 (a).

Board Secretary	Date
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- 3.5 Certification of Board of Education - Pursuant to NJAC 6A:23-2-12 (c) 4, we certify that as of July 31, 2018 after review of the Board Secretary's and Treasurer's monthly financial reports, in the minutes of the board each month that no major account or fund has been over expended in violation of NJAC 6A:23-2.12 (b).
- 3.6 Approval of Monthly Bills for August – Approve the monthly bills as follows:

General Operating	\$5,159,777.56
Food Service	\$ 140,287.22

- 3.7 Travel Reimbursement –2018/2019 – Approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.8 Settlement Agreement– Approve the following resolution pertaining to a special education settlement agreement:

BE IT RESOLVED by the Montgomery Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Addendum to the Settlement Agreement and Release and any other documents necessary to effectuate the settlement.

- 3.9 Receipt and Award of Bid – Commercial Appliance Repair (Rebid #B19-05) – Bids were received on August 7, 2018 for a service contract for commercial appliance repair as follows:

<u>Vendor</u>	<u>Straight Time</u>	<u>After Hours & Weekends</u>	<u>Holidays</u>	<u>% Mark-up Above List</u>
Able Mechanical Inc.	\$125.00	\$187.50	\$250.00	15%
Red Bank, NJ				

It is recommended that the Board of Education award the rebid for B19-05 for a service contract for commercial appliance repair as follows:

<u>Vendor</u>	<u>Straight Time</u>	After Hours & <u>Weekends</u>	<u>Holidays</u>	<u>% Mark-up Above List</u>
Able Mechanical Inc. Red Bank, NJ	\$125.00	\$187.50	\$250.00	15%

- 3.10 Receipt and Award of Bid – Fire Code Compliant Means of Egress Replacement/ Installation for the Montgomery Township Board of Education (Bid #B19-09) – Bids were received on August 7, 2018 for a service contract for fire code compliant means of egress replacement/installation as follows:

<u>Vendor</u>	<u>Straight Time</u>	After Hours & <u>Weekends</u>	<u>Holidays</u>
C & M Door Controls, Inc. Port Reading, NJ	\$100.00	\$134.00	\$134.00

It is recommended that the Board of Education award the rebid for B19-09 for a service contract for fire code compliant means of egress replacement/installation as follows:

<u>Vendor</u>	<u>Straight Time</u>	After Hours & <u>Weekends</u>	<u>Holidays</u>
C & M Door Controls, Inc. Port Reading, NJ	\$100.00	\$134.00	\$134.00

- 3.11 Receipt and Award of Quote – TekVisions, Cash Drawer System for Food Service (Quote #Q19-09) – Quotes were received for TekVisions, cash drawer system for food service as follows:

<u>Vendor</u>	<u>Base Bid</u>
PaySchools Canton, OH	\$37,243.74
SHI International Corp. Somerset, NJ	\$39,842.46

It is recommended that the Board of Education award quote Q19-09 for TekVisions, cash drawer system for food service as follows:

<u>Vendor</u>	<u>Base Bid</u>
PaySchools Canton, OH	\$37,243.74

- 3.12 Receipt and Award of Quote – Remove Old Fence and Install New Fence at the Varsity Baseball Field, Lower Montgomery Middle School (Quote #Q19-13) – Quotes were received for removal of the old fence and installation of a new fence at the varsity baseball field, Lower Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
York Fence Co. Hillsborough, NJ	\$18,985.00
Rutgers Fence & Construction Co. Inc. Dayton, NJ	\$26,550.00

It is recommended that the Board of Education award quote Q19-13 for removal of the old fence and installation of a new fence at the varsity baseball field, Lower Montgomery Middle School as follows:

<u>Vendor</u>	<u>Base Bid</u>
York Fence Co. Hillsborough, NJ	\$18,985.00

- 3.13 Approval for the Replacement of the Epoxy Floors with Tile in the Bathrooms and Locker Rooms at the Montgomery High School – approve the replacement of the epoxy floors with tile in the bathrooms and locker rooms at the Montgomery High School entered into on behalf of the Hunterdon County Educational Services Commission Cooperative Purchasing Program #34HUNCCP, Commercial Floor Covering & Related Services #186.

<u>Vendor</u>	<u>Contract Title and HCESC Contract #</u>	<u>Total</u>
Direct Flooring Flemington, NJ	Commercial Floor Covering & Related Services #186	\$449,886.50

- 3.14 **WHEREAS**, on April 10, 2018 the Montgomery Township Board of Education awarded DeSapio Construction, Inc. original bid for Restroom Renovations at Orchard Hill Elementary School and Village Elementary School in the total contract lump sum of \$438,800.00; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED, that the Montgomery Board of Education approves the following change orders to DeSapio Construction, Inc. in the amount of \$3,100.00:

- #3 Replace shut off valves at VES \$3,100.00

3.15 Approve the Following Resolution Regarding Central Jersey Program for the Recruitment of Diverse Educators (CJ Pride) Consortium –

WHEREAS, N.J.S.A. 18A-18A-11 et seq. authorizes boards of education to enter into joint agreements for the provision and performance of goods and services; and

WHEREAS, the participating Central Jersey boards of education recognize the need to recruit highly-qualified educators for the 21st century, particularly educators who can add diversity to their respective faculties; and

WHEREAS, the participating boards believe that renewing their relationship as a consortium of school districts to work together in this endeavor addresses their mutual goals of recruiting and retaining high-quality and diverse faculties; and

WHEREAS, the participating boards have agreed to use the name “Central Jersey Program for the Recruitment of Diverse Educators” (CJ PRIDE) Consortium; and

WHEREAS, the Montgomery Township School District within the County of Somerset, New Jersey, desires to participate in the CJ Pride Consortium to work cooperatively to attract and recruit diverse educators for teaching and administrative positions;

THEREFORE BE IT RESOLVED, that the Board of Education authorize the following:

As directed by N.J.S.A. 18A-18A-11 et seq., the Business Administrator is hereby authorized to enter into a joint agreement with the CJ PRIDE Consortium; and there shall be a membership fee of \$100 for the period of July 1, 2018 – June 30, 2019, for expected expenses to be incurred relating to approved joint services and joint purchases.

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT