

**MONTGOMERY TOWNSHIP BOARD OF EDUCATION
Skillman, New Jersey 08558**

Meeting, Tuesday, April 9, 2019

5:00 p.m. Public Session – BOE Candidate Interviews

6:30 p.m. Executive Session

7:30 p.m. Public Session

Upper Middle School Media Center

WORKSHOP AND BUSINESS MEETING AGENDA

2018-2019 District Goals

- Goal 1: Maximize the social-emotional and academic growth of every student
- Goal 2: Ensure a learning environment that promotes excellence
- Goal 3: Strengthen stakeholder relationships to support and enhance student learning
- Goal 4: Optimize operational and financial resources to enhance student experience

OPENING OF THE MEETING

Call to Order – Board President

Statement of Open Meeting and Public Participation - In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing notice of meeting on January 4, 2019, and April 3, 2019. Notice was provided to Board of Education Members, Montgomery Township Clerk, Rocky Hill Borough Clerk, Public Library, Township Posting, School Posting, PTSA Officers, Courier News, Princeton Packet, Trenton Times, and The Star Ledger.

The Board reserves the right to enter into Executive Session during all meetings of the Board of Education.

This meeting is being tape-recorded for the purpose of Board review and future reference and to assist in the preparation of minutes.

It is the School Board's intention to conclude this meeting no later than 10:00 p.m.

ROLL CALL

PUBLIC SESSION

Board of Education Candidate Interviews for Vacancy

EXECUTIVE SESSION

It is recommended that the Board convene in Executive Session for the purpose of deliberating on the candidates to fill the Board vacancy and discussing items related to personnel, harassment, intimidation, and bullying reports, and negotiations with the Montgomery Township Education Association. When the need for confidentiality no longer exists, the matters will be disclosed to the public.

RECONVENE IN OPEN SESSION – 7:30 p.m.

SALUTE THE FLAG

NEW BUSINESS FROM BOARD/PUBLIC

Members of the public are allotted one opportunity to bring any new/old business to the Board for a maximum of five (5) minutes per speaker. The board president may need to refer an issue to the superintendent if the particular issue has not been handled through the appropriate chain of command within the school district before coming to the board for a response. All responses will be provided at the end of this session.

COMMITTEE/REPRESENTATIVE REPORTS

Representative Reports

- Student Representative Report
- MTEA Report
- Board Member Delegate/Representative Reports
(SCSBA, PTSA, MAC, Legislative, NJSBA, Ed. Services Commission, etc.)

Board Committee Reports

- Assessment, Curriculum and Instruction Committee (ACI)
- Operations, Facilities and Finance Committee (OFF)
- Policy and Communications Committee (PCC)
- President's Report

REVIEW OF MINUTES – It is recommended that the Board of Education review the minutes of the following Board Meeting(s):

- | | |
|-------------------|-------------------------------|
| 1. March 12, 2019 | Executive Session Meeting |
| 2. March 12, 2019 | Workshop and Business Meeting |
| 3. March 20, 2019 | Executive Session Meeting |
| 4. March 20, 2019 | Special Meeting |
| 5. March 26, 2019 | Executive Session Meeting |
| 6. March 26, 2019 | Business Meeting |

REVIEW OF THE DRAFT April 30, 2019 ORGANIZATION AND BUSINESS MEETING AGENDA - Attachment

BOARD/PUBLIC COMMENTS

Members of the public are allotted one opportunity to address the Board regarding the Board Committee Reports, Representative Reports, Draft Meeting Agenda and Action Agenda or any other business for a maximum of five (5) minutes during this period of the meeting.

ACTION AGENDA

1.0 ADMINISTRATIVE

The Superintendent recommends that the Board of Education approve the administrative items as follows:

1.1 Policy Second Reading - Accept and adopt the following policies and regulations following a second reading:

1210	Board-Superintendent Relations
1230	Superintendent's Duties
2415.06	Unsafe School Choice Option
2460.8R	Special Education – Free and Appropriate Public Education
5600	Student Discipline/Code of Conduct
5600R	Student Discipline/Code of Conduct
5611	Removal of Students for Firearms Offenses
5611R	Removal of Students for Firearms Offenses
5612	Assaults on District Board of Education Members or Employees
5612R	Assaults on District Board of Education Members or Employees
5613	Removal of Students for Assaults and Weapons Offenses
5613R	Removal of Students for Assaults and Weapons Offenses
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses
8461R	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses

1.2 Policy First Reading - Accept the following regulation as a first reading:

7510R	Use of School Facilities
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2.0 CURRICULUM & INSTRUCTION

The Superintendent recommends that the Board of Education approve the curriculum and instruction agenda as follows:

- 2.1 Consultant Approvals 2018-2019 - Approve the following consultants for the 2018-2019 school year:

CONSULTANT NAME/VENDOR	SERVICES PROVIDED	RATES OF SERVICE
Christian Smith	Provide five (5) days assistance in instrumental music placements for current 3 rd grade students; Develop appropriate instrumentation for 4 th grade bands. Work to be completed by 6/15/19.	Total Cost: \$800

3.0 FINANCE

The Superintendent recommends that the Board of Education approve the finance agenda as follows:

- 3.1 Travel Reimbursement – 2018/2019– approve the Board member and/or staff conference and travel expenses as per the attached list.
- 3.2 Approval of New Jersey Schools Insurance Group (NJSIG) Safety Grant Program Application – approve the submission of a grant application for the Safety Grant Program through the New Jersey Schools Insurance group in the amount of \$19,633.68 for the 2019-20 school year. This grant will be used to purchase surveillance cameras and additional FOB access points.
- 3.3 Food Service Management Agreement – that the Board of Education renew the agreement with COMPASS GROUP USA, INC., by and through its CHARTWELLS Division as the district's Food Services management company for the 2019-2020 school year with the following management fee, guaranteed return and investment:

A. DURATION OF AGREEMENT

- 1) This agreement begins on July 1, 2019 and ends on June 30, 2020.

B. MANAGEMENT FEE(S)/GUARANTEES

1) FEES

Management Fee. Chartwells shall charge the Local Education Agency a Management Fee of Ten Thousand Eight Hundred dollars (\$11,178) per month for the ten (10) months for an annual total of One Hundred Eight Thousand dollars (\$111,780) during the academic year.

2) GUARANTEE

Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be at least \$75,000 and is unlimited. Guarantee Reimbursement conditions and assumptions remain the same as previously agreed upon in the Base Year contract.

- 3.4 School Lunch Prices – 2019/2020 – approve the following lunch prices and à la carte items as attached on Schedule A for the 2019/2020 school year:

<u>Type A Lunches</u>		<u>Milk Prices</u>	
Elementary (Grades 1-6)	\$2.45	Student	\$0.60
Middle School(Grades 7-8)	\$2.90 - \$5.25	Adult	\$0.60
High School	\$2.90 - \$5.95		
Reduced	\$0.40		
Adult at Elementary Schools	\$2.95		
Adult at Middle School	\$2.90 - \$5.25		
Adult at High School	\$2.90 - \$5.95		

- 3.5 Receipt and Award of Bid – Sidewalk Improvements at Montgomery High School Bid #CP19-03/PSA-6423HS – Bids were received on April 2, 2019 for sidewalk improvements at Montgomery High School as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Alternate #3</u>
S Batata Construction Parlin, NJ	\$315,000.00	+\$248,250.00	+\$54,375.00	+\$83,250.00
CMS Construction, Inc. Plainfield, NJ	\$320,720.00	+\$229,845.00	+\$72,900.00	+\$96,680.00
Diamond Construction Brick, NJ	\$464,000.00	\$358,000.00 Add/Deduct/No Change not selected.	\$89,000.00	\$138,000.00
Berto Construction, Inc. Rahway, NJ	\$573,131.00	+\$513,191.00	+\$110,398.00	+\$191,888.00

It is recommended that the Board of Education award bid #CP19-03 (PSA-6423HS) sidewalk improvements at Montgomery High School as follows:

WHEREAS, the Montgomery Township Board of Education (“the Board”) advertised for bids for the Sidewalk Improvements at Montgomery High School (Bid #CP19-03/PSA-6423HS); and

WHEREAS, on April 2, 2019, the Board received bids for the Project; and

WHEREAS, the low bidder, S. Batata Construction, Inc. (“S. Batata”) submitted the lowest bid for the Project with a base bid in the amount of \$315,000, together with Alternate No. 1 = \$248,250; Alternate No. 2 = \$54,375 and Alternate No. 3 = \$83,250; and

WHEREAS, the bid submitted by S. Batata is responsive in all material respects and it is the Board’s desire to award the contract for the Project to S. Batata Construction, Inc.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Project to S. Batata for a base bid of \$315,000 together with Alternate No. 1 = \$248,250; Alternate No. 2 = \$54,375 and Alternate No. 3 = \$83,250 for a total contract sum of \$700,875.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

- 3.6 Resolution for Participation in Coordinated Transportation for the 2019-20 School Year – approve the following resolution:

WHEREAS, the Montgomery Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 6% for non-member districts, as presented to the Montgomery Township Board of Education as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The ESCNJ will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by ESCNJ;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the written request; and

It is further agreed that the Montgomery Township Board of Education will provide the ESCNJ with the following:

- a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;

- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
 - II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Montgomery Township Board of Education.
 - III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2019 and June 30, 2020.
 - IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 3.7 Receipt and Award of Bid – Network Closet Project for the Montgomery Township School District (Bid #B20-02) – Bids were received on March 22, 2019 for network closet project for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid-Phase 1</u>	<u>Base Bid-Phase 2</u>
TTI Wireless Turn-Key Technologies, Inc. Sayreville, NJ	\$21,484.18	\$329,739.62
Dyntek Services, Inc. New York, NY	\$47,892.15	\$550,921.75
Marketing Matters, Inc. dba Networking Matters Burlington, NJ	\$92,043.52	\$494,390.27

It is recommended that the Board of Education award Bid #B20-02 for network closet project for the Montgomery Township School District as follows:

<u>Vendor</u>	<u>Base Bid-Phase 1</u>	<u>Base Bid-Phase 2</u>
TTI Wireless Turn-Key Technologies, Inc. Sayreville, NJ	\$21,484.18	\$329,739.62

4.0 PERSONNEL

The Superintendent recommends that the Board of Education approve the personnel agenda following discussion in Executive Session.

ANNOUNCEMENTS BY THE PRESIDENT

ADJOURNMENT